



**NORTH CAROLINA DEPARTMENT OF AGRICULTURE  
AND CONSUMER SERVICES  
MEAT AND POULTRY INSPECTION DIVISION  
Raleigh, North Carolina**

*Steve Troxler, Commissioner*

**MPID NOTICE**

**5-23**

**3-05-2023**

**Documents Required to be Posted in Inspected Establishments  
and Custom Exempt Facilities**

**I. Purpose:**

This document provides instructions for inspection personnel regarding documents required to be posted inside inspected establishments and custom exempt facilities.

**II. Cancellation:**

MPID Notice 10-12 dated 5-23-12

**III. References:**

NC Department of Labor, USDA, FSIS Civil Rights Division

**IV. Procedure:**

The following chart should be used by MPID personnel to determine what documents are required to be posted in State establishments, Talmadge-Aiken establishments, and Custom Exempt Facilities. The USDA "And Justice For All" poster must be displayed in a location visible to establishment employees. All other documents should be displayed in the office of the Inspector-in-Charge. In offices with limited space, a clip board may be used to display multiple documents.

<b><u>Document</u></b>	<b><u>Code(s)</u></b>
<b>Fiscal Year 2017 Equal Employment Opportunity Policy Statements</b> <a href="#">EEO Policy Statements</a>	<b>1</b>
<b>FSIS Sexual Harassment Poster</b> <a href="#">FSIS Sexual Harassment Poster-PDF</a>	<b>1</b>
<b>USDA "Equal Employment Opportunity Is the Law"</b> <a href="#">EEO Is the Law Poster-PDF</a>	<b>1</b>

<b>Your Rights Under the Family and Medical Leave Act</b> <a href="http://www.dol.gov/whd/regs/compliance/posters/fmlaen.pdf">http://www.dol.gov/whd/regs/compliance/posters/fmlaen.pdf</a>	<b>1</b>
<b>Firearm Discharge Warning System Form (Post only if applicable)</b> <a href="#">FSIS Form 4791-36.pdf</a> See FSIS Directive 6090.1 (Firearms Safety in Official Livestock Establishments) and MPID Notice 6-15 (Firearm Safety Policy) for more information.	<b>3</b>
<b>FSIS Occupant Emergency Plan</b> <a href="#">FSIS Form 4791-21</a>	<b>3</b>
<b>List of Emergency Medical Care Providers</b> <a href="https://www.talispoint.com/login/">https://www.talispoint.com/login/</a> <i>Username: strata</i> <i>Password: SONC99</i>	<b>3</b>
<b>Local Hazard Communication Information</b> <a href="#">FSIS Form 4791-35.pdf</a> See FSIS Directive 4791.5 for more information.	<b>3</b>
<b>Lockout/Tagout Floor Plan or Schematic</b> See FSIS Directive 4791.11 (Lockout/Tagout Safety Procedures)	<b>3</b>
<b>Occupational Safety and Health Protection Poster</b> See <a href="#">FSIS Safety</a> page; updated with current Safety and Occupational Health Specialist information)	<b>3</b>
<b>OSHA 3491 Quick Card Pictogram</b> See FSIS Directive 4791.5, <b>Attachment 1</b> (Signed by plant and IIC at every plant)	<b>3</b>
<b>OSHA “Job Safety and Health: It’s the Law”</b> <a href="#">OSHA’s Free Workplace Poster   Occupational Safety and Health Administration</a>	<b>3</b>
<b>OSHA Standard 29 CFR 1910.95: Occupational Noise Exposure</b> <a href="#">OSHA Standard 29 CFR 1910.95</a>	<b>3</b>
<b>Record of Noise Exposures (MPIS Form 7d)</b> To be updated annually by the Area Supervisor or designee.	<b>3</b>

**Safety and Health Inspection Checklists** **3**

[FSIS Form 4791-23.pdf](#)

[FSIS Form 4791-24.pdf](#)

Both forms are to be updated annually in all establishments.

See FSIS Directive 4791.5 (Hazard Communication Program) for more information.

**Emergency Exit Diagram** **4**

See FSIS Directive 4791.6 (Procedures for Workplace and Travel Emergencies)

**Industrial Commission Form 17, NC Workers' Compensation Notice** **4**

[Form 17](#)

**NC Department of Labor Notices** **4**

<https://www.labor.nc.gov/media/1542/open>

**USDA "And Justice for All"** **4**

[And Justice for All Poster-PDF](#)

- Code(s):**
- 1 = TA only**
  - 2 = State only**
  - 3 = Both TA & State**
  - 4 = TA, State & Custom Exempt**

**Dr. Karen Beck**  
**State Director**

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**DISTRIBUTION:**  
MPID Personnel

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**SUBJECT CATEGORY:**  
Administrative

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