



Steven W. Troxler  
Commissioner

North Carolina Department of Agriculture  
and Consumer Services  
*Food and Drug Protection Division*

Joseph W. Reardon  
Assistant Commissioner  
for Consumer Protection

Anita MacMullan  
Director

Date: August 3, 2020

TO: All Antifreeze Manufacturers and Registrants

FROM: Reagan R. Converse, Ph.D., Laboratory Director

SUBJECT: Registration and Sale of Automotive Antifreeze/Coolants in North Carolina for the Fiscal Year 2020/2021

The North Carolina Antifreeze Law of 1975 requires submitting application for registration by **July 1. For the 2020/2021 Fiscal Year, in response to the COVID 19 pandemic, the registration period will START on July 1.** The annual license and inspection fee remain \$500.00 per brand.

**Steps for product registration for the fiscal year 2020/2021 are as follows:**

1. Forms for submitting fiscal year 2020/2021 applications can be found on our website. Completely fill out new application forms and submit them, **in duplicate**, to the address below. **DO NOT photocopy and resubmit last year's application. Photocopies of old registration forms will be returned, thus delaying registration.**
2. Submit a **one-gallon sample** of each **formula/dilution** of antifreeze which is representative of the composition of the product as it will appear in the North Carolina market. For instance, if you market a specific formula under 10 different brands, you are only required to submit one sample that represents that formula. Please indicate which brands fall under a given formula when submitting the sample. If this formula is also marketed as a dilution, please submit a sample of the diluted formula also. For example, if Formula XYZ is marketed as 10 different concentrate brands and 10 diluted brands, only one sample of the concentrate and one sample of the dilution is required. **You are still required to register each brand.**
3. Every application must have a label attached representing the product to be registered. Submit one specimen label for each size of container (one quart, one-gallon, five-gallon, and 55-gallon) as it will appear in the North Carolina market. This should be either a paper or plastic film label. If lithographed containers are used, submit a photostatic copy or another facsimile of the full labeling. Photostats or facsimiles should fully indicate color designations on the label.

4. Make the check for the total fees payable to the **NC Department of Agriculture and Consumer Services**.
5. Complete applications (application forms, samples, and fees) **must be received by July 31, 2020**.

**Applications and fee submitted via the U.S. Postal Service should be sent to:**

North Carolina Department of Agriculture  
1070 Mail Service Center  
Raleigh, NC 27699-1070  
**Attention: Shannon Redd**

**Samples submitted via Fed-Ex, UPS, Fed-Ex ground, etc. should be sent to:**

North Carolina Department of Agriculture  
2109 Blue Ridge Road  
Raleigh, NC 27607-6432  
**Attention: Patrick Andrews**

Laws and regulations governing antifreeze include, but are not limited to, the following:

- North Carolina Antifreeze Law of 1975
- North Carolina Administrative Code, Title 2 Subchapter 9F
- Federal Poison Prevention Packaging Act
- Federal Hazardous Substances Act
- Federal and State Product Safety Laws

It is the registrant's responsibility to understand and abide by these laws and regulations.

For questions concerning registration contact Shannon Redd at 919-733-7366.

For technical questions contact Reagan R. Converse, Ph.D., at [reagan.converse@ncagr.gov](mailto:reagan.converse@ncagr.gov)

RC/sr  
Enclosures

# North Carolina Department of Agriculture & Consumer Services APPLICATION FOR PERMIT FOR SALE OF ANTIFREEZE

1. Brand Name \_\_\_\_\_

2. Name of Producer \_\_\_\_\_

3. Address of Producer \_\_\_\_\_

4. City, State & Zip Code \_\_\_\_\_

5. Telephone # \_\_\_\_\_ FAX # \_\_\_\_\_ Email \_\_\_\_\_

6. Name of Distributor (if different from producer) \_\_\_\_\_

7. Address of Distributor \_\_\_\_\_

8. City, State & Zip Code \_\_\_\_\_

9. Permit to be issued to  Producer  Distributor

10. Container Sizes to be Marketed  1 quart  1 gallon  55 gallon  other \_\_\_\_\_

11. Ingredients: List complete percentage composition of product by individual ingredient; inhibitor ingredients (if totaling less than 5% by weight) may be given in generic terms.  
\_\_\_\_\_  
\_\_\_\_\_

12. Does this product contain recycled glycol?  Yes  No If Yes, % recycled \_\_\_\_\_

13. Submit a full specimen label for all product sizes if this is a new product registration or if labeling has changed in any respect since last year.

New Product  Discontinued Product  Renewal  Has label changed? Yes  No

14. For each Brand: Submit separate applications with payment of \$500 inspection fee per brand. Deliver, prepaid, a one-gallon sample representative of the formulation and dilution used to produce this product, as sold in North Carolina, in its sealed original container(s). Please indicate all brands associated with this formulation. For containers larger than one gallon, submit a one-gallon sample in a sealed container.

**\*\* Send applications with labels and checks to North Carolina Department of Agriculture and Consumer Services, Attention: Shannon Redd, 1070 Mail Service Center Raleigh, NC 27699-1070. Make checks payable to North Carolina Department of Agriculture and Consumer Services.**

**\*\* Send one-gallon samples to North Carolina Department of Agriculture, 2109 Blue Ridge Road Raleigh, N.C. 27607-6432 Attention: Patrick Andrews Ballentine Building.**

15. This application certifies that the product to be sold in North Carolina conforms exactly to the representations herein and with the representative sample submitted.

Date \_\_\_\_\_ Name (signature) \_\_\_\_\_

*When duly countersigned, this constitutes a permit to sell the above-named antifreeze/coolant in North Carolina, from the date of issue through June 30, 2019, as per the "North Carolina Antifreeze Law of 1975."*

## PERMIT TO SELL AUTOMOTIVE ANTIFREEZE/COOLANT IN NORTH CAROLINA

Issue Date \_\_\_\_\_

**Steve Troxler, Commissioner**

By \_\_\_\_\_

**Reagan Converse, Laboratory Director**