Steven W. Troxler
Commissioner

North Carolina Department of Agriculture and Consumer Services
Plant Industry Division

Phillip L. Wilson
Director

Joy A. Goforth
Plant Pest Administrator

Brian D. Bowers
Seed and Fertilizer Administrator

MEMORANDUM

TO: Potential Fertilizer, Lime, and Soil Additive Registrants

FROM: Brian Bowers, Seed and Fertilizer Program Administrator
Terrie L. Butts, CIA - External Auditor

SUBJECT: Requirements for Registration of Fertilizer/Lime/Soil Additives and Payment of Fertilizer and Lime Taxes

The N.C. Department of Agriculture and Consumer Services (NCDA&CS) is responsible for registration of fertilizer, lime, and soil additives, along with the assessment and collection of related tonnage taxes for fertilizer and lime. These registration and assessment programs ensure North Carolina producers and consumers alike have available to them quality products that meet outlined standards and are properly labeled. The attached package contains the documents needed to be licensed as manufacturers or distributors register products and to submit required fertilizer and lime tonnage taxes.

The NCDA&CS-Plant Industry Division is directly responsible for regulating the labeling and distribution of commercial fertilizers, lime and soil additives in this state. As a first step, all companies manufacturing or distributing fertilizers in North Carolina must first register with the NCDA&CS-Plant Industry Division. Beyond this company registration, each fertilizer, lime and soil additive product offered for sale in this state must be registered prior to distribution and sale. The appropriately complete forms: Application for License to Manufacture/Distribute Fertilizers, Application for Fertilizer Product Registration, Application for Lime Product Registration, and Soil Additive Registration Form must be forwarded to: NCDA&CS-Plant Industry Division-Seed and Fertilizer Section, 1060 Mail Service Center, Raleigh, NC 27699-1060.
Technical questions related to the labeling may be directed to Brian Bowers at 919-707-3756, email: Brian.Bowers@ncagr.gov. Questions related to registration & fees must be directed to Karen Myers at 919-707-3733, email: Karen.Myers@ncagr.gov.

The NCDA&CS-Budget and Finance Division is responsible for the assessment and collection of related fertilizer and lime tonnage taxes. The tonnage assessment for fertilizers sold in this state is set at $.50/ton with an additional $.15/ton collected and transferred to the N.C. Agricultural Foundation. The tonnage assessment for lime sold in this state is set at $.50/ton. There is no tonnage assessment for soil additives. The appropriately completed forms: Application for Fertilizer Manufacturer's Reporting Permit or Application for Agricultural Liming Material and Landplaster Reporting Permit must be completed and submitted to: NCDA&CS-Budget and Finance Division,1085 Mail Service Center, Raleigh, NC 27699-1085. Questions regarding the tonnage taxes may be directed to Terrie Butts at 919-707-3041or by email: Terrie.Butts@ncagr.gov.

Your assistance in completing the registrations and tonnage assessment payments is greatly appreciated.

Attachments

North Carolina Department of Agriculture and Consumer Services Plant Industry Division-Seed and Fertilizer Section

Application for License to Manufacture/Distribute Fertilizers License to Expire June 30, 20_

Manufacturer or Distributor Name:
Complete Corporate Address (For correspondence related to licensing}:
Complete Mailing Address (For correspondence related to analytical reports}:
Contact Individual:
Phone Number: Fax Number: Email:
Signature of Licensee:_____ Printed Name: _____ Date:_____

Licensee Notes:

- There is a $100/year fee for each manufacturer or distributor registered with NCDA&CS.
- Checks must be made payable to NCDA&CS
- Mail the submission package and attachments to: NCDA&CS-Seed and Fertilizer Section, 1060 Mail Service Center, Raleigh, NC 27699-1060
  Overnight Delivery: NCDA&CS-Seed and Fertilizer Section, 216 West Jones Street, Raleigh, NC 27603.

For Office Use Only:
This certifies the applicant above is hereby licensed to manufacture and distribute those grades of fertilizer exempt from registration in North Carolina,subject to the provisions of the N.C. Fertilizer Law and subsequent regulations.

Administrator Approval: _____ Approval Date:-_____
Amount of Fee Paid:_____ Manufacturer ID Number:_____

SFOI/3-21-12 rev.

NORTH CAROLINA DEPARTMENT OF AGRICULTURE AND
CONSUMER SERVICES
STEVE TROXLER., COMMISSIONER

APPLICATION FOR PRODUCT REGISTRATION

Application is hereby made for the registration under the provisions of the *N.C.. Fertilizer Law of 1977* thereto of the following products with the knowledge that Registration expires June 30 of each year.

This registration expires June 30, 20____

NOTE: Please enclose actual label(s)bag(s)

Brand or Trade Name (as it appears on label or bag)	MIXED FERTILIZER & FERTILIZER MATERIAL (PERCENTAGE)																								NOTE: Please List Sources
	Grade	WT	01 TN	02 NN	03 WIN	08 SCU	10 U	04 P_2O_5	05 K_2O	06 Cl	07 Mg	09 Ca	11 S	12 MgS	13 B	14 Acid	15 Basic	16 MnS	17 Mn	18 Cu	19 Fe	20 Zn	21 Mo	22 Co	Sources ofN-P-K

FERTILIZER REGISTRATION FEE

$55.00 per brand per year for packages weighing 5 LBS NET or LESS

$5.00 per brand per year for all other weights

MAKE CHECKS PAYABLE TO:

NC DEPARTMENT OF AGRICULTURE & CONSUMER SERVICES
(Mail with Application For Registration)

MAIL TO:

North Carolina Department of Agriculture & Consumer Services
1060 Mail Service Center, Raleigh, NC 27699-1060
ATTN: Brian Bowers, Fertilizer Administrator

_____

_____
NAME OF MANUFACTURER

_____
COMPLETE MAILING ADDRESS FOR REGISTRATION

_____
COMPLETE MAILING ADDRESS FOR ANALYTICAL REPORTS

DATE OF APPLICATION_____ SIGNATURE _____

Do Not Write In This Block FOR OFFICE USE ONLY

CERTIFICATE OF REGISTRATION

This certifies that the above applicant is hereby licensed to sell the above brand(s) in the State of North Carolina for the periods set by law beginning with the actual date of registration when sold, offered, or exposed for sale, or distributed under the brand names and guarantees as they appear above.

Amount of Fee Paid $ _____ _____
Fertilizer Administrator

DATE: _____

SYMBOLS AND ABBREVIATIONS

Net weight per pkg. or bulk	WT
Total Nitrogen	TN
Nitrate Nitrogen	NN
Water Ins. Nitrogen	WIN
Sulfur Coated Urea	SCU
Urea	U
Available Phosphate	P205
Available Potash	K2O
Chlorine	Cl
Magnesium	Mg
Water Soluble Magnesium	MgS
Calcium	Ca
Sulphur	S
Boron	B
Acidity	Acid
Basicity	Basic
Manganese	Mn
Water Soluble Manganese	MnS
Copper	Cu
Iron	Fe
Zinc	Zn
Molybdenum	Mo
Cobalt	Co

Steve Troxler
Commissioner

N. David Smith
Chief Deputy
Commissioner

North Carolina
Department of Agriculture and Consumer Services

Budget and Finance Division

Catherine Stogner
Budget & Finance
Director

Terrie L. Butts, CIA
Field Auditor

APPLICATION FOR FERTILIZER MANUFACTURER'S REPORTING PERMIT

Date: _____

Name of Firm: _____

Address: _____ Phone: _____

To: NC Dept. of Agriculture & Consumer Services
External Audit Section
1085 Mail Service Center
Raleigh, NC 27699-1085

Application is hereby made for a permit to pay to the North Carolina Department of Agriculture and Consumer Services at the close of each month the inspection fee of $0.50 per ton by the reporting system on commercial fertilizers, as provided for in Article 56, Chapter 106 of the General Statutes of North Carolina.

I agree to keep satisfactory and necessary records to indicate the tonnage of commercial fertilizers sold in the State of North Carolina and further, agree to grant the Commissioner of Agriculture, or his legal agent, permission to examine our records to verify our statement of tonnage.

I further agree to make a report of tonnage and grade and pay inspection fee by the 15th of each month, covering commercial fertilizers distributed or sold in the State of North Carolina during the preceding month, and to comply with all other provisions of said law and all rules and regulations established thereunder.

The anticipated brand name(s) to be used is as follows:

_____ _____

_____ _____

(If more space is necessary please use a separate sheet.)

Tonnage records will be available for Audit at the following address:

_____ _____
Applicant's Signature

_____

Phone: _____ _____
Printed Name & Title

E-mail: Terrie.Butts@ncagr.gov
1085 Mail Service Center, Raleigh, N.C. 27699-1085 ● (919) 707-3041 ● Fax (919) 733-1041
An Equal Opportunity Affirmative Action Employer

Mail changes to: NC Dept of Agriculture & Consumer Services
Audit Section, 1085 Mail Service Center, Raleigh, NC 27699-1085
Phone: (919) 707-3040, Fax: (919) 733-1041

** CHANGE FORM **

IN ORDER TO KEEP OUR RECORDS UPDATED
PLEASE USE THIS FORM WHEN MAKING CHANGES TO YOUR COMPANY NAME, COMPANY ADDRESS, CONTACT NAME, OR TO CANCEL A PERMIT

NAME OF COMPANY_____

CHANGES TO YOUR COMPANY NAME CAN ONLY BE MADE IF THE COMPANY OWNERSHIP REMAINS THE SAME. IF THE COMPANY IS SOLD, A NEW APPLICATION MUST BE SUBMITTED.

PERMIT NUMBER (If you are canceling write Yes on the appropriate line)

952 37 _____ **(Feed)** **Cancel?** _____

333 37 _____ **(Fert)** **Cancel?** _____

334 37 _____ **(Lime)** **Cancel?** _____

335 37 _____ **(Seed)** **Cancel?** _____

_____ **(Grain)**

_____ **(Cotton)**

COMPANY NAME(Current)_____

ADDRESS _____

NEW COMPANY NAME _____

NEW CONTACT _____

NEW ADDRESS _____

PHONE NUMBER: ( ) _____