

CS² UPLOADS

Items to be uploaded in CS ²	Items to be mailed to the Division	Items to be kept in district file
11 signature page	Request for Payments-yellow sheet	All other contract forms and self-certification forms
Operation & Maintenance Statements- (e.g.) -Waste management plan form -Waste storage structure form -Water control structure form -Nutrient management plan form -Pet waste receptacle form -Cistern form -Rain garden form	Direct deposit forms & voided checks (with first Request for Payment for new cooperators)	Program eligibility verification for ACSP & AgWRAP: http://www.ncagr.gov/SWC/costshareprograms/documents/eligibility.pdf
NC-ACSP-INC - Self Certification for Incentive BMPs	NC-1A - Commission member contract form (upload to formsite first)	Designs
Conservation Plan for all AgWRAP Contracts	NC-1B - Supervisor contract form (upload to formsite first)	NC-1P form
Wells- Well Site Evaluation, GW-1 and Well Water Well Check-out	W-9 must be mailed, verify the SSN or Tax ID matches the payee on the RFP	NC-18 - Contract expiration form
Maps that include BMP location & road names		CCAP BMP worksheets
Lagoon closure questions & ACSP-1C form		Pond sediment removal worksheets
Photos (limit size)		Conservation plans for ACSP and CCAP contracts
Bids		Field notes
Job approval authority letters		Additional documentation
Receipts for all actual-cost BMPs		Permits for other than Marsh Sill
Additional answers to contract questions when limited by space in CS2		
Pond Sediment Removal Plan		
Marsh Sill Permits		

➤ PDF files are preferred but other acceptable files would be word, excel, .gif or .jpeg