

IPPS ASSESSMENT FORM

Name of Employee		Name of Supervisor		District	Area
Position Title		Assessment Number		Assessment Date	
How did you prepare for this IPPS?					
MISSION SUPPORT					
SPS/SSOP					Satisfactory? (Yes/No/NA)
Assess understanding of methodology:					
1. IPP is verifying compliance with SPS and SSOP regulatory requirements in accordance with 9 CFR 416.1 – 416.17, Directive 5000.1., 5300.1					
Assess IPP is executing the inspection methodology:					
1. IPP is familiar with the establishment’s written SSOPs.					
<ul style="list-style-type: none"> a. IPP verifies establishment is implementing and maintaining SSOPs. b. Based on findings, IPP is able to determine if establishment is implementing procedures in preventing insanitary conditions. IPP is documenting findings in PHIS. c. If noncompliance is found, IPP takes appropriate regulatory control action and documents noncompliance in PHIS. 					
2. IPP is familiar with the establishment’s pest control procedures.					
<ul style="list-style-type: none"> a. IPP verifies establishment is implementing procedures to control pest and rodents in meeting the requirements of 9 CFR 416.2(a). b. Based on findings, IPP is able to determine if the establishment is preventing pest and rodents. c. If noncompliance is found, IPP takes appropriate regulatory control action and documents noncompliance in PHIS. 					
3. IPP is familiar with other SPS regulations regarding, facilities, equipment, utensils sanitary operations, and employee hygiene.					
<ul style="list-style-type: none"> a. IPP is able to determine insanitary conditions under the SPS regulations. b. Based on findings, IPP is able to determine if establishment is preventing insanitary conditions. c. If noncompliance is found, IPP takes appropriate regulatory control action and documents noncompliance in PHIS. 					
4. IPP maintains establishment profile to ensure proper SPS/SSOP tasks assigned.					
Comments:					

HACCP	Satisfactory? (Yes/No/NA)
Assess understanding of methodology: 1. IPP is verifying compliance with HACCP regulations in accordance with Directive 5000.1, 5300.1 and 9 CFR 417.1-417.8.	
Assess IPP is executing the inspection methodology (FSIS Directive 5000.1): 1. IPP is familiar with establishment's hazard analysis and any prerequisite programs.	
a. IPP verifies establishment is implementing all elements of HACCP system. <ul style="list-style-type: none"> i. Hazard analysis ii. Critical control points iii. Monitoring of critical control points iv. Recordkeeping v. Corrective actions vi. Verification vii. Validation b. Based on findings, IPP is able to determine compliance and consider broader implications of findings to the establishment's food safety system. c. If noncompliance is found, IPP takes appropriate regulatory control action and documents noncompliance in PHIS.	
2. IPP is maintaining establishment profile to ensure proper HACCP tasks are assigned.	
Comments:	
Food Defense	Satisfactory? (Yes/No/NA)
Assess understanding of methodology: 1. IPP is knowledgeable of applicable directives and notices.	
Assess IPP is executing the inspection methodology (FSIS Directive 5420.1): 1. IPP is verifying the establishment has a functional food defense plan in accordance with Directive 5420.1.	
2. IPP is documenting findings in PHIS.	

Comments:

Sampling **Satisfactory?
(Yes/No/NA)**

Assess understanding of sampling methodology:
1. IPP is knowledgeable of applicable sampling projects in establishment.

2. IPP understands sampling methodology for applicable projects as outlined in FSIS Dir. 10,010.1 Rev. 4 & 10,240.4 Rev.3

Assess IPP is executing sampling methodology:
1. IPP is performing sampling collection methods in accordance with directives applicable to assignment.
2. IPP appropriately reacts to positive sampling results.
3. IPP is documenting all sampling in PHIS, including scheduling.
4. Prepares and maintains reports (egg products).
5. IPP is maintaining establishment profile to ensure proper sampling projects are assigned.

Comments:

AM/PM Duties **Satisfactory?
(Yes/No/NA)**

Assess understanding of methodology:
1. IPP understands applicable statutes, regulations, directives and notices.

Assess IPP is executing Ante-mortem inspection methodology (Directives 6100.1 & 6100.3):
1. Performs ante-mortem inspection appropriate for species.

a. Based on findings, IPP makes appropriate regulatory determinations. If applicable, IPP is documenting ante-mortem findings in PHIS.
b. IPP takes appropriate regulatory control of suspects and condemns.
c. If noncompliance is found, IPP documents in PHIS.

Comments:	
Assess IPP is executing Post-mortem inspection methodology (FSIS Directive 6100.2, FSIS Directive 6100.3, & FSIS Directive 5300.1):	
1. Performs post-mortem inspection appropriate for species.	
a. Based on findings, IPP makes appropriate regulatory determinations. If applicable, IPP is documenting post-mortem findings in PHIS. b. IPP takes appropriate regulatory control action of carcasses needing vet dispositions. c. IPP takes appropriate regulatory control action of condemned carcasses. d. If noncompliance is found, IPP documents in PHIS.	
2. IPP maintains establishment profile to ensure proper documentation within PHIS/ADR.	
Comments:	
Humane Handling	Satisfactory? (Yes/No/NA)
Assess understanding of methodology:	
1. IPP is knowledgeable of applicable statutes, regulations, directives and notices.	
Assess IPP is executing inspection methodology (FSIS Directive 6900.2):	
1. IPP ensures establishment slaughter activities conform to humane handling regulations and procedures and/or GCPs.	
a. IPP takes appropriate regulatory control action when applicable. b. IPP documents noncompliances and humane handling activities in PHIS.	

Comments:

Economic Adulteration and Labeling Verification **Satisfactory?
(Yes/No/NA)**

Assess understanding of methodology:
1. IPP is knowledgeable of applicable statutes, regulations, directives and notices.

Comments:

Export **Satisfactory?
(Yes/No/NA)**

Assess understanding of methodology:
1. IPP is knowledgeable of applicable statutes, regulations, directives and notices.

Assess IPP is executing Export Certification methodology (FSIS Directive 9100.1):
1. IPP performs product re-inspection. IPP checks for recordkeeping and documentation for eligible country requirements, completion of certificates, labels and any other applicable forms.

Comments:

