**PROTECTED PLANT PERMIT APPLICATION**

**North Carolina Plant Conservation Program**

*Please provide the following information and submit completed permit application, including all additional relevant documents (see #12 below), to* [*katherine.culatta@ncagr.gov*](mailto:katherine.culatta@ncagr.gov)*.*

1. Your name, affiliation and contact information (mailing address, phone number(s) and email address).
2. Name, affiliation and contact information of the principal investigator (if different from the permit applicant.)
3. The nature of your proposed project. (Please choose one or more.)
4. Propagation for Sale or Trade
5. Research/Scientific Collection
6. Rescue (removal of wild plants only as a last resort and in lieu of their destruction)
7. Placing plants into the wild (if being moved within the same piece of private property then no permit is needed)
8. Other (please explain):
9. The scientific name of the species you are requesting to collect, rescue, propagate, etc.
10. The location of the plants to be collected. Please be as detailed as possible and include a map and/or NC Element Occurrence number(s) if you are able.
11. The number of plants to be impacted by your work. If you will be collecting from more than one location, indicate the number of plants per occurrence to be impacted by your project. If specimens will be collected, please indicate where they will be deposited.
12. A clear and detailed description of the need for this work, methods, and expected results. (If you already have a written proposal, you may submit that instead.)
13. Name and contact information for all land owners/managers of the plant populations you will visit.
14. Name(s) of the NC Plant Conservation Preserve(s) are you requesting access to (if any)?
15. Name(s) and affiliation(s) of all other individuals who will be working under the permit.
16. The time frame of your project including start and end dates and the (approximate) number of visits requested if you request access to a Plant Conservation Preserve.
17. Please submit the following documents along with your application. Be sure to **include your name on each document and/or in the filename of each file you submit.**
    1. A cover letter (optional).
    2. A copy of the written permission from the land owner(s)/manager(s) to access, collect, and otherwise work with protected plant species. For private land owners this can be in the form of a signed, dated letter; for public lands, contact the land manager to apply for permission with their agency.
    3. A copy of any federal permits your project requires.
    4. A map of the plant population(s) to be impacted by your work.