

**NORTH CAROLINA SOIL AND WATER CONSERVATION COMMISSION**  
**RALEIGH, NORTH CAROLINA**  
**WORK SESSION AGENDA**  
*DRAFT*

**WORK SESSION**

Yadkin Soil & Water Conservation District  
2051 Agricultural Way  
Yadkinville, NC 27055  
March 15, 2022

**6:00 p.m.**

[Click here to join the meeting](#)

**BUSINESS SESSION**

Yadkin Soil & Water Conservation District  
2051 Agricultural Way  
Yadkinville, NC 27055  
March 16, 2022

**9:00 a.m.**

[Click here to join the meeting](#)

**I. CALL TO ORDER**

The State Government Ethics Act mandates that at the beginning of any meeting the Chair reminds all the members of their duty to avoid conflicts of interest and inquire as to whether any member knows of any conflict of interest or potential conflict with respect to matters to come before the Commission. If any member knows of a conflict of interest or potential conflict, please state so at this time.

**II. PRELIMINARY – Business Meeting**

Welcome – Cell phones set to silent or \$100 donation

Chairman John Langdon

**III. BUSINESS**

1. Approval of Agenda

Chairman John Langdon

2. Reading of Statement of Economic Interest Evaluations

Mr. Phillip Reynolds

3. Election of Vice Chairman

Chairman John Langdon

4. Approval of Meeting Minutes

Chairman John Langdon

A. January 9, 2022 Work Session Meeting Minutes

B. January 9, 2022 Business Session Meeting Minutes

5. Division Report

Director Vernon Cox

6. Association Report

President Chris Hughes

7. Executive Director's Report

Mr. Bryan Evans

8. NRCS Report

Mr. Tim Beard

9. Consent Agenda

**ATTACHMENT 1WS**

- A. Supervisor Appointments
- B. Supervisor Contracts
- C. Technical Specialist Designation

Mr. David Williams  
Mr. John Beck  
Mr. Michael Shepherd

- 10. Job Approval Authority
  - A. Applications

Mr. Joshua Vetter

- 11. Consideration of AgWRAP Regional Applications

Ms. Sydney Mucha

- 12. Agriculture Cost Share Program Supplemental Allocation

Ms. Julie Henshaw

- 13. Supervisor Basic Training Requirement Report

Mr. David Williams

- 14. Consideration of District Supervisor Travel Fund Policy

Director Vernon Cox

- 15. Streamflow Rehabilitation Assistance Program Update

Mr. David Williams

**IV. PUBLIC COMMENTS**

**V. ADJOURNMENT**

DRAFT

**NORTH CAROLINA SOIL AND WATER CONSERVATION COMMISSION  
RALEIGH, NORTH CAROLINA  
BUSINESS SESSION AGENDA  
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**II. PRELIMINARY – Business Meeting**

Welcome – Cell phones set to silent or \$100 donation Chairman John Langdon

**III. BUSINESS**

1. Approval of Agenda Chairman John Langdon
2. Reading of Statement of Economic Interest Evaluations Mr. Phillip Reynolds
3. Election of Vice Chairman Chairman John Langdon
4. Approval of Meeting Minutes Chairman John Langdon
  - A. January 9, 2022 Work Session Meeting Minutes
  - B. January 9, 2022 Business Session Meeting Minutes
5. Division Report Director Vernon Cox
6. Association Report President Chris Hughes
7. Executive Director’s Report Mr. Bryan Evans
8. NRCS Report Mr. Tim Beard
9. Consent Agenda

**ATTACHMENT 1BS**

- A. Supervisor Appointments
- B. Supervisor Contracts
- C. Technical Specialist Designation

Mr. David Williams  
Mr. John Beck  
Mr. Michael Shepherd

- 10. Job Approval Authority
  - A. Applications

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- 12. Agriculture Cost Share Program Supplemental Allocation

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- 15. Streamflow Rehabilitation Assistance Program Update

Mr. David Williams

**IV. PUBLIC COMMENTS**

**V. ADJOURNMENT**

DRAFT



**NORTH CAROLINA  
SOIL & WATER CONSERVATION COMMISSION  
WORK SESSION MEETING MINUTES  
March 15, 2022**

Department of Agriculture  
Division of Soil & Water Conservation  
Yadkin SWCD Office  
2051 Agricultural Way  
Yadkinville, NC 27055

<b>Commission Members</b>	<b>Guests</b>	<b>Guests</b>
John Langdon	Scott Melvin	Jason Byrd
Chris Hughes	Ken Parks	Anne Coan - online
Blount Knowles - online	Eric Pare - online	Vivien Zhong - online
James Lamb	Paula Day - online	Craig Myers
Derek Potter	Sydney Mucha	Patrick Mitchell
Mike Willis	Michael Shepherd	Rick Karriker
George Teague	Joshua Vetter	Jason Walker
<b>Commission Counsel</b>	Helen Wiklund	James Booth
Phillip Reynolds	Brandy Myers	Janice Pack
<b>Guests</b>	Lisa Fine	Amanda Sand - online
Vernon Cox	Cayle Aldridge	Kristina Fischer - online
David Williams	John Beck	Dewitt Hardee - online
Bryan Evans	Levi Preston	Rob Baldwin
Julie Henshaw	Frankie Singleton	Kayla McCoy
Rick McSwain	Robert Moore	Bill Davis, Jr.
Ralston James	Eric Hamilton	

Chairman Langdon called the meeting to order at 6:03 p.m. Chairman Langdon inquired whether any Commission members need to declare any conflict of interest, or appearance of conflict of interest, that may exist for agenda items under consideration, as mandated by the State Ethics Act. Chairman Langdon stated the meeting guidelines. Chairman Langdon asked all participants to introduce themselves.

1. **Approval of Agenda:** Chairman Langdon asked for comments on the agenda. None were declared.
2. **Reading of Statement of Economic Interest Evaluations:** Chairman Langdon recognized Counsel Phillip Reynolds to present. Mr. Reynolds stated the Statements of Economic Interests have been received for Mr. Lamb and Mr. Teague. The letters will be read into the minutes at tomorrow's meeting.

3. **Election of Vice Chairman:** Chairman Langdon asked for a nomination for vice chair. Commissioner Hughes nominated Commissioner Potter as vice chairman.
4. **Approval of Meeting Minutes:** Chairman Langdon asked for comments of the minutes. Commissioner Potter stated the minutes are in order.
  - 4A. January 9, 2022 Work Session Meeting Minutes
  - 4B. January 9, 2022 Business Session Meeting Minutes
5. **Division Report:** Chairman Langdon recognized Director Vernon Cox to present. A copy of the report is included as an official part of the minutes. Director Cox stated the report will be presented during the Commission meeting.
6. **Association Report:** Chairman Langdon recognized President Hughes to present. A copy of the report is included as an official part of the minutes. President Hughes stated the report will be presented tomorrow.
7. **Executive Director's Report:** Chairman Langdon recognized Mr. Bryan Evans to present. A copy of the report is included as an official part of the minutes. Mr. Evans stated the report will be presented tomorrow. Mr. Evans also mentioned that the funeral arrangements for Mr. Samuel Green, former Association President and past member of the SWCC, is this Friday, March 18.
8. **NRCS Report:** Chairman Langdon recognized Mr. Tim Beard to present. A copy of the report is included as an official part of the minutes. Mr. Beard will present the report tomorrow.
9. **Consent Agenda:** Chairman Langdon recognized Deputy Director David Williams, Mr. John Beck, and Mr. Michael Shepherd to present. Copies of the reports are included as an official part of the minutes.
  - 9A. **Supervisor Appointments:**
    - Chad Whitehead, Bertie SWCD, filling the unexpired appointed term of Jarette Hurry for 2018-2022 with an attached resignation letter from Mr. Hurry
    - Kevin May, Jr., Cabarrus SWCD, filling the unexpired appointed term of Jennifer Caligan for 2018-2022 with an attached resignation letter from Ms. Caligan
    - Brandon Bowman, Catawba SWCD, filling the unexpired appointed term of Susan Devine for 2018-2022 with an attached resignation letter from Ms. Devine
    - John Adam Carter, Cumberland SWCD, filling the unexpired elected term of Wayne Collier for 2018-2022 with an attached resignation letter from Mr. Collier
    - Wayne Collier, Cumberland SWCD, filling the unexpired appointed term of Wingate Collier for 2020-2024 with an attached resignation letter from Mr. Collier
    - Clarence Wood Beasley, Dare SWCD, filling the unexpired elected term of Paul Wright for 2018-2022 with an attached resignation letter from Mr. Wright
    - Billy Dills, Swain SWCD, filling the unexpired elected term of William Shuler for 2018-2022 with an attached resignation letter from Mr. Shuler

**9B. Supervisor Contracts:** 5 contracts; totaling \$44,509

Director Cox introduced Mr. John Beck as the new Ag Cost Share Program Manager.

**9C. Technical Specialist Designation:** Mr. Shepherd stated there is one technical specialist designation for Ms. Diana Irizarry for Waste Utilization Planning/Nutrient Management (WUP/NM) category.

**10. Job Approval Authority:** Chairman Langdon recognized Mr. Joshua Vetter to present. A copy of the report is included as an official part of the minutes.

**10A. Applications:** Mr. Vetter stated there is one applicant, Mr. Mitchell Miller from Cumberland SWCD. Mr. Miller submitted an application for 15 separate practices for comparable NRCS JAA.

**11. Consideration of AgWRAP Regional Applications:** Chairman Langdon recognized Ms. Sydney Mucha to present. A copy of the report is included as an official part of the minutes. Ms. Mucha stated 32 applications were received. The recommendation is to fund 14 projects which include one water storage and/or collection system, one conservation irrigation conversion, six new ponds, and six repair/retrofit ponds totaling \$367,000.

**12. Agriculture Cost Share Program Supplemental Allocation:** Chairman Langdon recognized Ms. Julie Henshaw to present. A copy of the report is included as an official part of the minutes. Ms. Henshaw stated 33 districts submitted requests that totaled over \$1.3M for a total supplemental allocation of \$528,156.

**13. Supervisor Basic Training Requirement Report:** Chairman Langdon recognized Deputy Director David Williams to present. A copy of the report is included as an official part of the minutes. Mr. Williams stated two supervisors, Mr. John Glenn Skinner, from Carteret SWCD, and Mr. Todd Combs, from Watauga SWCD, were unable to attend the District Supervisor Basic Training and letters were submitted by each supervisor stating why they did not attend the training. Mr. Skinner was ill, and Mr. Combs had several employees out sick. Mr. Combs also stated his objection to being required to take the training. Mr. Combs wants to remain on the board until his term is up.

**14. Consideration of District Supervisor Travel Fund Policy:** Chairman Langdon recognized Director Vernon Cox to present. A copy of the report is included as an official part of the minutes. Director Cox stated the current travel policy was adopted by the Commission in January 2013. Because of changes in the way supervisor travel is budgeted, as well as the determination in 2017 that some supervisor reimbursements are taxable, the Division is asking that the Commission update its District Supervisor Travel Fund Policy to reflect current priorities and funding constraints. A clean copy and a marked-up copy with the proposed revisions to the policy was presented. The highlights of the changes to the policy are as follows:

- Under Items II.B., IV.A., and IV.B. states the guidance, priorities, and requirements for district supervisors under Commission Rule 02 NCAC 59A .0202. The reference to UNC-School of Government (UNC-SOG) in Chapel Hill was removed as the training is now provided regionally as a one-day event.

- Item IV.C. has been removed
- The language was updated in Item VIII.A. to state the following, *“All supervisors who desire to be reimbursed for their service as district supervisors are required to submit all applicable forms and documentation within 60 days of completing their oath of office. If this deadline is not met supervisors will not be eligible for reimbursement for meetings attended prior to receipt of completed paperwork. Reimbursements will begin once completed paperwork is received by the division.”* There are supervisors that delay submitting paperwork for 6-9 months after attending a meeting. This policy will be shared with the district staff and regional coordinators.
- Under Item VIII.1.b. Annual State Meeting states, *“Excess lodging reimbursement above the standard state rate for attendance by district supervisors at the annual state meeting must be approved in advance by the Department.”*
- Item VIII.2.b. Local District Board Meeting was updated to read that *“Travel reimbursement may be processed upon receipt of the Supervisor Travel Reimbursement cover sheet for district meetings and must be submitted with travel vouchers. Officially adopted board minutes must be uploaded to the district SharePoint site as soon as possible.”*
- Item VIII.2.c. Local District Board Meeting states, *“For district supervisors who are not state employees, subsistence will include the current rate for breakfast, lunch and dinner.”*
- Under Item VIII.4.a. Other Meetings changed the designee to the *“Division Director”*
- Under Item VIII.4.b. has been removed

Chairman Langdon called a break at 6:58 p.m. The meeting resumed at 7:07 p.m.

**15. Streamflow Rehabilitation Assistance Program Update:** Chairman Langdon recognized Deputy Director David Williams to present. A copy of the report is included as an official part of the minutes. Mr. Williams stated at the January 2022 Commission meeting, a prioritization matrix and proposed funding pool was presented for the Streamflow Rehabilitation Assistance Program (StRAP). Since the January meeting, the division identified additional funds from previous disaster recovery appropriations in the amount of \$1.45M to provide non-federal match for Tropical Storm Fred for the following affected counties: Buncombe, Haywood, Madison, and Transylvania. These counties are expected to receive federal disaster recovery funding from the USDA Emergency Watershed Protection (EWP) Program. Yancey County also submitted a request for assistance, but their request is ineligible for EWP. The amount approved for EWP Program funds for the four counties totals \$10,334,480 for construction. NRCS will pay 75% of the construction costs which totals \$7,750,860, and an additional 10% of the construction and technical assistance and engineering costs which totals \$775,086. The local sponsors must pay 25% of the total construction cost which is \$2,583,620. The division has asked the Division of Emergency Management to provide \$2,583,620 in local match, which saves the division from using any of the Streamflow Rehabilitation Assistance Program (StRAP) funds for EWP match. The Division of Emergency Management has stated that it may have additional funds to provide the non-federal match for EWP.



Streamflow Rehabilitation Assistance Program Initial Funding Pool (1/9/22)		Proposed Revised Funding Pool (3/16/22)
Stream Debris Removal	\$26,000,000	\$28,700,000
Reserve for Matching Federal Funds (EWP)	\$4,100,000	\$1,400,000
Small Watershed Project Rehabilitation	\$6,000,000	\$6,000,000
Administration (5%)	\$1,900,000	\$1,900,000
<b>TOTAL</b>	<b>\$38,000,000</b>	<b>\$38,000,000</b>

NRCS caps its allocations to the local sponsors at 10%. The total non-federal cost share amount is \$2,841,982.

Tropical Storm Fred EWP Requirements						
County	Total Construction Estimate	NRCS Financial Assistance (75%)	NRCS Technical Assistance	Required Local Match <sup>1</sup>	Additional State Technical Assistance <sup>3</sup>	Total Non-Federal Cost Share <sup>4</sup>
Buncombe	\$2,685,500	\$2,014,125	\$201,412.50	\$671,375	\$67,138	\$738,513
Haywood	\$6,832,540	\$5,124,405	\$512,440.50	\$1,708,135	\$170,814	\$1,878,949
Madison	\$26,000	\$19,500	\$1,950	\$6,500	\$650	\$7,150
Transylvania	\$790,440	\$592,830	\$59,283	\$197,610	\$19,761	\$217,371
<b>TOTAL</b>	<b>\$10,334,480</b>	<b>\$7,750,860</b>	<b>\$775,086</b>	<b>\$2,583,620<sup>2</sup></b>	<b>\$258,362</b>	<b>\$2,841,982</b>

Below are the recommended performance milestones for the applicants that will receive an award with all funds being redistributed before June 30, 2023:

- Revised Scope of Work must be submitted within 45 days of notification of the award, or their funds will be pulled
- Signed contract must be returned within 60 days of the date it is sent to the applicant for execution
- Grantees must submit quarterly reports. Reports that do not indicate significant progress on hiring contractors within the first six months may be required to appear before the Commission to consider whether the contract should be canceled and funds redistributed.

To date, the division has received six completed applications and 210 incomplete applications. The application period closes on March 31, 2022.

There was general discussion about the definition of processed as used in NCGS 139-65(d) to ensure that debris removed from streams does not “pose a risk of blockage or significant impairment of normal streamflow during a subsequent flood event.” It was agreed that the Commission should provide guidance to StRAP applicants regarding acceptable practices for processing stream debris.

Commissioner Willis suggested using a simplified cover sheet to help prioritize the award of StRAP funding. This would be especially useful when asked for details by the Legislature.

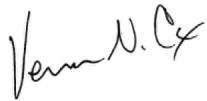
Deputy Director David Williams agreed to prepare a one-page description with five or six questions to be included with the application, e.g., how many bridges will this impact, how many projects will be on impaired and impacted streams, how many properties will be protected, and how will debris cleanup be managed. The questions will be distributed to the districts and the responses will be compiled by the deadline of March 31, 2022. The information will be presented to the Commission as they make funding decisions.

Director Cox stated that Division staff, in consultation with Counsel Phillip Reynolds, will draft language for the Commission to consider as guidance to applicants regarding acceptable processing of stream debris pursuant to NCGS 139-65(d).

**IV. Public Comments:**

Commissioners Potter and Willis both expressed their appreciation to the Yadkin staff for the afternoon tour of P.L. 566 watershed projects and for the meals.

**V. Adjournment:** Meeting adjourned at 8:36 p.m.



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Vernon N. Cox, Director  
Division of Soil & Water Conservation, Raleigh, N.C.



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Helen Wiklund, Recording Secretary

***These minutes were approved by the North Carolina Soil & Water Conservation Commission on May 18, 2022.***



**NORTH CAROLINA  
SOIL & WATER CONSERVATION COMMISSION  
BUSINESS SESSION MEETING MINUTES  
March 16, 2022**

Department of Agriculture  
Division of Soil & Water Conservation  
Yadkin SWCD Office  
2051 Agricultural Way  
Yadkinville, NC 27055

<b>Commission Members</b>	<b>Guests</b>	<b>Guests</b>
John Langdon	Sydney Mucha	Travis Smith – online
Chris Hughes	Patrick Mitchell	Charles Bass III - online
Blount Knowles - online	Levi Preston	Lea-Ann Branch - online
James Lamb	Robert Moore	Fredrick Cox - online
Derek Potter	Tony Davis	Daniel McClellan – online
Mike Willis	Justin Bledsoe	Eric Hamilton – online
George Teague	Kayla M. McCoy	Randy Freeman – online
<b>Commission Counsel</b>	Bill H. Davis Jr.	Tom Gerow – online
Phillip Reynolds	Craig Myers	Dewitt Hardee – online
<b>Guests</b>	Rick Karriker	Gail Hughes – online
Vernon Cox	Tim Beard	Vivien Zhong – online
David Williams	BJ Cook	Sarah Clancy – online
Bryan Evans	Rob Baldwin	Kristina Fischer – online
Michael Shepherd	Rusty Hunter	Kaitlyn Johnson – online
Joshua Vetter	Tien Tran	Creeden Kowal – online
Helen Wiklund	Lance Parker	Maria Polizzi – online
Rick McSwain	Roger Toledo	Amanda Sand – online
Ken Parks	Kaitlyn Marker	Paula Day – online
Ralston James	Emily Broadbent	Eric Pare – online
Brandy Myers	Matt Ware	Anne Coan – online
Scott Melvin	Lisa Hughes	Nancy Carter – online
Julie Henshaw	Kevin Austin	Millie Langley – online
Lisa Fine	Tyquan Davis	Jamey Walker – online
Cayle Aldridge	Shelby Cook – online	Daphne Cartner - online
John Beck	Kenny Ray - online	Teresa Furr - online

Chairman Langdon called the meeting to order at 9:01 a.m. Chairman Langdon inquired whether any Commission members need to declare any conflict of interest, or appearance of conflict of interest, that may exist for agenda items under consideration, as mandated by the State Ethics Act. Chairman Langdon stated the meeting guidelines. Chairman Langdon asked everyone to stand in honor and memory of former Commissioner Samuel Green, who recently passed away. Mr. Jason Walker

introduced Ms. Lisa Hughes, Yadkin County Manager, and Mr. Kevin Austin, County Commission Chairman. Chairman Langdon asked all participants to introduce themselves.

1. **Approval of Agenda:** Chairman Langdon asked for a motion on the agenda. Commissioner Hughes moved to approve the agenda and Commissioner Potter seconded. Motion carried.
2. **Reading of Statement of Economic Interest Evaluations:** Chairman Langdon recognized Counsel Phillip Reynolds to present. Mr. Reynolds stated the Statements of Economic Interests have been received for Mr. Lamb and Mr. Teague. The Governor's Office sent the paperwork to the Division where it will be kept on file. By statute, portions of the letter must be read into the minutes and available upon request.

From the State Ethics Commission to Governor Cooper for the Evaluation of Statement of Economic Interest filed by Mr. James L. Lamb for the Soil and Water Conservation Commission, the State Ethics Commission determined the following:

*Our office is in receipt of Mr. James L. Lamb's 2022 Statement of Economic Interest as a prospective appointee to the Soil and Water Conservation Commission ("the Commission"). We have reviewed it for actual and potential conflicts of interest pursuant to Chapter 138A of the North Carolina General Statutes ("N.C.G.S."), also known as the State Government Ethics Act.*

*We did not find an actual conflict of interest, but found the potential for a conflict of interest. The potential conflict identified does not prohibit service on this entity.*

*Mr. Lamb will fill the role of a Piedmont Regional Representative, nominated by the North Carolina Association of Soil and Water Conservation Districts. He is an Environmental Specialist employed by Prestage Farms Inc., a livestock, swine, and poultry company. Therefore, Mr. Lamb has the potential for a conflict of interest and should exercise appropriate caution in the performance of his public duties should issues involving Prestage Farms Inc. that come before the Commission for official action.*

*Pursuant to N.C.G.S. 138A-15(c), when an actual or potential conflict of interest is cited by the Commission under N.C.G.S. 138A-24(e) with regard to a public servant sitting on a board, the conflict must be recorded in the minutes of the applicable board and brought to the attention of the membership's attention by the board's chair as often as necessary to remind all members of the conflict and to help ensure compliance with the State Government Ethics Act.*

From the State Ethics Commission to Governor Cooper for the Evaluation of Statement of Economic Interest filed by Mr. George Y. Teague for the Soil and Water Conservation Commission, the State Ethics Commission determined the following:

*Our office is in receipt of Mr. George Y. Teague's 2022 Statement of Economic Interest as a prospective appointee to the Soil and Water Conservation Commission ("the Commission"). We have reviewed it for actual and potential conflicts of interest pursuant to Chapter 138A of the North Carolina General Statutes ("N.C.G.S."), also known as the State Government Ethics Act.*

*We did not find an actual conflict of interest, but found the potential for a conflict of interest. The potential conflict identified does not prohibit service on this entity.*

*Mr. Teague will fill the role of First Vice President of the North Carolina Association of Soil and Water Conservation Districts. He is also the Chairman of the Guilford Soil & Water Conservation District Board and owns Reedy Fork Farm LLC. Therefore, Mr. Teague has the potential for a conflict of interest and should exercise appropriate caution in the performance of his public duties should issues involving the Guilford Soil & Water Conservation District or Reedy Fork LLC come before the Commission for official action.*

*Pursuant to N.C.G.S. 138A-15(c), when an actual or potential conflict of interest is cited by the Commission under N.C.G.S. 138A-24(e) with regard to a public servant sitting on a board, the conflict must be recorded in the minutes of the applicable board and brought to the attention of the membership's attention by the board's chair as often as necessary to remind all members of the conflict and to help ensure compliance with the State Government Ethics Act.*

**3. Election of Vice Chairman:** Chairman Langdon asked for a nomination for vice chairman. Commissioner Hughes nominated Commissioner Potter as vice chairman. Chairman Langdon asked for a motion to approve. Commissioner Hughes moved to approve the nomination and Commissioner Willis seconded. Motion carried.

**4. Approval of Meeting Minutes:** Chairman Langdon asked for approval of the minutes.

**4A.** January 9, 2022 Work Session Meeting Minutes

**4B.** January 9, 2022 Business Session Meeting Minutes

Commissioner Hughes moved to approve the minutes and Commissioner Potter seconded. Motion carried.

**5. Division Report:** Chairman Langdon recognized Director Vernon Cox to present. A copy of the report is included as an official part of the minutes. Director Cox stated the following:

- Personnel Update
- Supervisor Training Rules were approved by the Rules Review Commission on February 17, 2021 and the effective date of the rules is March 1, 2022
- Swine & Dairy Assistance Program
  - Department of Agriculture received \$30M to provide assistance to dairy and swine operations that were adversely impacted by supply disruptions, i.e., farmers who either lost contracts or were not able to market their milk, as a result of COVID-19. The program includes assistance for lagoon closures for those operations going out of business
  - To date, thirty-two operations have requested assistance, but we anticipate 100 waste structures that may potentially need to be closed
  - All money must be spent by 2026
  - Showed a map of the number of district staff with Waste Utilization Planning/ Nutrient Management (WUP/NM) for Animal Waste Technical Specialist Designation. By Commission regulation, the WUP/NM designation is required to write lagoon closure plans
    - Area 1: 6 district staff; Area 2: 17 district staff; Area 3: 18 district staff
    - Division has offered reimbursement for district staff for registration and travel to attend nutrient management training.
  - May Meeting will be held in Sampson County and Prestage Farms will host a portion of the meeting on Tuesday afternoon

**6. Association Report:** Chairman Langdon recognized President Hughes to present. A copy of the report is included as an official part of the minutes. President Hughes stated the annual meeting was a success with about 250 people in attendance. The program focused on the new funding received for conservation programs, disaster response accomplishments, and emerging

issues for districts. There were many accomplishments in the western part of the state with disaster relief. Mr. James Lamb was elected to serve as the Piedmont representative from Sampson County, Mr. Billy Kilpatrick will serve as the 2<sup>nd</sup> vice president from Duplin County. Three Basic Training for Supervisor events were successfully held across the state. The annual meeting next year will be at the Cherokee Convention Center. The Association thanks Ms. Sandra Weitzel for her many years of service in partnering with the Association and supervisors across the state.

**7. Executive Director's Report:** Chairman Langdon recognized Mr. Bryan Evans to present. A copy of the report is included as an official part of the minutes. Mr. Evans stated the area chairs and regional coordinators continue to provide updates and trainings for the Spring meetings. The Association continues to push for legislative priorities and to obtain recurring funding.

**8. NRCS Report:** Chairman Langdon recognized Mr. Tim Beard to present. A copy of the report is included as an official part of the minutes. Mr. Beard stated the following:

- NRCS staff has teleworked for two years
- Personnel: Hired 40 new employees
- All supervisors will report back to work on April 18, and all staff will return to the office on May 7
- On a weekly basis, NRCS receives updates from the CDC with regards to the number of people allowed in the office and requirements for wearing a mask in the office
- Approval for overnight travel is still required, but in-person meetings will be allowed beginning in May or June
- Visitors are allowed to come into the office with prior notification
- Program Updates
  - In FY 2021, NRCS obligated almost \$36M to producers through three different programs, and this year, NRCS is cooperating with the USDA Forest Service and the North Carolina Forest Service to invest \$2.3M over the next three years through the Joint Chiefs' Landscape Restoration Partnership project
  - NRCS is working to complete 173 site assessments for Tropical Storm Fred in the western part of the state
  - EQIP Program received over 2,000 applications, and 1,800 applications were eligible for the program
  - 1,500 applications were ranked that totaled \$114M. The allocation was only \$22M, and the National Office will be contacted for another \$10M in funding and NRCS will ask for additional funding for CSP.
  - NRCS is working on the Climate-Smart Agriculture and Forestry Initiative since last year. Only ten states in the whole country are part of this initiative with about \$1M obligated for financial assistance.
  - The Conservation Initiative Contracts is a new initiative.
  - Urban Agriculture Initiative is also new and NRCS is working on how to administer the initiative with assistance from the State Advisory Technical Committee and its partners

**9. Consent Agenda:** Chairman Langdon asked for approval of the consent agenda. Commissioner Hughes moved to approve the consent agenda and Commissioner Potter seconded. Motion carried.

**9A. Supervisor Appointments:**

- Chad Whitehead, Bertie SWCD, filling the unexpired appointed term of Jarette Hurry for 2018-2022 with an attached resignation letter from Mr. Hurry
- Kevin May, Jr., Cabarrus SWCD, filling the unexpired appointed term of Jennifer Caligan for 2018-2022 with an attached resignation letter from Ms. Caligan
- Brandon Bowman, Catawba SWCD, filling the unexpired appointed term of Susan Devine for 2018-2022 with an attached resignation letter from Ms. Devine
- John Adam Carter, Cumberland SWCD, filling the unexpired elected term of Wayne Collier, Jr., with an attached resignation letter from Mr. Collier
- Wayne Collier, Jr., Cumberland SWCD, filling the unexpired appointed term of Wingate Collier with an attached resignation letter from Mr. Collier
- Clarence Wood Beasley, Dare SWCD, filling the elected term of Paul Wright for 2018-2022 with an attached resignation letter
- Billy Dills, Swain SWCD, filling the unexpired elected term of William Shuler for 2018-2022 with an attached resignation letter from Mr. Shuler

**9B. Supervisor Contracts:** 5 contracts; totaling \$44,509

**9C. Technical Specialist Designation:** Ms. Diana Irizarry, WUP/NM category

Copies of the reports are included as an official part of the minutes.

Chairman Langdon called a break at 9:50 a.m. The meeting resumed at 10:02 a.m.

**10. Job Approval Authority:** Chairman Langdon recognized Mr. Joshua Vetter to present. A copy of the report is included as an official part of the minutes.

**10A. Applications:** Mr. Vetter stated there is one application from Mitchell Miller from Cumberland SWCD that is for comparable NRCS Job Approval Authority (JAA) for 15 practices.

Chairman Langdon asked for approval. Commissioner Potter moved to approve the application and Commissioner Hughes seconded. Motion carried.

**11. Consideration of AgWRAP Regional Applications:** Chairman Langdon recognized Ms. Sydney Mucha to present. A copy of the report is included as an official part of the minutes. Ms. Mucha stated 32 applications were received and reviewed by the AgWRAP Review Committee, and they recommend approving 14 projects for funding. These projects include one water storage and/or collection system, one conservation irrigation conversion, six new ponds, and six repair/retrofit ponds. The breakdown of applications by region is as follows: Western – 7 applications; Central – 4 applications; and Eastern - 3 applications. The total request is \$367,000.

Chairman Langdon asked for approval. Commissioner Hughes moved to approve the applications and Commissioner Lamb seconded. Motion carried.

**12. Agriculture Cost Share Program Supplemental Allocation:** Chairman Langdon recognized Ms. Julie Henshaw to present. A copy of the report is included as an official part of the minutes. Ms. Henshaw stated this is the Spring reallocation, and based on the Commission's program policy, if there are more than \$200,000 available, the Commission allows the Division to allocate funds in March. The Rule 02 NCAC 59D .0103 states districts shall be allocated funds based on the following the percentages parameters:

- Percentage of total acres of agricultural land and the percentage of the total number of animal units
- Thirty-three districts requested funding totaling \$1,318,327 and the total available funding for these allocations is \$528,156

Chairman Langdon asked for approval. Commissioner Willis moved to approve the supplemental allocation and Commissioner Teague seconded. Motion carried.

**13. Supervisor Basic Training Requirement Report:** Chairman Langdon recognized Mr. David Williams to present. A copy of the report is included as an official part of the minutes. Mr. Williams stated two individuals, Mr. Skinner and Mr. Combs, were expected to attend basic training but did not attend so each individual has provided an explanation letter. Mr. Skinner's letter states due to an illness at the time of the training, he was unable to attend. He plans to attend the next training offered in 2023. Mr. Combs stated he was not able to attend due to illness of his employees. Mr. Combs also stated that his educational background, and his experience in the agricultural community, qualifies him not to attend basic training. However, he asked to be allowed to continue to serve as a Supervisor until his term expires in December 2024. The supervisor training rules became effective March 1, 2022, and describes the Commission's process for taking action against a supervisor who does not complete required training. Counsel Reynolds stated Mr. Williams is correct the rule to require basic training went into effect on March 1, and the rule requires that supervisors elected or re-elected attend basic training in their first year of service. Continuing education training has been in effect by statute for elected or appointed supervisors since March 1, 2022. When a supervisor takes an oath of office, they take the whole job and the trainings. Basic training helps the supervisor understand the needs to conduct district business transparently and openly and teaches supervisors how to avoid liability. We are asked to be stewards of millions of dollars of taxpayer dollars. If a supervisor violates the Open Meetings Law and is found liable that goes against him/her personally. This individual was elected before the summer of 2022, and, therefore, while he is still required to get the six hours of training within his term, the rule requiring attendance at the Basic Training for District Supervisors will not apply until after the upcoming elections in November of this year. Mr. Williams stated both supervisors will be told to attend the next training but acknowledge that the rules does not compel Mr. Combs to attend training until 2025.

Chairman Langdon asked for a motion. Commissioner Potter moved to extend the requirement for Mr. Skinner but not extend the requirement for Mr. Combs and Commission Hughes seconded. Motion carried.

**14. Consideration of District Supervisor Travel Fund Policy:** Chairman Langdon recognized Director Vernon Cox to present. A copy of the report is included as an official part of the minutes.



Director Cox stated the Supervisor Travel Fund Policy was last updated on January 6, 2013. Because of changes in the way supervisor travel is budgeted, as well as the determination in 2017 that some supervisor reimbursements are taxable, the Division is asking that the Commission update its District Supervisor Travel Fund Policy to reflect current priorities and funding constraints. The highlights of the policy changes are as follows:

- Under Item IV., the name has been changed from School of Government Training to *Basic Training for Soil and Water Conservation District Supervisors*. The training was formerly held at the UNC-School of Government in Chapel Hill, and the level of involvement from the School of Government has declined.
- Under Item IV.B., it describes how we should prioritize attendance at the training and to comply with the Rule. *“To maximize the use of available funds, supervisor attendance at the Basic Training for Soil and Water Conservation District Supervisors should be prioritized as follows: (1) supervisors required to attend to satisfy training requirements, including any new supervisor and/or first-time attendee, (2) supervisors who have not had the training within the past five years, and (3) all supervisors.”*
- Under Item VIII.A. Reimbursement Guidelines states, *“All supervisors who desire to be reimbursed for their service as district supervisors are required to submit all applicable forms and documentation within 60 days of completing their oath of office. If this deadline is not met supervisors will not be eligible for reimbursement for meetings attended prior to receipt of completed paperwork. Reimbursements will begin once completed paperwork is received by the division.”*
- Under Item VIII.1.b. Annual State Meeting states *“Excess lodging reimbursement above the standard state rate for attendance by district supervisors at the annual state meeting must be approved in advance by the Department.”* In the 2021 budget, the division received additional recurring funds to reimburse supervisors for the actual lodging rate.
- Under Item VIII.2.b. Local District Board Meeting the policy specifies the required documentation for district supervisors to be reimbursed for attendance at their local district board meeting. The supervisor travel reimbursement cover sheet that documents who attended the meeting shows who is eligible for reimbursement. The approved minutes are required to be uploaded to the district’s SharePoint site. The policy will now read, *“Officially adopted minutes of district meetings, duly signed by the board secretary or board chair, are required by the commission to support the payment of travel funds and should be uploaded to the district SharePoint site as soon as they are available. Travel reimbursement may be processed upon receipt of the Supervisor Travel Reimbursement cover sheet for district meetings and must be submitted with travel vouchers. Officially adopted board minutes must be uploaded to the district SharePoint site as soon as possible.”*
- Under Item VIII.2.c. *“For district supervisors who are not state employees, subsistence will include the current rate for breakfast, lunch and dinner.”*
- Under VIII.4.a. Other Meetings, district supervisors shall be authorized to receive reimbursement for other meetings outside of their district, provided prior written approval is obtained from the commission or *the Division Director*.

Chairman Langdon asked for approval. Commissioner Willis moved to approve the new policy and Commissioner Potter seconded. Motion carried.

**15. Streamflow Rehabilitation Assistance Program Update:** Chairman Langdon recognized Mr. David Williams to present. A copy of the revised report is included as an official part of the minutes. Mr. Williams stated in January a budget was presented with the breakdown of where the appropriated funds for StRAP could be compartmentalized into various funding pools, and at that time, \$4.1M was proposed to be used for matching for federal funds for the Emergency Watershed Protection (EWP) Program. The most recent information from NRCS is that only \$2,841,982 is now required for non-federal EWP match for the four counties of Buncombe, Haywood, Madison, and Transylvania that were impacted by Tropical Storm Fred. This includes additional match for technical assistance. The division has identified \$1.45M in unused disaster recovery funds from Hurricane Matthew and Florence that can be moved with the approval of the Office of State Budget Management (OSBM) to provide nonfederal match for Tropical Storm Fred.

Streamflow Rehabilitation Assistance Program Initial Funding Pool (1/9/22)		Proposed Revised Funding Pool (3/16/22)
Stream Debris Removal	\$26,000,000	\$28,700,000
Reserve for Matching Federal Funds (EWP)	\$4,100,000	\$1,400,000
Small Watershed Project Rehabilitation	\$6,000,000	\$6,000,000
Administration (5%)	\$1,900,000	\$1,900,000
<b>TOTAL</b>	<b>\$38,000,000</b>	<b>\$38,000,000</b>

Mr. Williams stated there will be additional funds that have been requested from the Division of Emergency Management to provide some or all of the non-federal match for Tropical Storm Fred so StRAP funds will not need to be used for this purpose.

Chairman Langdon asked for approval. Commissioner Hughes moved to approve the change in target breakdown of the \$38M and Commissioner Willis seconded. Motion carried.

Mr. Williams stated page two shows the performance milestones that have been developed to make sure the recipients are diligent about putting the funds on the ground. The recommended milestones will be included in the contracts with the local sponsors that receive StRAP funding.

Recommendations for Performance Milestone include:

- Revised Scope of Work must be submitted within 45 days of notification of award.
- Signed contract must be returned within 60 days of date it is sent to the applicant for execution.
- Grantees must submit quarterly reports. Reports that do not indicate significant progress on hiring contractors within the first six months may be required to appear before the Commission to consider whether contract should be canceled and funds redistributed.

Commissioner Hughes moved to approve the recommended performance milestones and Commissioner Teague seconded. Motion carried.

At the work session, there was a discussion about the meaning of the processed as used in enabling legislation for StRAP. Mr. Williams proposed the following guidance for managing removed debris:

*Grantees shall be responsible for complying with all applicable permitting requirements. All debris removed from stream or stream area must be removed from the 100-year floodplain or processed in a manner that the debris would not pose a risk of blockage or significant impairment of normal streamflow during a subsequent flood event. Processing of debris may include any of the following activities.*

- *Chipping*
- *Cabling or strapping in a secured manner outside the immediate stream area (minimum of 30 ft. from top of the stream bank)*
- *Burning (Must comply with all required State Forest Service permits and only under appropriate Air Quality conditions)*
- *Other processing options approved by the Commission*

Commissioner Potter stated the statute says processed, and the statute should not be changed. All that has been done is to add one or two more activities to the list that may or may not be applicable. These entities need good guidance, and these contracts need to be ranked, to see how the work will be done and if it meets the Commission's approval. Processing should be left alone versus trying to put in one or two more items in the list. Legislators want this on the ground. Counsel Reynolds stated the list is inclusive and not exclusive. There may be other activities, but these are the activities the Commission finds acceptable. The main intent of the statute seems to try to get debris out of the 100-year floodplain. The guidance states *may* include any of the following.

Mr. Williams clarified that the Division does not have ranking criteria for evaluating StRAP applications. However, the Commission has approved priorities for the use of StRAP funds and the division's recommendations for funding will be based on these priorities.

Commissioner Hughes moved to approve the division's Guidance for Managing removed debris and Commissioner Lamb seconded. Commissioner Potter opposed the motion. Motion carried.

As a result of Commissioner Willis' request during the work session for additional information, Mr. Williams stated it is proposed that applicants be asked to provide the following information as part of their application:

- How many bridge or culvert structures will benefit from removal of debris or sediment?
- How many homes, structures, buildings, barns may benefit from removal of debris or sediment?
- How many planned projects are in watershed of streams on the 303d list of impaired streams?
- How many utilities, lateral, or crossing will benefit from debris or sediment removal?

- Added question: What is the planned method to managing debris that is removed?

Chairman Langdon asked for approval. Commissioner Hughes move to approve the questions and the one additional question and Commissioner Willis seconded. Motion carried.

**IV. Public Comments:** Chairman Langdon asked the Division, NRCS, Association, and all Soil & Water District staff to stand to be recognized and thanked them for their service.

Mr. Rob Baldwin stated Wilkes SWCD is fortunate to hopefully receive StRAP money, as it will reach out past the agricultural community and do good things within the county in Wilkesboro and North Wilkesboro. Wilkes County will provide additional matching funds. This will give the district the ability to do some work that we have not been able to do in the past. When the funding was first announced, we thought \$500,000 would help in stream debris removal, but we did a survey of the entire county and realized we should ask for \$7.5M. We ranked, took pictures, and mapped all the streams and started to work with the Wilkes County Rescue Squad, and they are providing us with feedback. The Yadkin River is an important waterway in Wilkes County and in the past three years there have been three deaths and 20 plus rescues. This money will help the area.

Mr. Bryan Evans announced that Commissioner Green's funeral service will be in Creedmoor this Friday, March 18, at 12:30 and the funeral will begin at 1 p.m.

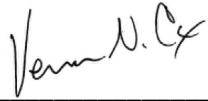
Mr. Reynolds stated the oath of office and the unique statutes that have carried forward through the years from 1777 provides good imagery about the importance of the oath of office. This comes from NCGS, Chapter 11, Article 1 which states, *"Whereas, lawful oaths for discovery of truth and establishing right are necessary and highly conducive to the important end of good government; and being most solemn appeals to Almighty God, as the omniscient witness of truth and the just and omnipotent avenger of falsehood, and whereas, lawful affirmations for the discovery of truth and establishing right are necessary and highly conducive to the important end of good government, therefore, such oaths and affirmations ought to be taken and administered with the utmost solemnity."* Under Article 2. Administration of oaths states, *"Judges and other persons who may be empowered to administer oaths, shall (except in the cases in this Chapter excepted) require the party to be sworn to lay his hand upon the Holy Scriptures, in token of his engagement to speak the truth and in further token that, if he should swerve from the truth, he may be justly deprived of all the blessings of that holy book and made liable to that vengeance which he has imprecated on his own head."* This is not a comment on or endorsement of religion but is intended to convey the seriousness of the duties and obligations you take as elected representatives and officers.

Mr. Vernon Cox stated that he greatly appreciates the thoughtful deliberation and leadership of the Commission.

Commissioner Potter thanked the Yadkin District and Mr. Lenuel Chamberlain for their hospitality to the Commission.

Mr. Tom Gerow, who is online, recommends the division provide a standard form for providing the StRAP quarterly report so the grantees know what information needs to be submitted.

**V. Adjournment:** Meeting adjourned at 11:13 a.m.



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Vernon N. Cox, Director  
Division of Soil & Water Conservation, Raleigh, N.C.



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Helen Wiklund, Recording Secretary

***These minutes were approved by the North Carolina Soil & Water Conservation Commission on May 18, 2022.***



**NORTH CAROLINA  
SOIL & WATER CONSERVATION COMMISSION  
WORK SESSION MEETING MINUTES  
January 9, 2022**

Department of Agriculture  
Division of Soil & Water Conservation  
Sheraton Imperial Hotel & Convention Center  
4900 Emperor Blvd.  
Durham, NC 27703

<b>Commission Members</b>	<b>Guests</b>	<b>Guests</b>
Wayne Collier	Rick McSwain	Lisa Fine
Chris Hogan - online	Ken Parks	Brandy Myers
Blount Knowles	Sandra Weitzel	Amanda Sands
John Langdon	Tom Hill	Allie Dinwiddie
Derek Potter	Sydney Mucha	Craig Myers
Mike Willis	Michael Shepherd	Nancy Carter
	Joshua Vetter	David Harris
<b>Commission Counsel</b>	Helen Wiklund	Anne Coan - online
Phillip Reynolds	Scott Melvin	Elliot Swain - online
<b>Guests</b>	Bryan Evans	Teresa Furr - online
Vernon Cox	Cayle Aldridge	Eric Pare - online
David Williams	Julie Henshaw	Eddie Culberson - online

Chairman Langdon called the meeting to order at 9:42 a.m. Chairman Langdon inquired whether any Commission members need to declare any conflict of interest, or appearance of conflict of interest, that may exist for agenda items under consideration, as mandated by the State Ethics Act. Chairman Langdon stated the meeting guidelines. Chairman Langdon asked all participants to introduce themselves.

- 1. Approval of Agenda:** Chairman Langdon asked for comments on the agenda. Director Cox stated Item 15B has been removed from the agenda, since Mr. Galamb is not present.
- 2. Approval of Meeting Minutes:** Chairman Langdon asked for comments on the minutes. Commissioner Collier stated the minutes are in order.
  - 2A.** November 9, 2021 Work Session Meeting Minutes
  - 2B.** November 10, 2021 Business Session Meeting Minutes
- 3. Division Report:** Chairman Langdon recognized Director Vernon Cox to present. A copy of the report is included as an official part of the minutes. Director Cox stated the report will be presented this afternoon.

4. **Association Report:** Chairman Langdon recognized President Blount Knowles to present. A copy of the report is included as an official part of the minutes. President Knowles stated the report will be presented during the business meeting.
5. **Executive Director's Report:** Chairman Langdon recognized Mr. Bryan Evans to present. A copy of the report is included as an official part of the minutes. Mr. Evans stated the report will be presented this afternoon.
6. **NRCS Report:** Chairman Langdon recognized Mr. Tim Beard to present. A copy of the report is included as an official part of the minutes. Mr. Beard will present the report at the business meeting.
7. **Consent Agenda:** Chairman Langdon recognized Deputy Director David Williams, Ms. Julie Henshaw, and Mr. Michael Shepherd. Copies of the reports are included as an official part of the minutes.

#### **7A. Supervisor Appointments:**

- Keaton Killian, Cherokee SWCD, filling the unexpired appointed term of Chad Decker for 2018-2022 with an attached resignation letter from Mr. Decker
- Patty Dellinger, Lincoln SWCD, filling the unexpired appointed term of Roy Hoyle for 2020-2024 with an attached resignation letter from Mr. Hoyle
- Harold Hunter, Madison SWCD, filling the unexpired appointed term of Donna Jones for 2020-2024 with an attached resignation letter from Ms. Jones
- Ryan Carriker, Richmond SWCD, filling the unexpired appointed term of William Comninaki for 2018-2022 with an attached resignation letter from Mr. Comninaki
- Robin Hammond, Wake SWCD, filling the unexpired elected term of Nervahna Crew for 2018-2022 with an attached resignation letter from Ms. Crew

Commissioner Potter challenges all districts to give someone else an opportunity to work in soil and water, since conservation in the state needs to grow.

Commissioner Willis stated this new form has helped to appoint new supervisors and can get the younger generation involved as leaders in their district.

#### **7B. Supervisor Contracts:** 3 contracts; totaling \$47,243

Chairman Langdon asked about the letter submitted from Brunswick SWCD for a contract in the amount of \$24,155. Ms. Henshaw read the letter from Brunswick SWCD discussing Residue and Tillage Management and Cover Crops and the district's concern regarding Contract #10-2022-001. Commissioner Collier stated one concern is the amount of money one district could use in one year and some decisions need to be left to the district. Commissioner Potter stated it is about conservation and perception; it is not about the money.

#### **7C. Technical Specialist Designation:** Jessica Thompson, Lenoir SWCD, Waste Utilization Planning/Nutrient Management (WUP/NM)

- 8. Job Approval Authority:** Chairman Langdon recognized Mr. Joshua Vetter to present. A copy of the report is included as an official part of the minutes.

**8A. Applications:** Mr. Vetter stated there are two applicants and both applicants are requesting Comparable NRCS JAA. All applications have been reviewed and are in order. A more-detailed report will be presented at the March Commission meeting with regards to applications for Job Approval Authority (JAA) for complete designs and certifications.

**8B. Technical Competency Requirements:** Mr. Vetter stated there is one technical competency requirement for Livestock Mortality Management System with two job classes for this BMP which are Freezer/Refrigeration Unit and Incinerator.

All technical competency requirements have been reviewed across all three Commission Cost Share Programs. Once approved, there will be 52 practices that have approved technical competency requirements across all Commission programs. There are still 32 practices that require a professional engineer to approve and six other practices that must be certified by a qualified professional.

- 9. Technical Specialist Training Update:** Chairman Langdon recognized Mr. Michael Shepherd. A copy of the report is included as an official part of the minutes.

**9A. Audit Results:** Mr. Shepherd stated the Commission's policy states technical specialists must obtain six hours of training in a three-year period and are subject to a random audit of their training. The Division staff conducted a random audit of 10% of all the training hours of the technical specialists. There were 255 courses that were submitted by 111 technical specialists so and the training courses of 11 individuals were audited. All training met the criteria for course approval.

**9B. Report and Action on Training Fulfillment:** Mr. Shepherd stated the Commission's Rule 02 NCAC 59G .0104 requires that technical specialists must get six hours of training in a three-year period. If the technical specialist does not receive the six hours of training, they will be presented at the January Commission meeting for failing to meet their technical specialist training requirements and their designation(s) will be rescinded. The technical specialist may take all six hours of training in one calendar year, but the training hours in excess of six hours do not carry over to the subsequent three-year period. The three-year period for current technical specialist began on January 1, 2019. Under this training requirement, the policy states a random audit of 10% of all technical specialists submitting training credits would be conducted. A committee was formed to approve all trainings. There were 412 animal waste technical specialists as of January 1, 2019. Of the 412, only 160 completed the required six hours of training by December 31, 2021. The remaining 252 technical specialists did not fulfill their training requirement, and their designation is presented for rescindment.

Director Cox stated that district staff need to maintain technical competencies for animal waste management. Mr. Shepherd stated that everyone was contacted and told they will lose their designation if they do not obtain the necessary training and will have to reapply through the application process, which will take one year. Commissioner Collier stated the district supervisors need to know what district employees are certified and if they are not, they need to seek their technical specialist designation.



**10. Streamflow Rehabilitation Assistance Program:** Chairman Langdon recognized Deputy Director David Williams to present. A copy of the report is included as an official part of the minutes. Mr. Williams stated this is a new program to be administered by the Commission and funded at \$38M, which is a one-time appropriation that must be encumbered by June 30, 2023 or revert to the Disaster Relief and Mitigation Fund. This is not intended to be allocated to individual districts. The program will be administered like the Stream Debris Removal Program. The program’s purpose and eligible applicants were highlighted. The categories for funding and the prioritizations are as follows:

- Vegetative debris removal, e.g., woody vegetation
- Instream sediment removal
- Streambank stabilization (vegetative cover) with or without sediment removal
- Stream restoration
- Other stream repair needs, e.g., culvert replacement

The funds can also be used to provide non-federal match for related disaster recovery activities funded by the federal government, e.g., USDA Emergency Watershed Protection Program.

An additional eligible purpose is for P.L. 566 Small Watershed Project rehabilitation and repair. The proposed prioritization for this category includes:

- Projects where program funds are used to match federal watershed rehabilitation funds
- Structural rehabilitation or replacement for critical components, e.g., principle spillway, emergency spillway
- Repair of critical eroding or settling areas
- Removal of accumulated sediment from the impoundment

The Legislation states the Commission shall ensure that debris removed from the streams with funds provided under this program must be removed from the 100-year floodplain or processed in such a manner that the debris does not pose a risk of blockage or significant impairment of normal streamflow during a subsequent flood event. A Detailed Implementation Plan for funding was presented as follows:

<b>Program Purpose</b>	<b>Recommended Initial Funding Pool</b>
Stream Debris Removal	\$20,000,000
Reserve for Matching Federal Funds	\$3,600,000
Small Watershed Project Rehab	\$12,500,000
Administration	\$1,900,000
<b>TOTAL</b>	<b>\$38,000,000</b>

The applicant’s responsibilities, and the anticipated timeline were presented. There was much discussion about the recommended funding pools. Director Cox stated that when it comes time to recommend awards for funding in April, we need to know how much money there is in each bucket as an initial starting point. After further discussion, the amounts in the Recommended Funding Pool were changed to:

<b>Program Purpose</b>	<b>Recommended Initial Funding Pool</b>
Stream Debris Removal	\$26,000,000
Reserve for Matching Federal Funds	\$4,100,000
Small Watershed Project Rehab	\$6,000,000
Administration	\$1,900,000
<b>TOTAL</b>	<b>\$38,000,000</b>

Chairman Langdon called a break at 11:34 a.m. The meeting resumed at 11:42 a.m.

**11. Community Conservation Assistance Program Advisory Committee Recommendations:**

Chairman Langdon recognized Mr. Tom Hill to present. A copy of the report is included as an official part of the minutes. Mr. Hill stated this is a one-time revision for non-recurring funds out of the 2021 Appropriations Act, and the funds must be encumbered by the end of FY 2023.

**11A. Detailed Implementation Plan Revisions:** Mr. Hill stated the proposed revisions include the project maximum allocation increased from \$20,000 to \$50,000, the district maximum/year from \$20,000 to \$100,000, repair allocation from \$10,000 to \$75,000, individual repair contract from \$2,500 to \$5,000, technical assistance from \$20,519 to \$120,519 and education and outreach from \$0 to \$50,000.

**11B. Average Cost List:** Mr. Hill stated the changes to the list include revised engineering costs for those practices requiring an engineering design and replacing the set amount of engineering with 75% of actual cost up to 15% of total project cost to CCAP.

**11C. Regional Application Recommendations:** Mr. Hill stated there were 59 applications submitted and 35 recommended for funding. The proposed allocation is \$874,300. In the eastern region, there are seven districts that are requesting a total of \$229,250. In the central region, there are seven districts that are requesting a total of \$148,750. In the western region, there are 11 districts that are requesting a total of \$496,300.

**12. Agricultural Water Resources Assistance Program Review Committee Recommendations:**

**Agricultural Water Storage and Collection System BMP Revisions:** Chairman Langdon recognized Ms. Sydney Mucha to present. A copy of the report is included as an official part of the minutes. The Agricultural Water Collection and Reuse System BMP edits are as follows:

- Name change to emphasize storage and collection
- Addition of allowable components, including fencing
- Addition of allowable water sources for collection and storage
- Reference to the Produce Safety Rule and the Livestock Water Storage BMP
- Quick Reference Table updates
- Addition or updates to existing forms

**13. Agriculture Cost Share Program Technical Review Committee Recommendations: Stream**

**Debris Removal BMP:** Chairman Langdon recognized Mr. Joshua Vetter to present. A copy of the report is included as an official part of the minutes. The Technical Review Committee (TRC)

reviewed the proposed Stream Debris Removal BMP Policy. The Technical Review Committee (TRC) is recommending this practice be included in the Agriculture Cost Share Program (ACSP). This is intended to address small, single landowner debris removal projects on or adjacent to agricultural land, and the practice will be funded using regular ACSP funds. This will not be funded through the Streamflow Rehabilitation Assistance Program (StRAP). The policies were highlighted, and the maintenance period of this policy is one year. This practice is based on actual costs and receipts will not exceed \$15,000 (75%) cost share or \$18,000 (90%) maximum cost share amount. Commissioner Potter stated it is important to make sure this policy is not too restrictive, and item #10 appears to be excessive. Mr. Vetter and Commissioner Willis will review and come to a consensus to determine how the policy can be rewritten before the business meeting this afternoon or bring it before the March Commission meeting.

**14. District Issues:** Chairman Langdon recognized Mr. Joshua Vetter to present. A copy of the report is included as an official part of the minutes.

**14A. Time Extension Request for Contract #25-2019-001:** Mr. Vetter stated Craven SWCD presented this contract at the July Commission meeting. The contract was to be completed by the January Commission meeting; however, more time is required to make sure the waste application meets the practice specifications. This is a second extension request. Chairman Dietrich Kilpatrick will present this at the business meeting.

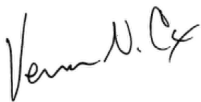
**15. FY2021 Commission Cost Share Programs Annual Reports:** Chairman Langdon recognized Ms. Julie Henshaw to present. A copy of the report is included as an official part of the minutes.

**15A. ACSP, CCAP, and AgWRAP Consolidated Report:** Ms. Henshaw stated the highlights will be presented at the business meeting.

**15B. Conservation Reserve Enhancement Program Report:** *(This item has been removed.)*

**IV. Public Comments:** Chairman Langdon asked for public comments. Chairman Langdon stated we make a good team and commends the Division staff and the Commission members.

**V. Adjournment:** Meeting adjourned at 12:22 p.m.



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Vernon N. Cox, Director  
Division of Soil & Water Conservation, Raleigh, N.C.



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Helen Wiklund, Recording Secretary

***These minutes were approved by the North Carolina Soil & Water Conservation Commission on March 16, 2022.***



**NORTH CAROLINA  
SOIL & WATER CONSERVATION COMMISSION  
BUSINESS SESSION MEETING MINUTES  
January 9, 2022**

Department of Agriculture  
Division of Soil & Water Conservation  
Sheraton Imperial Hotel & Convention Center  
4900 Emperor Blvd.  
Durham, NC 27703

<b>Commission Members</b>	<b>Guests</b>	<b>Guests</b>
John Langdon	Richard Smith	Donald F. Rogers
Wayne Collier	George Mainor	Rich George
Blount Knowles	Tommy Houser	David Harris
Chris Hogan - online	Rodney Wright	Craig Frazier
Derek Potter	J. Ben Knox	Kirsten Frazier
Mike Willis	Kenny Browning	Nancy Carter
<b>Commission Counsel</b>	Myles Payne	Eddie Hester
Phillip Reynolds	Ryan Huffman	Alexis Luckey
<b>Guests</b>	Jeff Joyner	Rick Karriker
Vernon Cox	Michelle Raquet	Sam Davis
David Williams	Eric Hamilton	Franklin Williams
Bryan Evans	Scott Melvin	Frankie Singleton
Julie Henshaw	Rachel Weber	Bob Lindsay
Michael Shepherd	Elliot Swain	Dewitt Hardee
Helen Wiklund	Daphne Cartner	Frank Christopher Meares
Ralston James	Tom Gerow	Gary D. Holtzmann
Allie Dinwiddie	James M. Ferguson	Patrick Johnson
Rick McSwain	Mitch Peele	James D. Booth
Brandy Myers	Robin Hammond	John East
Tom Hill	Andrew Cox	Eric Pare - online
Joshua Vetter	Cheryl M. Correll	Tim Beard - online
Sydney Mucha	Wilson Chester Lowder	Anne Coan - online
Ken Parks	Denny Norris	Bill Yarborough - online
Cayle Aldridge	Adam Simon	Anjali Boyd - online
Lisa Fine	Dietrich Kilpatrick	Paula Day - online

Chairman Langdon recognized the service of former Commissioner Samuel Green and Commissioner Chris Hogan, who has filled in for Commissioner Green. Chairman Langdon also recognized Commissioner Collier as the vice chair and thanked him for keeping the commission balanced, informed, and on track. Commissioner Collier stated it has been a pleasure to serve on the commission and is impressed with the division and district staffs and commends the commission and the leadership of

Chairman Langdon. Commissioner Collier added the supervisor training and job approval authority initiatives were just starting when he joined the commission, but they have since become a reality.

Chairman Langdon stated there is a public comment period at the end of the meeting. Anyone that is in attendance, and would like to make a comment, will be given three minutes to speak. The sign-up sheet is in the back of the room.

Chairman Langdon called the meeting to order at 3:10 p.m. Chairman Langdon inquired whether any Commission members need to declare any conflict of interest, or appearance of conflict of interest, that may exist for agenda items under consideration, as mandated by the State Ethics Act. Chairman Langdon stated the meeting guidelines.

