



Dr. Bill Foote
Director

Joy A. Goforth
Plant Pest Administrator

Dr. Dianne Farrer
Seed & Fertilizer
Administrator

Steven W. Troxler
Commissioner

**North Carolina Department of Agriculture
and Consumer Services**
Plant Industry Division

MEMORANDUM

TO: Potential Fertilizer, Lime, and Soil Additive Registrants

FROM: Dr. Dianne Farrer, Seed and Fertilizer Program Administrator
Katrina Proper, Tonnage Program Coordinator

SUBJECT: Requirements for Registration of Fertilizer/Lime/Soil Additives and Payment of Fertilizer and Lime Taxes

The N.C. Department of Agriculture and Consumer Services (NCDA & CS) is responsible for registration of fertilizer, lime, and soil additives along with the assessment and collection of related tonnage taxes for fertilizer and lime. These registration and assessment programs ensure North Carolina producers and consumers alike have available to them quality products that meet outlined standards and are properly labeled. The attached package contains the documents needed to be licensed as manufacturers or distributors of registered products and to submit required fertilizer and lime tonnage taxes.

The NCDA & CS-Plant Industry Division is directly responsible for regulating the labeling and distribution of commercial fertilizer, lime and soil additives in this state. As a first step, all companies manufacturing or distributing fertilizer in North Carolina must first obtain a license with the NCDA & CS-Plant Industry Division (Note: Lime/ Landplaster as well as Soil Additive dealers are not required to obtain a license but their products are required to be registered). Beyond this company license, each fertilizer, lime and soil additive product offered for sale in North Carolina must be registered prior to distribution and sale. The appropriately completed forms: Application for License to Manufacture/Distribute Fertilizers, Application for Fertilizer Product Registration, Application for Lime Product Registration, and Soil Additive Registration Form must be forwarded to: NCDA&CS-Plant Industry Division-Seed and Fertilizer Section, 1060 Mail Service Center, Raleigh, NC 27699-1060. Technical questions related to the labeling may be directed to Dr. Dianne Farrer at 919-707-3756, email: Dianne.Farrer@ncagr.gov. Questions related to registration & fees must be directed to Helen Quinlan at 919-707-3733, email: Helen.Quinlan@ncagr.gov.

The NCDA&CS-Budget & Finance Division is also responsible for the assessment and collection of related fertilizer and lime tonnage taxes. The tonnage assessment for fertilizers sold in this state is set at \$.50/ton with an additional \$.15/ton collected and transferred to the N.C. Agricultural Foundation. The tonnage assessment for lime sold in this state is \$.50/ton. There is no tonnage assessment for soil additives. The appropriately completed forms: Application for Fertilizer Manufacturer's Reporting Permit or Application for Agricultural Liming Material and Landplaster Reporting Permit must be completed and submitted to: NCDA & CS Budget and Finance Division, 1001 Mail Service Center Raleigh, NC 27699-1001. Questions regarding tonnage taxes may be directed to Katrina Proper at 919-707-3367 or by email at Katrina.Proper@ncagr.gov.

Your assistance in completing the registration and tonnage assessment payments is greatly appreciated.



**North Carolina Department of Agriculture and Consumer
Services Plant Industry Division-Seed and Fertilizer
Section**

**Application for License to Manufacture/Distribute
Fertilizers License to Expire June 30, 20__**

Manufacturer or Distributor Name:		
Complete Corporate Address (For correspondence related to licensing):		
Complete Mailing Address (For correspondence related to analytical reports):		
Contact Individual:		
Phone Number:	Fax Number:	Email:
Signature of Licensee: _____		
Printed Name: _____		
Date: _____		

Licensee Notes:

- There is a \$100/year fee for each manufacturer or distributor licensed with NCDA&CS.
- Checks must be made payable to NCDA&CS
- Mail the submission package and attachments to: NCDA&CS-Seed and Fertilizer Section, 1060 Mail Service Center, Raleigh, NC 27699-1060
Overnight Delivery: NCDA&CS-Seed and Fertilizer Section, 216 West Jones Street, Raleigh, NC 27603.

For Office Use Only:
This certifies the applicant above is hereby licensed to manufacture and distribute those grades of fertilizer exempt from registration in North Carolina, subject to the provisions of the N.C. Fertilizer Law and subsequent regulations.

Administrator Approval: _____ Approval Date: _____
Amount of Fee Paid: _____ Manufacturer ID Number: _____

APPLICATION FOR PRODUCT REGISTRATION

Application is hereby made for the registration under the provisions of the N.C. Fertilizer Law of 1977 thereto of the following products with the knowledge that Registration expires June 30 of each year.

