



Cooperative Research Project Agreement for Services of the NCDA&CS Agronomic Division

4300 Reedy Creek Road, Raleigh NC 27607-6465
MAILING ADDRESS: 1040 Mail Service Center, Raleigh NC 27699-1040

Phone 919-733-2655

FAX 919-733-2837

INSTRUCTIONS *(PLEASE READ)*

- Please submit a separate form for each distinct research project. This agreement is valid for one year from the date listed for the Director signature.**
- For each submission, include a copy of this agreement, a fully completed sample information form and an Excel-type spreadsheet (provided by NCDA&CS) listing your sample IDs and other required information.**
- Please notify the lab before sample drop-off. Drop-off is between the hours of 7 am and 3 pm, Monday – Friday.**
- Data will not be released until samples are paid.**
- Results will be posted on the NCDA&CS Public Access Laboratory Information System (PALS) once they become available and the researchers will be notified by email.**

Researcher		Project Leader or PI		
Name:		Name:		
Phone:		Phone:		
E-Mail:		E-Mail:		
Research Institution, Agency or Business Name and Address:				
Title of Project:				Project Number (PN)
# Soil Samples	# Waste/Media Samples	# Solution	# Plant Samples	# Nematode Samples
Fee/soil	Fee/waste or media	Fee/solution	Fee/plant	Fee/nematode
Timing of Sample Submission by sample type:				
Tests Requested Other than the Standard Analysis:				
Special Considerations or Conditions (i.e., handling, holding, and return of samples):				
Payment method: <input type="checkbox"/> Pre-payment via credit card <input type="checkbox"/> Online (PALS) credit card payment after sample analysis complete. <input type="checkbox"/> Other: _____				

_____ _____
Researcher Date

_____ _____
Lead Section Chief Date

_____ _____
Agronomic Div. Director Date

_____ _____
Section Chief Date

_____ _____
Section Chief Date