



**NORTH CAROLINA DEPARTMENT OF AGRICULTURE  
AND CONSUMER SERVICES  
MEAT AND POULTRY INSPECTION DIVISION  
Raleigh, North Carolina**

*Steve Troxler, Commissioner*

**MPID NOTICE**

**07-10**

**06-03-10**

**CUSTOM EXEMPT RECORD REQUIREMENTS**

- I. PURPOSE:** This notice provides instructions for custom exempt record keeping requirements.
- II. CANCELLATION:** MPID Notice 4-09, Dated 02-20-09
- III. REFERENCES:** 9 CFR 303.1(b)(3), 9 CFR 310.22, 9 CFR 320.3(a), NC General Statute 106-549.36(a)(2), FSIS Directive 5930.1, Revision 4
- IV. PROCEDURE:**

In-plant inspectors shall check custom exempt records at inspected establishments while conducting ISP procedure O6BO1. Supervisory personnel and Regional Veterinary Medical Officers shall check these same records during their reviews of assigned Custom Exempt Establishments.

The following records are required to be kept by establishments that conduct custom exempt slaughter and/or processing activities of species amenable to Meat and Poultry Inspection:

As per 9 CFR 303.1(b)(3), records must show the numbers and kinds of livestock slaughtered on a custom basis, the quantities and types of products prepared on a custom basis, and the names and addresses of the owners of the livestock and products. Additionally, the State Director of the Meat and Poultry Inspection Division, as a representative of the Commissioner of Agriculture and authorized by North Carolina General Statute 106-549.36 (a)(2), shall require telephone numbers of the owners of livestock and products processed under custom exempt inspection.

This information may be recorded in any legible form and must be made available to inspection personnel upon request. MPIS Form 5h has been created for recording custom exempt information. However, an establishment may use other methods of recording this information if desired. Per 9 CFR 320.3(a), records shall be retained for a period of 2 years after December 31 of the year in which the transaction to which the record relates has occurred.

As per 9 CFR 310.22, cattle Specified Risk Materials (SRMs) must be removed from all cattle and properly disposed of. Because SRMs are different for cattle that are 30 months of age or older, establishments must identify the age of the cattle being slaughtered and/or processed. Records must be maintained on cattle slaughtered and processed under custom exempt inspection to ensure the removal and proper disposal of the additional SRMs from animals 30 months of age and older.

FSIS Directive 5930.1 Revision 4 requires records to be kept to ensure cattle were ambulatory at the time of delivery to slaughter. For cattle slaughtered on the farm and brought to the establishment for custom exempt processing, records must be kept to ensure cattle were ambulatory at the time of slaughter.

- V. ADDITIONAL INFORMATION:** If you have any questions or need additional information, contact the Raleigh Office at (919) 707-3180.

**Attachment:** [MPIS Form 5h](#)

**Dr. Karen Beck  
State Director**

**DISTRIBUTION:**  
All MPID Field Personnel

**SUBJECT CATEGORY:**  
Reviews