**INSTRUCTIONS FOR THE SELF-CERTIFICATION INCENTIVE BMP FORM**

1. **The self-certification form must be filled out by the district technician and verified.**
2. **The applicant must sign the form and certify before an incentive BMP can be eligible for cost share.**
3. **This form must be uploaded in CS2 as a required form for all incentive BMPs.**

**Applicant definition:**

**02 NCAC 59D .0102**

**(3) Applicant means a person(s) who applies for best management practice cost sharing monies from the district. An applicant may also be referred to as a cooperator. All entities, with which the applicant is associated, including those in other counties, shall be considered the same applicant.**

**Examples of applicants:**

**Definition example 1** - If two brothers are applying for the conservation tillage incentive BMP who farm the same operation, then the brothers shall be considered the same applicant for that operation. The cap applies to the applicant regardless of whether the practice is used individually or in combination.

**Definition example 2** – If one or more partners in a farm corporation apply for the conservation tillage incentive BMP for the same operation, then the partners shall be considered the same applicant. The cap applies to the applicant regardless of whether the practice is used individually or in combination.

**Definition example 3** – If a husband and wife apply for the conservation tillage incentive BMP for the same operation, then they shall be considered the same applicant. The cap applies to the applicant regardless of whether the practice is used individually or in combination.

**Definition example 4** – If an applicant farms in multiple counties, the applicant cannot receive more than the cap in one county and then apply again to receive funds in another county for an incentive BMP.