This registration expires June 30, 20__

NOTE: Please enclose actual label(s)bag(s)

MIXED FERTILIZER & FERTILIZER MATERIAL(PERCENTAGE)

NOTE: Please List Sources

Brand or Trade Name (as it appears on label or bag)	Grade	WT	01	02	03	08	10	04	05	06	07	09	11	12	13	B	14	15	16	17	18	19	20	21	22	Sources of N-P-K	
			TN	NN	WIN	SCU	U	P ₂ O ₅	K ₂ O	Cl	Mg	Ca	S	MgS			Acid	Basic	MnS	Mn	Cu	Fe	Zn	Mo	Co		

FERTILIZER REGISTRATION FEE

\$55.00 per brand per year for packages weighing 5 LBS NET or LESS
 \$5.00 per brand per year for all other weights

MAKE CHECKS PAYABLE TO:

NC DEPARTMENT OF AGRICULTURE & CONSUMER SERVICES
 (Mail with Application For Registration)

MAIL TO:

North Carolina Department of Agriculture & Consumer Services 1060 Mail Service Center, Raleigh, NC 27699-1060 ATTN: Dianne Farrer, Fertilizer Administrator

Do Not Write In This Block FOR OFFICE USE ONLY

CERTIFICATE OF REGISTRATION

This certifies that the above applicant is hereby licensed to sell the above brand(s) in the State of North Carolina for the periods set by law beginning with the actual date of registration when sold, offered, or exposed for sale, or distributed under the brand names and guarantees as they appear above.

Amount of Fee Paid \$ _____ Fertilizer Administrator

DATE: _____

NAME OF MANUFACTURER _____

COMPLETE MAILING ADDRESS FOR REGISTRATION _____

COMPLETE MAILING ADDRESS FOR ANALYTICAL REPORTS _____

DATE OF APPLICATION _____ SIGNATURE _____

SYMBOLS AND ABBREVIATIONS

Net weight per pkg. or bulk	WT
(01)Total Nitrogen	TN
Nitrate Nitrogen	NN
Available Phosphoric Acid	P ₂ O ₅
Available Potash	K ₂ O
Chlorine	Cl
Magnesium	Mg
Magnesium Oxide	MgO
Calcium	Ca
Calcium Oxide	Ca O
Sulphur	S
Borax	Bx
Boron	B
Acidity, percentage	Acid
Basicity, percentage	Basic
Neutral	Neut
Copper	Cu
Calcium Sulphate	CaSO ₄
Cobalt	Co
Iron	Fe
Zinc	Zn
Manganese	Mn
Molybdenum	Mo
Artificial Color	AC



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APPLICATION FOR FERTILIZER MANUFACTURER'S REPORTING PERMIT

Date: _____

Name of Firm: _____

Address: _____ Phone: _____

To: NC Dept. of Agriculture & Consumer Services
Budget and Finance Division
1001 Mail Service Center
Raleigh, NC 27699-1001

Application is hereby made for a permit to pay to the North Carolina Department of Agriculture and Consumer Services at the close of each month the inspection fee of \$0.50 per ton by the reporting system on commercial fertilizers, as provided for in Article 56, Chapter 106 of the General Statutes of North Carolina.

I agree to keep satisfactory and necessary records to indicate the tonnage of commercial fertilizers sold in the State of North Carolina and further, agree to grant the Commissioner of Agriculture, or his legal agent, permission to examine our records to verify our statement of tonnage.

I further agree to make a report of tonnage and grade and pay inspection fee by the 15th of each month, covering commercial fertilizers distributed or sold in the State of North Carolina during the preceding month, and to comply with all other provisions of said law and all rules and regulations established thereunder.

The anticipated brand name(s) to be used is as follows:

(If more space is necessary please use a separate sheet.)

Tonnage records will be available for Audit at the following address:

Applicant's Signature

Phone: _____

Printed Name & Title

Mail changes to: NC Dept of Agriculture & Consumer Services
Plant Industry - 1085 Mail Service Center, Raleigh, NC 27699-1085 Phone: (919) 707-
3367, Fax: (919) 733-1041

**** CHANGE FORM ****

**IN ORDER TO KEEP OUR RECORDS UPDATED
PLEASE USE THIS FORM WHEN MAKING CHANGES TO YOUR COMPANY
NAME, COMPANY ADDRESS, CONTACT NAME, OR TO CANCEL A PERMIT**

NAME OF COMPANY _____

*CHANGES TO YOUR COMPANY NAME CAN ONLY BE MADE IF THE
COMPANY OWNERSHIP REMAINS THE SAME. IF THE COMPANY IS SOLD, A
NEW APPLICATION MUST BE SUBMITTED.*

PERMIT NUMBER _____

COMPANY
NAME(Current) _____

ADDRESS _____

NEW COMPANY NAME _____

NEW CONTACT _____

NEW ADDRESS _____

PHONE NUMBER: () _____

Cancel [Y] _____ [N]_____

PERMIT NUMBER _____

COMPANY
NAME(Current) _____

ADDRESS _____

NEW COMPANY NAME _____

NEW CONTACT _____

NEW ADDRESS _____

PHONE NUMBER: () _____

Cancel [Y] _____ [N]_____