



USDA Foods Complaint Form

Please save this form and open the document using Adobe Reader.

Complete this form and click on the SEND NOW button at the bottom. The completed form will be sent directly to the NCD&CS Food Distribution Complaint Department. If you experience technical difficulties, you may also scan/email or fax to Vicky Cox: vicky.cox@ncagr.gov or FAX (919) 964-6134 Unless Marked URGENT, you will receive an acknowledgement USDA complaint number.

Agency Name: _____

Location of complaint/product: _____

Contact Person: _____ Phone: _____ E-mail: _____

Problem/ Complaint Details: _____

USDA Foods Description: _____

USDA Foods Material Identification Number: _____

Vendor / Product Name: _____

Pack / Best If Used By Date: _____ Lot/Can Code: _____

Delivery / Receipt Date: _____

_____ @ _____ . _____ . _____

Would you like follow-up _____

For Informational / Tracking Purposes – Isolated Incident _____

Other _____

Please email pictures to Vicky.Cox@ncagr.gov