

**ADDENDUM TO APPLICATION FOR ASSISTANCE  
NORTH CAROLINA COMMISSION COST SHARE PROGRAMS**

As a Soil & Water Conservation Commission Member, I have applied for or stand to benefit\* from a contract under the commission's cost share programs. I did not vote on the approval, or denial, of the application, or attempt to influence the outcome of any action on the application. The proposed contract is for the installation of the following best management practices to improve water quality or water resources.

Program: \_\_\_\_\_

Best management practice: \_\_\_\_\_

Contract number: \_\_\_\_\_ Contract Amount: \_\_\_\_\_

Score on priority ranking sheet: \_\_\_\_\_ out of \_\_\_\_\_

Cost share rate: \_\_\_\_% If different than 75%, please list percent: \_\_\_\_\_

Reason: \_\_\_\_\_

Relative rank (e.g., ranked 8th out of 12 projects considered): \_\_\_\_\_ out of \_\_\_\_\_

Were any higher or equally ranked contracts denied?  Yes  No

If yes, give an explanation as to why the commission member's contract was approved over the other contracts:

Commission member name (Print): \_\_\_\_\_

(Commission member's signature)

\_\_\_\_\_

Date

Approved by (Print): \_\_\_\_\_

(District Chairperson's signature)

\_\_\_\_\_

Date

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**To be completed by Department of Agriculture staff only:**

The Soil & Water Commission has approved the subject application for a contract pursuant to G.S. 139-8(b)(2) on \_\_\_\_\_. The record of Soil & Water Conservation Commission action is recorded in the \_\_\_\_\_ meeting minutes.

Approved by:

(Commissioner of Agriculture) (Pursuant G.S. 139-4(e)(2))

\_\_\_\_\_

Date

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\*Beneficiaries include but are not limited to applicant, landowner, and/or business partners.

Please upload this form into the Cost Share Programs' Contracting System Reference Materials Section.