1. **Approval of Agenda:** Chairman Langdon asked for approval of the revised agenda with the removal of agenda Item 15B. Commissioner Knowles moved to approve the agenda and Commissioner Willis seconded. Motion carried.
2. **Approval of Meeting Minutes:** Chairman Langdon asked for approval of the minutes. Commissioner Collier moved to approve the minutes and Commissioner Willis seconded. Motion carried.
  - 2A. November 9, 2021 Work Session Meeting Minutes
  - 2B. November 10, 2021 Business Session Meeting Minutes
3. **Division Report:** Chairman Langdon recognized Director Vernon Cox to present. A copy of the report is included as an official part of the minutes. Director Cox stated the following:
  - Personnel Updates
    - New hires, vacancies, and revised organizational chart
  - Legislative Update
    - Approved State Budget
    - \$38M Streamflow Rehabilitation Assistance Program will be administered by the Commission. Funds must be encumbered by 6/30/2023
    - \$1.5M CCAP appropriated dollars. Funds must be encumbered by 6/30/2023
    - \$30M Swine and Dairy Assistance Program
    - Engineering Positions (2)
    - District supervisors can be reimbursed for the actual hotel cost for the Annual Meeting
  - Swine & Dairy Assistance Program will be administered by the Department
    - Farmers are eligible to receive a one-time payment of \$31,500, if there was a loss of a contract between 3/1/2020 – 6/30/2022
    - Swine – Obtain New Contracts
      - 90% of actual costs up to: \$10/head space for renovation and \$20/head space for rebuild housing
    - Swine/Dairy – Out of Business
      - 90% of lagoon/waste storage pond closure up to \$100K (ACSP) and up to \$30K for conversion to agriculture water supply pond (ACSP)
    - Application deadline is 6/30/2023
    - Money must be spent by 12/31/2026

- Nutrient Strategy Watershed (NSW) and how it impacts Water Control Structures (WCS) for water quality in Pamlico County
    - DSWC staff will present a report at an upcoming Pamlico board meeting explaining why Pamlico's CY2020 nitrogen reduction from baseline was different from surrounding counties.
  - March Meeting: Proposed location is Yadkin County
- 4. Association Report:** Chairman Langdon recognized President Blount Knowles to present. A copy of the report is included as an official part of the minutes. President Knowles stated the following:
- There are three candidates for the Piedmont seat on the Commission
  - Leadership development is scheduled at the Annual Meeting, contact Bryan Evans for details
  - Basic Training for Soil and Water Conservation District Supervisors will take place on the following dates:
    - February 1 at the Pitt County Agricultural Center; February 8 at the Western Carolina Agricultural Center; February 22 at the Chatham Agricultural Center
  - 2022 Association Leadership welcomes Commissioner Hughes as the incoming President, Mr. George Teague as 1<sup>st</sup> Vice President, and Mr. Billy Kilpatrick as 2<sup>nd</sup> Vice President
- 5. Executive Director's Report:** Chairman Langdon recognized Mr. Bryan Evans to present. A copy of the report is included as an official part of the minutes. Mr. Evans stated the following:
- Last year's budget accomplishments will rely on the districts to allocate funds
  - Area chairs are preparing for the spring meetings
  - Eight new Area Chairs will be sworn in today
  - 2022 Goals
    - Annual Meeting sets the direction and goals for the coming year and resolutions will move through the process and be presented at the March meeting
- 6. NRCS Report:** Chairman Langdon recognized Mr. Tim Beard to present. A copy of the report is included as an official part of the minutes. Mr. Beard stated the following:
- National Update: Staff were phasing back to working in the office beginning on 1/3/2022, but it has been delayed and waiting for guidance from the national office with only 25% in the office
  - State Update: Two Conservation Innovation Grants – NC Foundation received \$520,777 and NCSU was awarded \$421,491
  - Emergency Watershed Protection Program (EWPP) has eight agreements for Tropical Storm Fred
  - In October, 20% of our employees participated in professional development
  - FY 2022 Farm Bill Program Rollout Training focused on new initiatives and different program changes
  - Working in Yadkin County to evaluate seven flood control structures and in Wake County evaluating two flood control structures for rehabilitation

7. **Consent Agenda:** Chairman Langdon asked for approval of the consent agenda. Commissioner Collier moved to approve the consent agenda and Commissioner Knowles seconded. Motion carried.

**7A. Supervisor Appointments:**

- Keaton Killian, Cherokee SWCD, filling the unexpired appointed term of Chad Decker for 2018-2022 with an attached resignation letter from Mr. Decker
- Patty Dellinger, Lincoln SWCD, filling the unexpired appointed term of Roy Hoyle for 2020-2024 with an attached resignation letter from Mr. Hoyle
- Harold Hunter, Madison SWCD, filling the unexpired appointed term of Donna Jones for 2020-2024 with an attached resignation letter from Ms. Jones
- Ryan Carriker, Richmond SWCD, filling the unexpired appointed term of William Comninaki for 2018-2022 with an attached resignation letter from Mr. Comninaki
- Robin Hammond, Wake SWCD, filling the unexpired elected term of Nervahna Crew for 2018-2022 with an attached resignation letter from Ms. Crew

**7B. Supervisor Contracts:** 3 contracts; totaling \$47,243

**7C. Technical Specialist Designation:** Jessica Thompson, Lenoir SWCD, Waste Utilization Planning/Nutrient Management (WUP/NM)

Copies of the reports are included as an official part of the minutes.

8. **Job Approval Authority:** Chairman Langdon recognized Mr. Joshua Vetter to present. A copy of the report is included as an official part of the minutes.

**8A. Applications:** Mr. Vetter stated there are two applications for comparable NRCS Job Approval Authority (JAA) with one from Lee SWCD and the other from Durham SWCD.

Chairman Langdon asked for a motion to approve. Commissioner Potter moved to approve the applications and Commissioner Willis seconded. Motion carried.

**8B. Technical Competency Requirements:** Mr. Vetter stated there is one requirement for the Livestock Mortality Management System with two job classes for Freezer/Refrigeration Unit and Incinerator. All the technical competency requirements have been reviewed for all the practices across the three Cost Share Programs for a total of 90 practices of which 52 competencies have been approved. There are 32 practices that remain that are for professional engineer approval only and six practices that can be approved by a certified professional.

Chairman Langdon asked for a motion to approve. Commissioner Knowles moved to approve the technical competency requirements and Commissioner Collier seconded. Motion carried.

9. **Technical Specialist Training Update:** Chairman Langdon recognized Mr. Michael Shepherd. A copy of the report is included as an official part of the minutes.

**9A. Audit Results:** Mr. Shepherd stated in 2018 Commission rules governing technical specialists were updated to require animal waste technical specialists to obtain six hours of continuing education in a three-year period. The commission also requires Division staff to conduct a 10% audit for continued education credits. Eleven individuals were randomly selected, and the result is that all eleven technical specialists met the audit criteria.

**9B. Report and Action on Training Fulfillment:** Mr. Shepherd stated Rule 02 NCAC 59G .0104 requires that a technical specialist shall complete six hours of training in a three-year period following initial designation or each three-year period following the effective date of this Rule. A technical specialist designation shall be rescinded by the Commission, if a technical specialist does not fulfill the approved training in the three-year period. The policies adopted by the Commission do not designate specific courses the technical specialist must take. Any hours in excess of six hours cannot be carried over to the next three-year training period. The three-year period for current technical specialists began on January 1, 2019, and for newly designated technical specialists appointed by the Commission would begin the following calendar year on January 1. A committee was formed to conduct a random audit of 10% of the training credits each year. On January 1, 2019, there were 412 technical specialists on the list. At the end of the three-year period, on 12/31/2021, there were 160 technical specialists that met the training requirements. There are 252 technical specialists that did not fulfill their training requirements and are being presented to the Commission to have their designation rescinded.

Chairman Langdon asked for a motion to approve. Commissioner Collier moved to rescind the 252 technical specialist designations and Commissioner Willis seconded. Motion carried.

**10. Streamflow Rehabilitation Assistance Program:** Chairman Langdon recognized Deputy Director David Williams to present. A copy of the report is included as an official part of the minutes. Director Williams stated one of the programs included in the State Budget is the Streamflow Rehabilitation Assistance Program (StRAP). StRAP received a one-time funding allocation of \$38M. The funds must be encumbered by June 30, 2023 or the funds will revert to the Disaster Relief and Mitigation Fund. The program's purposes were highlighted. The eligible applicants include the following:

- Soil and Water Conservation Districts
- Cities and Counties
- Drainage Districts
- Water or Sewer Authorities
- Municipal or County Service Districts
- Sanitary Districts
- Nonprofit Organizations

The top priority for the projects includes vegetative debris removal (e.g., woody vegetation), in-stream sediment removal, streambank stabilization (vegetative cover) with or without sediment removal, stream restoration, and other stream repair needs (e.g., culvert replacement). Beaver trapping and dam removal may be considered part of stream debris removal. The next category is to provide non-federal match for related disaster recovery activities funded by the Federal government (e.g., USDA Emergency Watershed Protection Program P.L. 566 Small Watershed Project rehabilitation or repair is also an eligible program purpose as described in the following four categories.



- Projects where program funds are used to match federal watershed rehabilitation funds
- Structural rehabilitation or replacement for critical components (e.g., principle spillway, emergency spillway)
- Repair of critical eroding or settling areas
- Removal of accumulated sediment from the impoundment

The StRAP legislation states the Commission shall ensure that debris removed from the streams with funds provided under this program must be removed from the 100-year floodplain or processed in such a manner that the debris does not pose a risk of blockage or significant impairment of normal streamflow during a subsequent flood event.

A Detailed Implementation Plan for funding was presented as follows:

<b>Stream Debris Removal</b>	<b>\$26,000,000</b>
Reserve for Matching Federal Funds	\$4,100,000
Small Watershed Project Rehab	\$6,000,000
Administration	\$1,900,000
<b>TOTAL</b>	<b>\$38,000,000</b>

These targets may be revised once applications are received to prioritize the various categories. The applicant responsibilities were highlighted. The anticipated timeline is as follows:

<b>Commission approval for Detailed Implementation Plan</b>	<b>January 9, 2022</b>
<b>Press release, Q&amp;A sessions</b>	<b>Week of January 17, 2022</b>
<b>Begin receiving applications</b>	<b>January 24, 2022</b>
<b>Close first batching period</b>	<b>March 31, 2022</b>
<b>Recommend project awards for Commission approval</b>	<b>Special called meeting late April 2022</b>

Chairman Langdon asked for a motion to approve. Commissioner Potter moved to approve the timeline and implementation plan and Commissioner Knowles seconded. Motion carried.

Commissioner Potter challenges everyone to get this money on the ground as quickly as possible. Entities that apply for this money should make sure the contractors are ready to go and get the work done quickly.

**11. Community Conservation Assistance Program Advisory Committee Recommendations:**

Chairman Langdon recognized Mr. Tom Hill to present. A copy of the report is included as an official part of the minutes. Mr. Hill stated these are recommendations from the CCAP Advisory Committee.

**11A. Detailed Implementation Plan Revisions:** Mr. Hill stated these are the revisions for FY 2022. These funds must be encumbered by the end of FY 2023. The proposed Detailed Implementation Plan (DIP) revisions for non-recurring funds was highlighted. Each region will receive \$428,333. The current DIP amounts and proposed DIP amounts are below.

Item	Current DIP Amounts	Proposed Amounts
Project Maximum (including engineering design)	\$20,000	\$50,000
District Maximum/Year	\$20,000	\$100,000
Repair Allocation	\$10,000	\$75,000
Individual Repair Contract	\$2,500	\$5,000
Technical Assistance	\$20,519	\$120,519
Education and Outreach	\$0	\$50,000

Chairman Langdon asked for a motion to approve. Commissioner Knowles moved to approve the Detailed Implementation Plan revisions and Commissioner Collier seconded. Motion carried.

**11B. Average Cost List:** Mr. Hill stated this is a change to PY 2022. The proposed changes are:

- Revise engineering costs for those practices requiring an engineering design
- Replace the set amount for engineering with 75% of actual cost up to 15% of total project cost

Chairman Langdon asked for a motion to approve. Commissioner Willis moved to approve the average cost list and Commissioner Collier seconded. Motion carried.

**11C. Regional Application Recommendations:** Mr. Hill stated these are the 2022 CCAP allocations. There were 59 applications submitted and 35 projects recommended for funding with a proposed allocation of \$874,300. The proposed allocations for each region are as follows:

- Eastern Region: 7 districts requesting \$229,250
- Central Region: 7 districts requesting \$148,750
- Western Region: 11 districts requesting \$496,300

Chairman Langdon asked for a motion to approve. Commissioner Willis moved to approve the regional application recommendations and Commissioner Potter seconded. Motion carried.

**12. Agricultural Water Resources Assistance Program Review Committee Recommendations:**  
**Agricultural Water Storage and Collection System BMP Revisions:** Chairman Langdon

recognized Ms. Sydney Mucha to present. A copy of the report is included as an official part of the minutes. Ms. Mucha stated the revisions to the practice include the following:

- Name change to emphasize storage and collection of water
- Addition of allowable components, including fencing
- Addition of allowable water sources for collection and storage
- Reference to the Produce Safety Rule and the Livestock Water Storage BMP
- Quick Reference Table updates
- Addition or updates to existing forms

Chairman Langdon asked for a motion to approve. Commissioner Knowles moved to approve the AgWRAP BMP revisions and Commissioner Potter seconded. Motion carried.

**13. Agriculture Cost Share Program Technical Review Committee Recommendations: Stream**

**Debris Removal BMP:** Chairman Langdon recognized Mr. Joshua Vetter to present. A copy of the report is included as an official part of the minutes. Mr. Vetter stated this BMP was reviewed by the Stream Debris Workgroup, and the revisions were submitted to the Technical Review Committee. This practice is not for the Streamflow Rehabilitation Program. This practice is intended to address small landowner debris removal projects on or adjacent to agricultural land and the practice will be funded using regular ACSP funds. The purpose and definitions of the program were highlighted. The practice maintenance period of one-year was highlighted. The practice cost is for actual costs with receipts not to exceed \$15,000 (75%) or \$18,000 (90%) maximum cost share amount. After the Commission work session, a recommendation was made to revise the BMP policy. The proposed changes to the BMP policy are in *italics* and as follows:

- Policy #6: removed language *“or, where allowed by floodplain regulations,”* and *“Debris removal may be considered floodplain development, therefore floodplain permitting may be required in regulated waterways.”*
- Policy #8: removed language *“No grubbing is allowed.”*
- Policy #10: deleted
- Policy #11: deleted
- Policy #12: removed language *“Avoid disturbance of wetlands and sensitive habitat areas.”*
- Policy #13: deleted

Chairman Langdon asked for a motion to approve. Commissioner Potter moved to approve the amended Stream Debris Removal BMP and Commissioner Willis seconded. Motion carried.

**14. District Issues:** Chairman Langdon recognized Mr. Joshua Vetter to present. A copy of the report is included as an official part of the minutes.

**14A. Time Extension Request for Contract #25-2019-001:** Mr. Vetter stated this district issue is from Craven SWCD to extend a contract. In July 2021, the Commission extended the contract to January 2022, and the work has been completed. The district is requesting to extend the contract to for another six months to June 2022. Supervisor Dietrich Kilpatrick stated NRCS is

making this determination that it will take another six months, but they cannot say for sure if this issue will be resolved in six months.

