

2024 NCASWCD Annual Meeting

Cancellation / Refund Form

All refunds will be paid after the Annual Meeting.

Please contact Kristina Fischer with questions at 910.352.7771 (mobile).

Full refunds will be provided for cancellations **received by January 3, 2024**. Refund requests received after this date will be referred to the NCASWCD Executive Committee.

Requests that are submitted **after the January 3 deadline** will be considered for a **partial refund**; the NCASWCD will retain a \$25 administrative fee and the cost of meals to the NCASWCD required for the hotel guarantee. *Those that need to cancel after the January 3 deadline are urged to contact Kristina Fischer as early as possible at 910.352.7771 to cancel meals.*

Final deadline for refund requests is January 31; no additional requests will be considered after this date.

Date submitted: _____

Name: _____

District / Agency: _____

Reason for refund: _____

Refund amount requested: _____

Check payable to: _____

Mailing address for refund: _____

Phone number: _____

Please return completed form to:

Kristina Fischer at kristina.fischer@ncagr.gov