

# System for Award Management SAM.gov Information

## **Introduction**

System for Award Management (SAM) registration is required for any entity to participate in the USDA Food Programs administered by the North Carolina Department of Agriculture & Consumer Services Food Distribution Division. Follow the guidance listed below for registration details.

## **What is SAM.gov?**

The System for Award Management (SAM.gov) is an official website of the U.S. Government. There is no cost to use SAM.gov.

You can use this site [www.sam.gov](http://www.sam.gov) to:

- \* Register to do business with the U.S. Government
  - \* Update, renew, or check the status of your entity registration
  - \* Search for entity registration and exclusion records
  - \* Search for assistance listings (formerly CFDA.gov), wage determinations (formerly WDOL.gov), contract opportunities (formerly FBO.gov), and contract data reports (formerly part of FPDS.gov).
  - \* View and submit BioPreferred and Service Contract Reports
- Access publicly available award data via data extracts and system accounts

## **Who needs a Unique Entity Identifier (UEI) number from SAM.gov**

All entities using an Employer Identification Number (EIN) and doing business with NCDA&CS must have a UEI number and current registration in the SAM database. This requirement pertains to grants and cooperative agreements. NCDA&CS requires applicants to obtain the required registration when applying for programs. Applications cannot be fully processed without this information. There is NO cost for registration in SAM.gov.

## **Tips for managing and establishing your SAM registration:**

- Your organization will need to renew their SAM registration every year.
- Information for registering with SAM can be found on the SAM website at: [www.sam.gov](http://www.sam.gov).
- Before registering, applicants should consider reviewing SAM Quick Start guide
- The SAM user's guide and step-by-step screen shots of the process is available at [www.fsd.gov](http://www.fsd.gov)

[Home](#) > [All Knowledge Bases](#) > [Entity Registration](#) >

[Frequently Asked Questions](#) >

How do I view the quick start guides for entity registrations?

- All registered agencies must choose to have their information to be displayed in a public search.

## **Annual Renewal of registered SAM.gov account**

All system accounts need to be renewed annually if you have an active contract with NCDA&CS Food Distribution Division.

If renewal is not completed on time, the SAM.gov system account will be deactivated.

The quick start guide to update an entity registration can be found at:

[SAM Renewal Guide.pdf \(usda.gov\)](#)