Chairman Langdon asked for a motion to approve. Commissioner Knowles moved to approve the time extension request for Contract #25-2019-001 and Commissioner Willis seconded. Motion carried.

- 15. FY2021 Commission Cost Share Programs Annual Reports:** Chairman Langdon recognized Ms. Julie Henshaw to present. A copy of the report is included as an official part of the minutes.

**15A. ACSP, CCAP, and AgWRAP Consolidated Report:** Ms. Henshaw stated the report is for the Commission's three cost share programs. The Division works with several conservation partners. The three programs were broken down by allocations from 2017 – 2021. The appropriated amounts indicate funds are still available. A map of the Best Management Practices (BMPs) that were contracted in FY 2021 was shown. Cooperators have up to three years or June 30 of the third year to install the BMPs. A map of the BMPs installed in FY 2021 was also shown. In FY 2021, there were 67 eligible BMPs that covered short- and long-term conservation practices. There are water quality benefits that are achieved by each BMP. In FY 2021, the districts obligated \$5.2M to 762 new contracts through the ACSP. In FY 2021, 686 ACSP contracts were implemented, including those that were contracted in previous years. The BMPs installed through these contracts saved 59,905 tons of soil, managed 90,095 pounds of phosphorus, and 327,292 pounds of nitrogen on 35,250 acres of land. Since the inception of the program in 1984, the practices implemented through ACSP have saved 7.7M tons of soil, 21.3M pounds of phosphorous and 6.9M pounds of nitrogen. In FY2021, 3,329 acres of marginally or environmentally sensitive cropland were contracted to convert to trees, grass or wildlife habitat area. During this timeframe, 2,838 acres were installed and since the program began 216,790 acres have been converted. Districts also contracted 30 waste management practices and implemented 38 waste management practices in FY2021, bringing the total to 4,294 implemented. Since the program began, 1,103 mortality management systems have been installed with 12 contracted and six installed in FY 2021. Four chemical handling and management measures were contracted and six were installed to provide environmentally safe means for application, mixing, and storing agricultural chemicals with 199 being installed since the program began. No-till and conservation tillage practices have adopted some program changes for next year, but in FY 2021, 2,543 acres were contracted, and 3,418 acres were implemented using these practices. There were seven water control structures that were contracted with 13 installed and a total of 4,494 water control structures since the program's inception. Fifteen acres of riparian buffers have been installed in FY2021, for a total of 17,073 acres since the program began. In FY 2021, 30 miles of livestock exclusion fencing was contracted with 17 miles installed. Since the program began, 1,477 miles of fencing has been installed, in combination with other practices (e.g. watering sources), to exclude livestock from streams or other bodies of water.

The Community Conservation Assistance Program (CCAP) has 17 BMP practices and awards are made through a Regional Application Process. In FY 2021, 10 districts were awarded a total of \$144,825 to contract 23 projects ranging from backyard raingardens to large-scale marsh sills.

The Agricultural Water Resources Assistance Program (AgWRAP) has eight eligible Best Management Practices (BMPs). The program's benefits were highlighted. Over \$1M of state

funds were allocated to districts to implement 152 contracts through AgWRAP. AgWRAP has helped install 93 new water supply ponds and repaired 50 water supply ponds over the life of the program. In FY2021, 7 new water supply ponds were contracted and 21 were installed. In FY2021, 11 pond sediment removal BMPs were contracted and 3 were implemented to increase water storage capacity. AgWRAP has helped 77 pond sediment removal projects to be implemented. 57 conservation irrigation conversions, including micro-irrigation conversions have been completed to increase water use efficiency. In FY2021, 8 Conservation Irrigation Conversion practices (including Micro-irrigation) were contracted and 12 were implemented. Chairman Langdon asked for a motion to approve. Commissioner Knowles moved to approve the report and Commissioner Willis seconded. Motion carried.

**15B. Conservation Reserve Enhancement Program Report:** *(This item has been removed.)*

**IV. Public Comments:** Chairman Langdon stated there are two plaques to be awarded after the public comments. Chairman Langdon stated no one in the room signed up for public comments. There are three people online that signed up to speak and they are limited to three minutes each.

Ms. Anjali Boyd stated she is from Durham SWCD and is reading a letter from Ms. Phoebe Gooding on her behalf. Ms. Boyd read the statement, which included a statement submitted to WRAL and Chairman Langdon's comments about Ms. Gooding's position with Toxic Free NC. The Durham SWCD nominated Ms. Gooding and believes she is a good fit. Ms. Gooding asked an oversight committee to be formed to investigate on the grounds that the Commission should not have the authority over the board.

Ms. Rachel Weber stated she is a member of Toxic Free NC and she is commenting on the nomination of Ms. Phoebe Gooding by the Durham Soil and Water District Board to serve as a Durham supervisor. Ms. Weber urged the Commission to approve Ms. Gooding's appointment. Ms. Weber stated district supervisors can make the decisions that meet the needs of the district but why would the Commission intervene and not appoint a highly qualified person. It was a unanimous vote by the board and there needs to be transparency. The Commission should document and disclose their reasoning and be clear and transparent and be held to public scrutiny. The chairman's media statement that the organization does not align with soil and water is baffling. Ms. Gooding is an excellent choice. The district should be allowed to make their own choice. The decision should be reversed and move forward with the nomination of Phoebe Gooding.

Ms. Alexis Luckey is the executive director of Toxic Free NC since 2018 and a Durham resident. Toxic Free NC celebrated Ms. Phoebe Gooding's nomination due to her leadership and expertise, as well as her experience as a farmer and woman of color, which was unanimously approved by the Durham SWCD Board of Supervisors. The Toxic Free team supported her nomination, and when the Commission superseded the nomination, 1,000 North Carolinians signed a petition to have Ms. Gooding appointed. Toxic Free NC has worked alongside North Carolina farmers and promotes a safe system of agriculture. Toxic Free NC protects the integrity of our soil and water. We call on the Commission to reverse its decision today and let the Durham board move forward with the appointment of Ms. Gooding as a qualified farmer.

There being no further comments, Chairman Langdon stated this ends our public comment period.

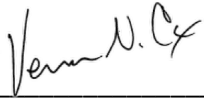
Chairman Langdon stated Commissioner Hogan is not in attendance, but the North Carolina Soil & Water Conservation Commission would like to present a plaque to William Christopher Hogan in grateful

appreciation and recognition of distinguished service and leadership as a member of the North Carolina Soil & Water Commission for his years of service from 2020-2021.

Chairman Langdon recognized Commissioner Collier and stated the North Carolina Soil and Water Conservation Commission is pleased to present a plaque presented to C. Wayne Collier, Jr. in grateful appreciation and recognition of distinguished service and leadership as a member of the North Carolina Soil & Water Commission for his years of service from 2016 – 2022.

Commissioner Collier thanked everyone for the opportunity to serve.

**V. Adjournment:** Meeting adjourned at 5:11 p.m.



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Vernon N. Cox, Director  
Division of Soil & Water Conservation, Raleigh, N.C.



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Helen Wiklund, Recording Secretary

***These minutes were approved by the North Carolina Soil & Water Conservation Commission on March 16, 2022.***



## STATE ETHICS COMMISSION

POST OFFICE BOX 27685

RALEIGH, NC 27611

PHONE: 919-814-3600

### Via Email

February 7, 2022

The Honorable Roy A. Cooper III  
Governor of North Carolina  
20301 Mail Service Center  
Raleigh, North Carolina 27699-0301

**Re: Evaluation of Statement of Economic Interest Filed by Mr. James L. Lamb  
Prospective Appointee to the Soil and Water Conservation Commission**

Dear Governor Cooper:

Our office has received **Mr. James L. Lamb's** 2022 Statement of Economic Interest as a prospective appointee to the **Soil and Water Conservation Commission (the "Commission")**. We have reviewed it for actual and potential conflicts of interest pursuant to Chapter 138A of the North Carolina General Statutes ("N.C.G.S."), also known as the State Government Ethics Act (the "Act").

Compliance with the Act and avoidance of conflicts of interest in the performance of public duties are the responsibilities of every covered person, regardless of this letter's contents. This letter, meanwhile, is not meant to impugn the integrity of the covered person in any way. This letter is required by N.C.G.S. § 138A-28(a) and is designed to educate the covered person as to potential issues that could merit particular attention. Advice on compliance with the Act is available to certain public servants and legislative employees under N.C.G.S. § 138A-13.

**We did not find an actual conflict of interest, but found the potential for a conflict of interest. The potential conflict identified does not prohibit service on this entity.**

The Soil and Water Conservation Commission was established to approve petitions for and assist supervisors of soil conservation districts, review applications for planning assistance, and approve, supervise and review small watershed work plans. In addition, the Commission has the authority to develop and implement programs for the approval of water quality and animal waste management systems technical specialists and water quality protection programs. The Commission is also responsible for the Agriculture Cost Share Program for Nonpoint Source Pollution Control, including the review and approval of applications of district supervisors that apply for a grant from this program, as well as the Community Conservation Assistance Program.

The Act establishes ethical standards for certain public servants and prohibits public servants from: (1) using their positions for their financial benefit or for the benefit of their extended family or business, N.C.G.S. § 138A-31; and (2) participating in official actions from which they or certain associated persons might receive a reasonably foreseeable financial benefit, N.C.G.S. § 138A-36(a). The Act also requires public servants to take appropriate steps to remove themselves from proceedings in which their impartiality might reasonably be questioned due to a familial, personal, or financial relationship with a participant in those proceedings. N.C.G.S. § 138A-36(c).

Mr. Lamb would fill the role of a Piedmont Regional Representative, nominated by the North Carolina Association of Soil and Water Conservation Districts. He is an Environmental Specialist employed by Prestage Farms Inc., a livestock, swine, and poultry company. Therefore, Mr. Lamb has the potential for a conflict of interest and should exercise appropriate caution in the performance of his public duties should issues involving Prestage Farms Inc. come before the Commission for official action.

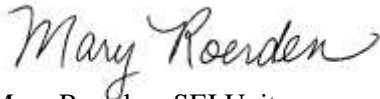
In addition to the conflict standards noted above, the Act prohibits public servants from accepting gifts from (1) a lobbyist or lobbyist principal, (2) a person or entity that is seeking to do business with the public servant's agency, is regulated or controlled by that agency, or has financial interests that might be affected by their official actions, or (3) anyone in return for being influenced in the discharge of their official responsibilities. N.C.G.S. § 138A-32. Exceptions to the gifts restrictions are set out in N.C.G.S. § 138A-32(e).

When this letter cites an actual or potential conflict of interest under N.C.G.S. § 138A-24(e), the conflict must be recorded in the minutes of the applicable board and brought to the membership's attention by the board's chair as often as necessary to remind all members of the conflict and to help ensure compliance with the Act. N.C.G.S. § 138A-15(c).

Finally, the Act mandates that all public servants attend an ethics and lobbying education presentation. N.C.G.S. § 138A-14. Please review the attached document for additional information concerning this requirement.

Please contact our office if you have any questions concerning our evaluation or the ethical standards governing public servants under the Act.

Sincerely,



Mary Roerden, SEI Unit  
State Ethics Commission

cc: James L. Lamb  
Attachment: Ethics Education Guide



**STATE ETHICS COMMISSION**

POST OFFICE BOX 27685

RALEIGH, NC 27611

PHONE: 919-814-3600

**Via Email**

February 8, 2022

The Honorable Roy A. Cooper III  
Governor of North Carolina  
20301 Mail Service Center  
Raleigh, North Carolina 27699-0301

**Re: Evaluation of Statement of Economic Interest Filed by Mr. George Y. Teague  
Prospective Appointee to the Soil and Water Conservation Commission**

Dear Governor Cooper:

Our office has received **Mr. George Y. Teague's** 2022 Statement of Economic Interest as a prospective appointee to the **Soil and Water Conservation Commission (the "Commission")**. We have reviewed it for actual and potential conflicts of interest pursuant to Chapter 138A of the North Carolina General Statutes ("N.C.G.S."), also known as the State Government Ethics Act (the "Act").

Compliance with the Act and avoidance of conflicts of interest in the performance of public duties are the responsibilities of every covered person, regardless of this letter's contents. This letter, meanwhile, is not meant to impugn the integrity of the covered person in any way. This letter is required by N.C.G.S. § 138A-28(a) and is designed to educate the covered person as to potential issues that could merit particular attention. Advice on compliance with the Act is available to certain public servants and legislative employees under N.C.G.S. § 138A-13.

**We did not find an actual conflict of interest, but found the potential for a conflict of interest. The potential conflict identified does not prohibit service on this entity.**

The Soil and Water Conservation Commission was established to approve petitions for and assist supervisors of soil conservation districts, review applications for planning assistance, and approve, supervise and review small watershed work plans. In addition, the Commission has the authority to develop and implement programs for the approval of water quality and animal waste management systems technical specialists and water quality protection programs. The Commission is also responsible for the Agriculture Cost Share Program for Nonpoint Source Pollution Control, including the review and approval of applications of district supervisors that apply for a grant from this program, as well as the Community Conservation Assistance Program.

The Act establishes ethical standards for certain public servants and prohibits public servants from: (1) using their positions for their financial benefit or for the benefit of their extended family or business, N.C.G.S. § 138A-31; and (2) participating in official actions from which they or certain associated persons might receive a reasonably foreseeable financial benefit, N.C.G.S. § 138A-36(a). The Act also requires public servants to take appropriate steps to remove themselves from proceedings in which their impartiality might reasonably be questioned due to a familial, personal, or financial relationship with a participant in those proceedings. N.C.G.S. § 138A-36(c).

Mr. Teague would fill the role of a member who is the First Vice-President of the North Carolina Association of Soil and Water Conservation Districts. He is also the Chairman of the Guilford Soil & Water Conservation District Board and owns Reedy Fork Farm LLC. Therefore, Mr. Teague has the potential for a conflict of interest and should exercise appropriate caution in the performance of his public duties should issues involving the Guilford Soil and Water Conservation District or Reedy Fork Farm LLC come before the Commission for official action.

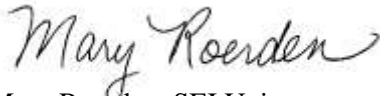
In addition to the conflict standards noted above, the Act prohibits public servants from accepting gifts from (1) a lobbyist or lobbyist principal, (2) a person or entity that is seeking to do business with the public servant's agency, is regulated or controlled by that agency, or has financial interests that might be affected by their official actions, or (3) anyone in return for being influenced in the discharge of their official responsibilities. N.C.G.S. § 138A-32. Exceptions to the gifts restrictions are set out in N.C.G.S. § 138A-32(e).

When this letter cites an actual or potential conflict of interest under N.C.G.S. § 138A-24(e), the conflict must be recorded in the minutes of the applicable board and brought to the membership's attention by the board's chair as often as necessary to remind all members of the conflict and to help ensure compliance with the Act. N.C.G.S. § 138A-15(c).

Finally, the Act mandates that all public servants attend an ethics and lobbying education presentation. N.C.G.S. § 138A-14. Please review the attached document for additional information concerning this requirement.

Please contact our office if you have any questions concerning our evaluation or the ethical standards governing public servants under the Act.

