



**NORTH CAROLINA DEPARTMENT OF AGRICULTURE  
AND CONSUMER SERVICES  
MEAT AND POULTRY INSPECTION DIVISION  
Raleigh, North Carolina**

*Steve Troxler, Commissioner*

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<b>MPID NOTICE</b>	<b>2-10</b>	<b>2-18-10</b>
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**ORDERING BRANDING EQUIPMENT AND  
MAINTAINING SECURITY OF BRANDS**

- I. PURPOSE:** This notice is being issued to provide instructions for ordering and securing branding equipment. Instructions herein are for **State Inspected Establishments** and **do not apply to Talmadge-Aiken Inspected Establishments.**
- II.**
- III. CANCELLATION:** This notice cancels MPIS NOTICE 28-08 dated 11-03-08.
- IV. REFERENCES:** None
- V. PROCEDURE:**
- A. To order branding equipment for **State Inspected slaughter** establishments, the Inspector-in-Charge should assist the establishment in completing MPIS Form 5d in triplicate. Submit the original and one copy to the manufacturer. Maintain one copy in the Inspector's Office File.
  - B. The establishment will order the brand(s). The establishment ordering the brands will be billed by the manufacturer
  - C. Serial numbers will be engraved on the brands by the manufacturer.
  - D. When brand(s) are shipped to the MPID representative for delivery to the establishment, two (2) completed copies of Form MPIS 5d will accompany the brand(s) – one copy for the establishment and one copy for the inspector's file. Upon receipt of the brand(s), the Inspector-in-Charge should record the brand type and its corresponding serial number on their Accountable Items Inventory form, and sign and date the form. Accountable Items Inventory Forms are to be updated annually by the Inspector and initialed by the supervisory personnel.
  - E. When not in use, all brands must remain secured under State Lock.
  - F. Obsolete brands - brands no longer needed by the establishment for any reason – are to be defaced by the establishment in the presence of Inspection Personnel and returned to the establishment.
- V. ADDITIONAL INFORMATION:** If you have any questions or need additional information, contact the Raleigh Office at (919) 707-3180.

Attachments: [MPIS Form 5d](#)  
[Accountable Items Inventory](#)

**Dr. Karen Beck**  
**State Director**

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**DISTRIBUTION:**  
MPID Office Personnel, Supervisors,  
Inspectors

**SUBJECT CATEGORY:**  
Slaughter