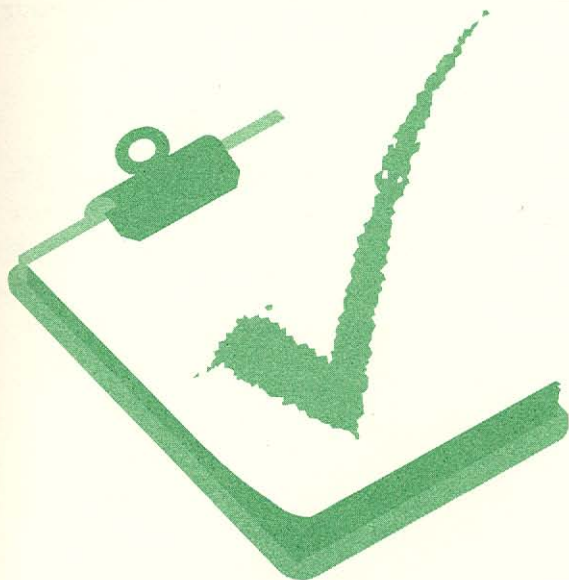


NCDA & CS

Pesticide Section
Food & Drug
Protection Division
P.O. Box 27647
Raleigh, NC 27611



North Carolina & Federal Requirements

*for Pesticide
Record Keeping*

Keeping pesticide records is required by the US Department of Agriculture (USDA) and the NC Pesticide Board under the NC Pesticide Law of 1971 (NCPL). The NC Department of Agriculture and Consumer Service's (NCDA & CS) Pesticide Section administers and enforces record keeping provisions under the state law. Records must be kept for certain lengths of time and made available to representatives of the NCDA & CS and USDA upon request.

Pesticide records are many times the best data pesticide dealers or applicators can have to show that they have properly sold, used, or stored pesticides. They are also vital sources of information in case of an emergency such as accidental human exposure.

Dealers, certified applicators, licensed aerial and ground applicators, and agricultural employers all have some responsibilities for recording certain pesticide information. This brochure will help you determine whether you are required to keep records and what type of information shall be recorded. This brochure is intended to provide dealers, applicators, and agricultural employers with a quick reference for Federal and State record keeping requirements.

This brochure summarizes information from the NCPL and Federal and State pesticide rules. Readers are encouraged to read the actual laws and regulations for more detailed information. Readers are also reminded that if you are required to keep any of the records described in this brochure, it is your responsibility to keep informed of any changes that may occur in Federal and State pesticide laws and regulations, including those associated with record keeping.

SUMMARY OF PESTICIDE RECORD KEEPING REQUIREMENTS FOR GROWERS AND APPLICATORS

REQUIRED ITEMS	USDA Requirements for Private & Commercial Applicators (Restricted Use Pesticides)	NCPL Requirements for Commercial Applicators & Public Operators (Restricted Use Pesticides)	NCPL Requirements for Aerial Applicators (All Pesticides)	Federal & State Requirements for Agricultural Employers (WPS*) (Agricultural Use Pesticides)
Brand Name/ Product Name	✓	✓	✓	✓
EPA Reg. No.	✓	✓	✓	✓
Total Amount of Pesticide Used	✓	✓ Amount/unit of measure (e.g. acre)	✓ Amount of formulated product or active ingredient/acre PLUS amount of tank mix/acre	-
Date of Application	✓	✓	✓ & Time of application	✓ & Time of application
Description/Location of Treated Area	✓	✓	✓	✓
Crop, Commodity, or Stored Product	✓	✓	✓	-
Size of Area Treated	✓	✓	✓	-
Name & Address of Property Owner or Operator	-	✓	✓	-
Name of Applicator	✓	✓	✓	-
Name of Licensee	✓ or Name of supervisor	✓	✓ Name of contractor & signature of record keeper	-
Certification No.	✓	-	-	-
Active Ingredients	-	-	-	✓
Restricted Entry Interval	-	-	-	✓
Record Must Be...	Kept 2 years & completed within 14 days of application; Commercial applicator, (ONLY) must furnish records to customer within 30 days	Kept 3 years	Kept 3 years & completed within 72 hours after application	Kept 30 days after the REI** expiration & completed prior to application

* The Federal Worker Protection Standard has been adopted by reference by the NC Pesticide Board. This standard requires that pesticide information be posted in a central location on an agricultural establishment. ** The Restricted-Entry Interval is the time immediately after a pesticide application when entry into the treated area is limited.

Other Record Keeping Requirements

In addition to the requirements on the previous pages, the N.C. Pesticide Law of 1971 and regulations adopted by the N.C. Pesticide Board require dealers, distributors, and users of bulk* pesticides to keep or post certain pesticide information. Below is a summary of the required information.

**Bulk pesticides = pesticide containers or tanks of 500 gallons or more*

I. Pesticide Dealer Requirements

Pesticide dealers in North Carolina are required to keep sales records when making available restricted use pesticides to a non-certified employee under the direction and supervision of a certified or licensed pesticide applicator.

What information must be recorded?

- Employee's signature
(must be at least 16 years old)
- Employer's certification number
- Brand Name/Product Name
- Date of purchase

How long must records be kept?

The NCPL states that a record must be maintained and made available for routine inspection and copying by the NC Pesticide Board or its agent. Records must be kept a minimum of three years.

II. Storage Facility Requirements

Applies to any person operating a commercial storage facility.

What information must be recorded?

- Current inventory list by brand name and formulation of all restricted use pesticides. (An inventory list shall be considered current if it is updated every 30 days.)

- A copy of the inventory list must be maintained at a separate location from the storage area to allow for retrieval in case of a fire.

How long must records be kept?

Historic data are not required, as long as the operator has a current inventory list available.

Note:

In addition, large storage facilities (facilities storing 10,000 pounds or more of restricted use pesticides at any one time during a year) are required to have a Board approved **Contingency Plan**. For more information on contingency plans, contact the Pesticide Section of the NCDA & CS.

III. Bulk Storage Requirements

Applies to purchasers of bulk pesticides (containers or tanks of 500 gallons or more).

What information must be recorded?

- By date, current volumes of pesticides in containers and storage tanks

How long must records be kept?

Historic data are not required; however, a current inventory list must be posted within reasonable vicinity of bulk containers and storage tanks.

IV. Structural Pest Control

For individuals in the Structural Pest Control industry, there are additional record keeping requirements under the **NC Structural Pest Control Law**. For more information on these requirements, contact the NCDA & CS Structural Pest Control Division by calling (919) 733-6100 or by writing: Structural Pest Control Division, NCDA & CS, PO Box 27647, Raleigh, NC 27611.

For further information about Federal and State pesticide record keeping requirements, call the Pesticide Section at (919)733-3556 or write:

Pesticide Section
Food & Drug Protection Division, NCDA & CS
PO Box 27647
Raleigh, NC 27611



This brochure is an outreach production of the
North Carolina Department of Agriculture
& Consumer Services.

James A. Graham
Commissioner of Agriculture