Sincerely,



Mary Roerden, SEI Unit  
State Ethics Commission

cc: George Y. Teague  
Attachment: Ethics Education Guide

# ELECTION OF VICE CHAIRMAN

PRESENTED BY CHAIRMAN LANGDON

# Personnel

- **New Hires:**

- *Engineer II – Vivien Zhong*
- *Environmental Program Supervisor I – John Beck*

- **Vacancies:**

- Engineer I (Saad Masood) – Advertise
- Environmental Specialist II (Sandra Weitzel) – Advertise
- Environmental Engineer III's (2 New Positions)



NCDA&CS Division of Soil and Water Conservation  
Vernon Cox, Director  
March 16, 2022



# Supervisor Training Rules

- Approved by the RRC on February 17, 2021
- Effective Date of 3/1/2022

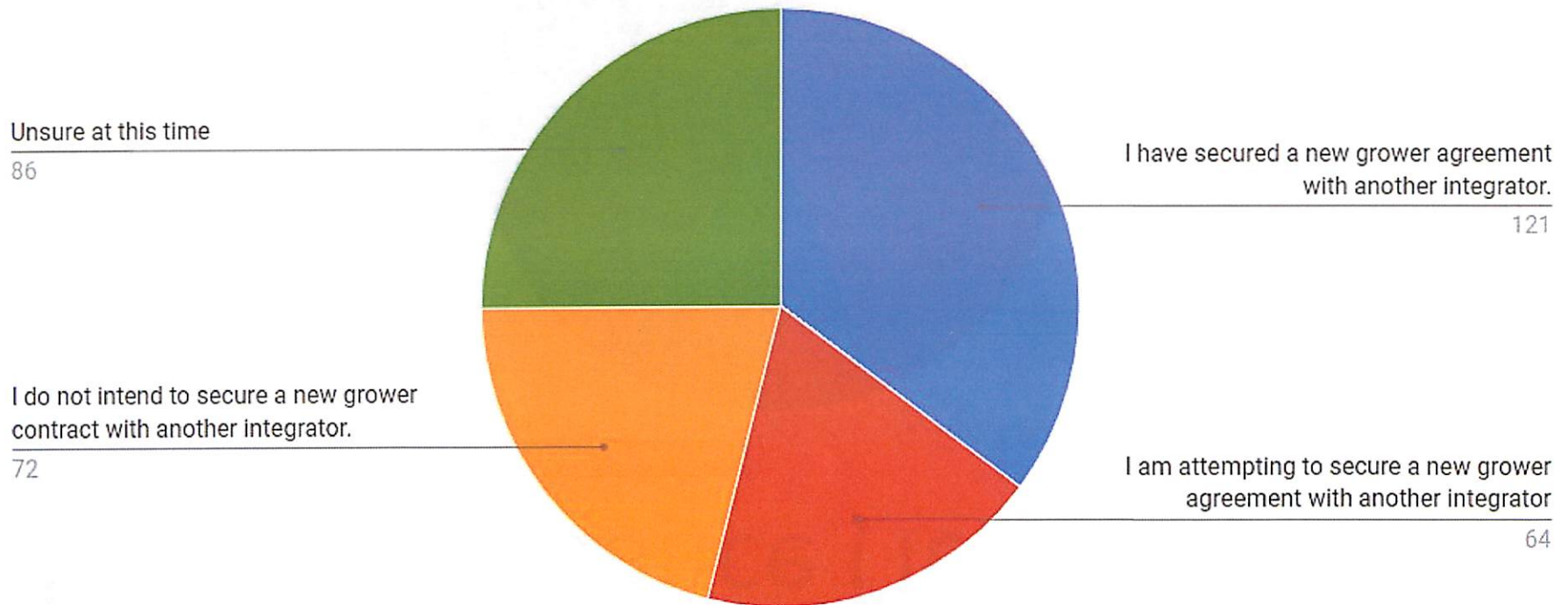


NCDA&CS Division of Soil and Water Conservation  
Vernon Cox, Director  
March 16, 2022



# Swine & Dairy Assistance Program

Please choose the most appropriate answer for your Swine Operation.



343 responses in 344 results

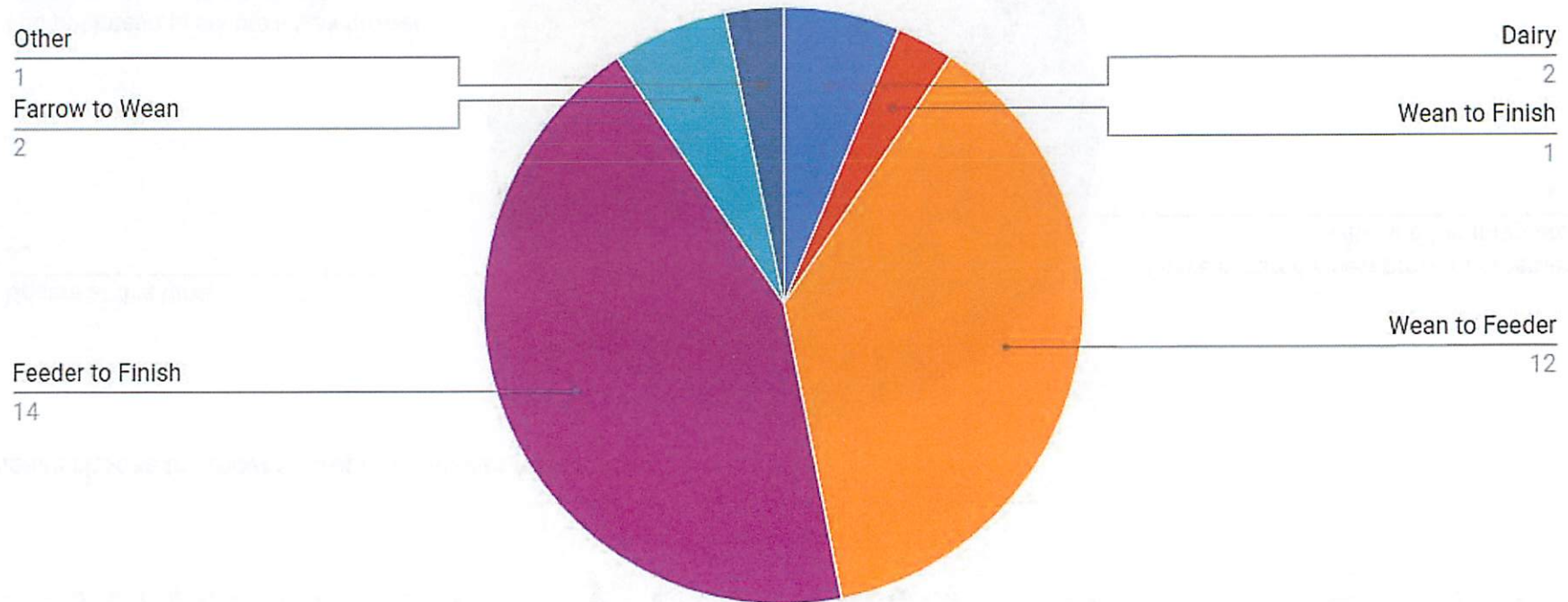


NCDA&CS Division of Soil and Water Conservation  
Vernon Cox, Director  
March 16, 2022



# Swine & Dairy Program Assistance Closure Assistance (To Date)

This waste structure closure assistance application operation is a:



32 responses in 32 results



NCDA&CS Division of Soil and Water Conservation  
Vernon Cox, Director  
March 16, 2022




# North Carolina Service Delivery Teams

ATTACHMENT 5 BLUE

Number of District Staff with WUP/NM  
Technical Specialist Designation

**Legend**

 Administrative Area Boundary

**AREA 1**

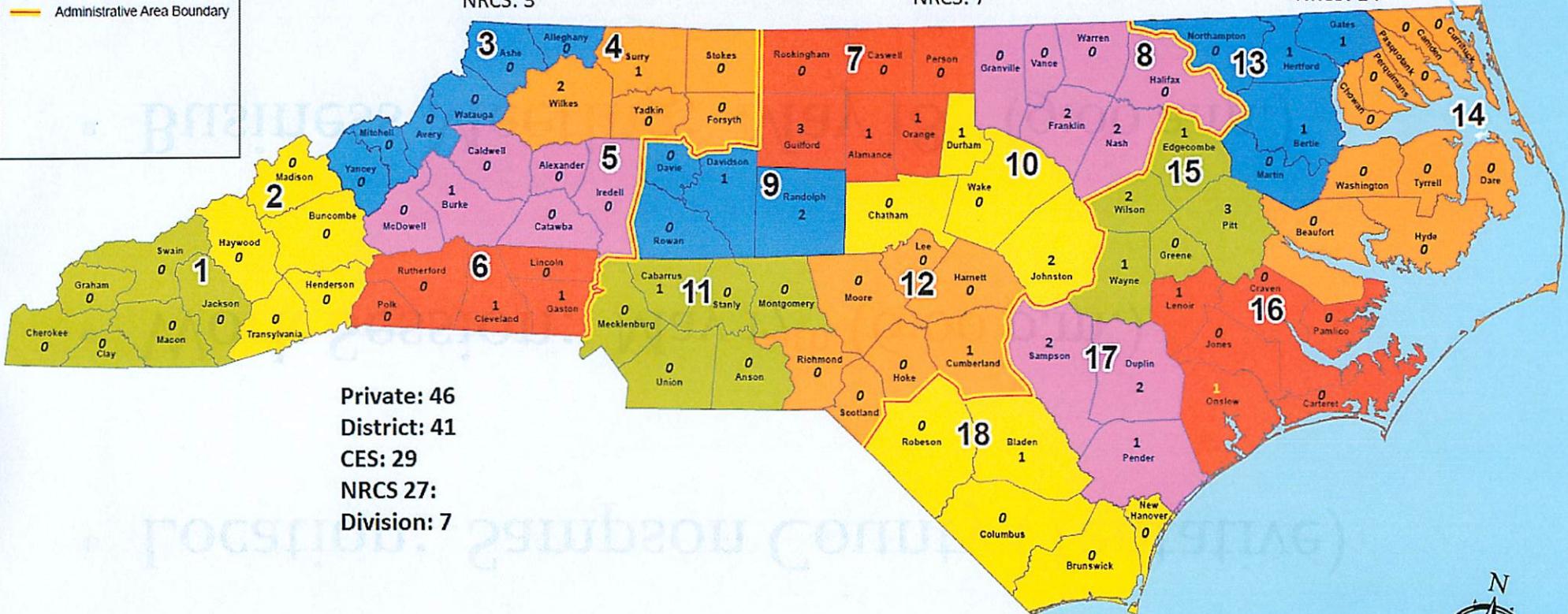
District: 6  
NRCS: 3

**AREA 2**

District: 17  
NRCS: 7

**AREA 3**

District: 18  
NRCS: 14



Private: 46  
District: 41  
CES: 29  
NRCS 27:  
Division: 7

0 5 10 20 30 40 Miles

1:959,763



NCDA&CS Division of Soil and Water Conservation  
Vernon Cox, Director  
March 16, 2022





# May Meeting

- Location: Sampson County (Tentative)
- Work Session: May 17<sup>th</sup> (6:00 p.m.)
- Business Meeting: May 18<sup>th</sup> (9:00 a.m.)



NCDA&CS Division of Soil and Water Conservation  
Vernon Cox, Director  
March 16, 2022





## Association Report to the Commission

March 16, 2022

### Association 2022 Annual Meeting

The Association's Annual meeting was a success. Our attendance was down from previous years, with around 250 participants throughout the 3 days. We appreciate the Commission holding its January meeting in concurrence with this meeting. The program focused on the new funding received for conservation programs, disaster response accomplishments and emerging issues for Districts. We were also excited to elect James Lamb from the Sampson District as the Piedmont Commission seat and Billy Kilpatrick of the Duplin District as our 2<sup>nd</sup> Vice President.

### Mentors List

We received an extension from NRCS on the development of the Mentor List. This list will allow District staff to provide their knowledge and skills for reference of other employees seeking training and information on needed skills to assist them in conservation delivery. The Association appreciated the training efforts of the Commission and Division and are committed to assisting with these efforts.

### Basic Training for Soil and Water Conservation Supervisors

The three regional trainings were held in-person this year. This year we held the Coastal training in Greenville, the Mountain training in Fletcher, and the Piedmont training in Pittsboro.

### 2023 Annual Meeting

We are currently in negotiations for the location of our 2023 Annual meeting. The Cherokee Convention Center is in the top running as I am looking for a venue in the western part of our state to hold our meeting. We have tried to negotiate with the Grove Park but have been unsuccessful due to pricing. Additional Supervisor Travel and Training dollars were budgeted, so we are excited that full hotel expenses can be covered in the future, but still need to be mindful of the stewardship of these funds.

**Sandra Weitzel**

## ATTACHMENT 6

The Association is thankful for the many contributions to the Association made by Ms. Sandra Weitzel with the Division. We wish her well in her retirement.



## **Association Executive Director's**

### **Report to the Commission**

**March 16, 2022**

#### **Areas Report**

The Area Chairs have been doing a great job providing updates and training items as part of their Spring Meetings. Most have returned to in-person settings.

#### **2022 Legislative Items**

Our Association continues to be a part of NC Forever. This organization is continuing to grow and take on new and influential partners. In looking at development of their legislative priorities, Ag Cost and AgWRAP increased funding is slated to be on their ask in the upcoming legislative session.

At the time of this report, I have been working to meet with some of the legislators to inquire about the use of cabling in lieu of removal of debris in the 100-year flood plain where these areas are broad for StRAP. This practice was used in some of the earlier clearing and snagging projects.

#### **2023 Annual Meeting**

We are hopeful that the Commission will continue to hold its January meeting in conjunction with our Annual Meeting.

# Natural Resources Conservation Service (NRCS)

## North Carolina - The Update



### Overview

In FY2021, NRCS North Carolina provided a total of \$35,838,014 to producers through the Agricultural Conservation Easement Program (ACEP), Environmental Quality Incentives Program (EQIP), Conservation Stewardship Program (CStP), Regional Conservation Partnership Program (RCPP), and the Grassland Conservation Initiative (GCI).

Total financial assistance obligated through many of our special funding pools and initiatives offered through Farm Bill conservation programs in North Carolina also included:

- \$12,884,888.00 provided to producers through the New and Beginning Farmer Funding Pools and Special Initiatives offered under EQIP and CStP
- \$4,004,921.00 through the Socially Disadvantaged and African American Forest Land Owner Funding Pools and Special Initiatives offered under EQIP, CStP and RCCP
- \$88,610.00 in Organic and Transitioning to Organic Funding Pools offered under EQIP
- \$600,295.00 in On-Farm Energy and On-Farm Energy Caps Funding Pools offered under EQIP
- \$634,409.00 in Wildlife 5%, 10% and Golden-winged Warbler Funding Pools and Initiatives offered under EQIP
- \$1,332,792.00 in Longleaf Pine Funding Pools offered under EQIP

### Program Updates

#### Joint Chiefs Landscape Restoration Partnership



NRCS, the USDA Forest Service, and the North Carolina Forest Service will be investing \$2.3 million over the next 3 years through the Joint Chiefs' Landscape Restoration Partnership to re-

duce wildfire threats to communities, protect water quality, and improve wildlife habitat through a strategic project in south-central North Carolina. The Uwharrie to Sandhills Landscape Collaborative will bring federal, state, and local governments together with other partners and private landowners to restore public and private lands across 25,000 acres. The main focus for NC NRCS will be on Forestry Management practices on Private Lands within a 10-mile buffer of the Uwharrie National Forest boundary to help maintain water quality, mitigate wildfire risk, and improve habitat conditions for at risk species. EQIP funding for the Joint Chiefs initiative is FY22 - \$118,405, FY23 - \$215,507, and FY24 - \$265,461. Communities and landowners eligible for funding within this buffer area of the Uwharrie National Forest are in Randolph, Davidson, Stanly, Richmond, Moore, and Montgomery counties.

