

STATE OF NORTH CAROLINA
 DEPARTMENT OF ADMINISTRATION
 Motor Fleet Management Division, Raleigh
TRAVEL LOG
 FOR PERMANENTLY ASSIGNED VEHICLES

Total Miles	
Rate per Mile	
Mileage Charge	
Monthly Fee	\$35.00
Total Amount	

<small>Agency</small> Agriculture	<small>Division</small> Meat & Poultry Inspection Division	<small>Dept./Off. No.</small> 3700	<small>Cost Center</small>
<small>Individual Responsible for Vehicle:</small>	<small>Approval of Agency Head or Supervisor:</small>	<small>Vehicle No.</small>	<small>For Month Of</small>

TRIP DATES		OFFICIAL TRAVEL		Purpose of Trip	Signature	MILEAGE		
Leave	Return	From	To			Out	In	Miles

<small>No. of Trips</small>	<small>No. of Trip Days</small>	<small>Local Trips</small>	<small>Odometer Readings:</small>	<small>Beginning of Month</small>	<small>End of Month:</small>
<small>Minimum Mileage</small>			<small>Max Mileage</small>		<small>Double Check Mileage</small>