

Association Operating Procedures

(Suggested change/addition discussed at September 15, 2015 Executive Committee Meeting. Addition noted in red track change/addition below.)

III Budget and Finance Operating Procedure; Fiscal Accountability

5. C. Official Meetings - Regular official meetings for which advanced approval is given for attendance are listed below. All other meetings require approval in advance by the President and/or Executive Committee.

i. Executive Committee Meetings – For Executive Committee members, official designated representatives, and Association staff.

ii. National Association of Conservation Districts (NACD) National and Regional Meetings – For approved Officers of the Association, official committee delegates, and Association staff. Committee delegates are selected in committee meetings at the Annual Meeting each year.

A delegate and an alternate will be selected from each committee, with the exception of the Finance Committee, for both the National NACD meeting and the Southeast NACD meeting. Once selected, delegates can only be substituted, with a unanimous agreement, between the Committee Chairman, President of the Association, and the Association Treasurer. ~~Each delegate should submit a written or oral report at the next meeting of the committee he or she is representing.~~ To qualify and be selected as a committee delegate, alternate, or substitute, each selectee must meet the following criteria:

- Must have been an area delegate to the committee for the 12 months immediately preceding his/her selection or be a newly elected area delegate to the committee.
- Must have attended the committee meeting at the annual meeting held in the same calendar year as the NACD meetings.
- Must attend the mid-year committee meeting, if held, during the same calendar year as the NACD meeting.
- Agrees to provide a written report to the association president and committee chair if not him/herself upon return from the national or regional meeting and present an oral report at the next committee meeting.