#### Emergency Watershed Protection Program (EWP)

During 1st Q FY22, North Carolina was actively involved with communities and partners' recovery efforts in western North Carolina due to flooding from Tropical Storm Fred. For Tropical Storm Fred 173 sites were assessed with total financial assistance of \$9,301,032.00 million currently and 111 DSRs currently. NRCS should finish submitting proposals by end of Feb. There are 5 qualifying sponsors that requested assistance: Buncombe, Madison, Haywood, Transylvania, and Yancey Counties. In addition, NRCS is supporting 45 EWP agreements across several events: Hurricane Florence, Hurricanes Zeta/Eta, and the Graham County Flood. The agreements represent over 200 EWP sites where recovery will be addressed through EWP projects.

#### Watershed Rehabilitation Program

North Carolina is continuing to work with 2 agreements in Yadkin & Wake Counties involving watershed rehabilitation plans for 7 flood control

**North Carolina  
Natural  
Resources  
Conservation  
Service**

## ATTACHMENT 8

structures and 1 agreement in Wake County for assessments for 2 flood control structures. Total federal assistance ~\$3.5 million. An announcement was distributed within the state regarding the NRCS watershed programs initiative. Potential sponsors are sending in requests; 1 formal inquiry has been submitted for funding and 1 informal inquiry was received.

### Watershed Operations Program

During 2nd quarter FY22, North Carolina announced funding opportunities for watershed operations. 6 formal inquiries have been received and are being processed by the state office. The NRCS watershed programs initiative is continuing to work with 2 agreements in Yadkin and Wake Counties.

**Contacts:**  
State Conservationist—Timothy A. Beard  
(Tel) 919.873.2100  
State Public Affairs—Kathryn Fidler  
(Tel) 202.236.4027  
(Email) [Kathryn.Fidler@usda.gov](mailto:Kathryn.Fidler@usda.gov)



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Update • The Update • March 2022

[WWW.NC.NRCS.USDA.GOV](http://WWW.NC.NRCS.USDA.GOV)

**Wiklund, Helen**

**From:** noreply@fs3.formsite.com on behalf of Formsite <noreply@fs3.formsite.com>  
**Sent:** Friday, February 18, 2022 10:20 AM  
**To:** Wiklund, Helen  
**Subject:** [External] Nomination for Supervisor Appointment Result #12163922

**CAUTION:** External email. Do not click links or open attachments unless you verify. Send all suspicious email as an attachment to [Report Spam](#).

<b>Reference #</b>	12163922
<b>Status</b>	Complete
<b>Login Username</b>	dcowand
<b>Login Email</b>	dianne.cowand@bertie.nc.gov
<b>Appointment or Reappointment</b>	New Appointment
<b>District:</b>	Bertie
<b>Unexpired/Expired Term of Supervisor:</b>	Jarette Hurry
<b>Elected/Appointed</b>	Appointed
<b>Term of Office</b>	December 2018 to November 2022
<b>Name of Nominee:</b>	Chad Whitehead
<b>Nominee Mailing Address:</b>	408 Batchelor Bay Drive
<b>City:</b>	Windsor
<b>State:</b>	NC
<b>Zipcode:</b>	27983
<b>Nominee Email Address:</b>	cawhitehead@trianglecc.com

<b>Nominee Mobile or Home Phone:</b>	252-661-0247
<b>Nominee Business Phone:</b>	same
<b>Age</b>	29
<b>Occupation:</b>	Agriculture Retail Sales
<b>Education:</b>	4 years Bachelor Degree UNC Pembroke
<b>Positions of leadership NOW held by nominee:</b>	Volunteer Fireman
<b>Former Occupations or Positions of Leadership Contributing to Nominee's qualifications:</b>	Prior Employee with a local agricultural operation
<b>If appointed, I am willing to attend Basic Training for Soil &amp; Water Conservation District Supervisors within the first year after appointment?</b>	Yes
<b>The program and purpose of the soil and water conservation district been explained to me?</b>	Yes
<b>I am willing to attend and participate in (check all that apply)?</b>	Local District Meetings Area Meetings State Meetings
<b>Typed/printed name:</b>	Chad Whitehead
<b>Date:</b>	2/4/2022
<b>Printed certification signature page for nominee. Only necessary if signature box is not signed above.</b>	<a href="#">supervisor nomination signature sheet.pdf (311 KB)</a>
<b>Typed/printed name:</b>	Blount Knowles
<b>Date:</b>	2/4/2022
<b>Printed certification signature page for board approval. Only necessary if signature box is not signed above.</b>	<a href="#">supervisor nomination signature sheet.pdf (311 KB)</a>



<b>Resignation letter (only needed if vacancy is due to resignation).</b>	<a href="#">hurry_resignation_letter.pdf (226 KB)</a>
<b>Is the nominee actively engaged in, or recently retired from, an agricultural operation?</b>	No
<b>Number of current District Supervisors actively engaged in, or recently retired from, an agricultural operation.</b>	3
<b>Will the appointment provide an opportunity to engage a segment of agriculture not currently being served?</b>	Yes
<b>Please describe how the nominee improves the ag diversity of the board:</b>	Applicant is in contact with the agricultural industry year round
<b>Will the appointment bring new leadership skills to the board?</b>	Yes
<b>Please describe the new leadership skills the nominee brings to the board:</b>	UNC Graduate familiar with new ideas in the agricultural industry
<b>Will the appointment strengthen the political connection/influence of the district, especially at the county level?</b>	Yes
<b>Please describe the new advocacy skills the nominee brings to the board:</b>	In contact on state level through occupation with agriculture advocates
<b>Will the appointment provide representation from a portion of the county not currently represented?</b>	Yes
<b>Describe how the appointment improves the geographic representation for the board:</b>	He lives in the Merry Hill area, which isn't covered by the other three supervisors
<b>Will the appointment improve opportunities to work with non-traditional partners?</b>	Yes
<b>Please describe how the appointment improves partnership opportunities for the district:</b>	He deals with non-agriculture producers also

<b>Will the appointment improve the make-up of the board from an agricultural/nonagricultural perspective?</b>	No
<b>Will the appointment improve the diversity of the board?</b>	Yes
<b>Please describe how the appointment improves the diversity of the board:</b>	New ideas in Farming techniques
<b>Has the nominee shown past involvement in an organization beyond the local level?</b>	No
<b>Will the appointment strengthen the District's opportunity to raise funds?</b>	Yes
<b>Will the appointment strengthen the District's education, marketing, and outreach efforts?</b>	No
<b>Does the District wish to provide other justification in support of the nomination? If so, enter here:</b>	The applicant is known county wide and is in contact with the majority of the agriculture community. He will be a great asset for communicating and promoting Bertie SWCD's ability to assist the agricultural industry.
<b>Last Update</b>	2022-02-18 10:19:36
<b>Start Time</b>	2022-02-18 09:38:16
<b>Finish Time</b>	2022-02-18 10:19:36
<b>IP</b>	75.170.127.56
<b>Browser</b>	IE
<b>Device</b>	Desktop
<b>Referrer</b>	<a href="https://fs3.formsite.com/res/formLoginReturn">https://fs3.formsite.com/res/formLoginReturn</a>

This email was sent to Helen.Wiklund@ncagr.gov as a result of a form being completed.  
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February 4, 2022

Bertie County Soil & Water Conservation District Board  
106 Dundee Street  
Windsor, NC 27983

Dear Bertie County Soil & Water Conservation District Board,

Please accept this letter as formal notification that I will be resigning from my position as a District Supervisor on June 30<sup>th</sup>, 2021.

I am very grateful for the opportunity to serve the citizens of Bertie County and the State of North Carolina as a District Supervisor in Bertie County.

Sincerely,

A handwritten signature in blue ink that reads "Jarette Hurry". The signature is written in a cursive style with a long horizontal flourish extending to the right.

Jarette Hurry

I can be reached at:  
113 Hanover St.  
Gettysburg, PA 17325  
[jarettehurry@gmail.com](mailto:jarettehurry@gmail.com)  
601-214-7319

No

I hereby certify that the above information is true and accurate

Nominee Signature:

Typed/printed name:

Date:

Chad Whitehead  
Chad Whitehead

2-4-2022

[clear](#)

Optional Attachments:

Printed certification signature page for nominee. Only necessary if signature box is not signed above.

No file chosen

I hereby certify that the board of supervisors considered the Guiding Principles for Supervisor Nomination for Appointment when selecting the above supervisor candidate for nomination. I also certify that this nomination has been considered and approved at an official meeting of the board of supervisors and entered in the official minutes of the board.

District Board Chair Signature (or Vice Chair if Chair is being nominated):

Typed/printed name:

Date:

Blount Knowles  
Blount Knowles

2,4,22

[clear](#)

Optional Attachments:

Printed certification signature page for board approval. Only necessary if signature box is not signed above.

No file chosen

Resignation letter (only needed if vacancy is due to resignation).

No file chosen

Additional documentation (if needed).

No file chosen

A vacancy on a district board of supervisors presents a unique opportunity for that board. The board should use this opportunity to nominate for appointment a supervisor candidate who can provide knowledge and leadership to improve the district's ability to address more of the natural resource needs for more of the constituents of the district. The NC Soil and Water Conservation Commission approved the following guiding principles to guide local soil and water conservation districts when evaluating candidates for appointment and recommending supervisors for reappointment. It is suggested that the local Board consider these recommendations when nominating a supervisor to the Commission. Please enter below information to support the nomination relative to the Guiding Principles.

**1. Knowledge of Agricultural Production:** Because agriculture is North Carolina's number one industry and because of the importance of soil and water conservation to production agriculture, the Commission strongly recommends that at least two members of each district board be actively engaged in, or recently retired from, an agriculture operation. Examples of an "agriculture operation" include those operations that are eligible to participate in the Agricultural Cost Share Program, or fall within the definition of "Agriculture" as provided in N.C.G.S. § 106-581.1.

**Wiklund, Helen**

**From:** noreply@fs3.formsite.com on behalf of Formsite <noreply@fs3.formsite.com>  
**Sent:** Wednesday, February 2, 2022 1:11 PM  
**To:** Wiklund, Helen  
**Subject:** [External] Nomination for Supervisor Appointment Result #12176376

**CAUTION:** External email. Do not click links or open attachments unless you verify. Send all suspicious email as an attachment to [Report Spam](#).

Reference #	12176376
Status	Complete
Login Username	tremsburg
Login Email	tremsburg@cabarruscounty.us
Appointment or Reappointment	New Appointment
District:	Cabarrus
Unexpired/Expired Term of Supervisor:	2018-2020
Elected/Appointed	Appointed
Term of Office	December 2018 to November 2022
Name of Nominee:	Kevin May, Jr.
Nominee Mailing Address:	1032 Meadowbrook Lane SW
City:	Concord
State:	NC
Zipcode:	28027
Nominee Email Address:	kemayjr@gmail.com

<b>Nominee Mobile or Home Phone:</b>	704-350-5171
<b>Nominee Business Phone:</b>	9542983433
<b>Age</b>	43
<b>Occupation:</b>	Planning Project Coordinator, Charlotte Planning, Design & Development
<b>Education:</b>	Florida International University, Masters of Science, Criminal Justice; University of West Florida, Bachelor of Arts, Cum Laude; Pensacola State AArts
<b>Positions of leadership NOW held by nominee:</b>	Associate Supervisor CSWCD since June 2021; Board member of the NC Association of Zoning Officials; Community Captain for Charlotte Football Club.
<b>Former Occupations or Positions of Leadership Contributing to Nominee's qualifications:</b>	Former chair of Kannapolis Parks and Rec Board of Supervisors; Led the City of Charlotte's sign regulations rewrite and update in 2019
<b>Other pertinent information:</b>	Certified Zoning Official May 2015; Certified Housing Code Official 2016; Diversity, Equity and Inclusion in the Workplace Certificate 2021
<b>If appointed, I am willing to attend Basic Training for Soil &amp; Water Conservation District Supervisors within the first year after appointment?</b>	Yes
<b>The program and purpose of the soil and water conservation district been explained to me?</b>	Yes
<b>I am willing to attend and participate in (check all that apply)?</b>	Local District Meetings Area Meetings State Meetings
<b>Typed/printed name:</b>	Kevin May Jr.
<b>Date:</b>	2/2/2022
<b>Printed certification signature page for nominee. Only necessary if signature box is not signed above.</b>	<a href="#">Kevin form signed.pdf (225 KB)</a>
<b>Typed/printed name:</b>	Vicky Porter

<b>Date:</b>	2/1/2022
<b>Printed certification signature page for board approval. Only necessary if signature box is not signed above.</b>	<u><a href="#">Vicky signed.pdf (183 KB)</a></u>
<b>Resignation letter (only needed if vacancy is due to resignation).</b>	<u><a href="#">Fwd Letter of Resignation of Postion.txt (1 KB)</a></u>
<b>Is the nominee actively engaged in, or recently retired from, an agricultural operation?</b>	No
<b>Number of current District Supervisors actively engaged in, or recently retired from, an agricultural operation.</b>	3
<b>Will the appointment provide an opportunity to engage a segment of agriculture not currently being served?</b>	Yes
<b>Please describe how the nominee improves the ag diversity of the board:</b>	Kevin will bring the non-ag point of view to the board. With Kevin's experience in zoning and planning, he has had experience with the demise of agriculture in many areas of his work county. He has personally seen farmland next to his house converted to non-agriculture uses and wants to help protect what is left
<b>Will the appointment bring new leadership skills to the board?</b>	Yes
<b>Please describe the new leadership skills the nominee brings to the board:</b>	Kevin has been chair of the Kannapolis Parks and Rec Board, an associate on CSWCD board since 2021, and on the board of the North Carolina Association of Zoning Officials (NCAZO).
<b>Will the appointment strengthen the political connection/influence of the district, especially at the county level?</b>	Yes
<b>Please describe the new advocacy skills the nominee brings to the board:</b>	Kevin ran for the Cabarrus SWCD in 2020 and thus learned a lot about the county's political workings. He also works as a government employee in a neighbor county and knows the processes there.
<b>Will the appointment provide representation from a portion of the county not currently represented?</b>	Yes

<b>Describe how the appointment improves the geographic representation for the board:</b>	Kevin lives within the city of Concord, but in the south-western area of the county. Current board members live in the North, East and Northeast parts of the county.
<b>Will the appointment improve opportunities to work with non-traditional partners?</b>	Yes
<b>Please describe how the appointment improves partnership opportunities for the district:</b>	Kevin has different networking groups than the current board members and could use that to the Board's advantage.
<b>Will the appointment improve the make-up of the board from an agricultural/nonagricultural perspective?</b>	Yes
<b>Describe how the appointment improves the non-ag representation for the board:</b>	Yes, we currently have 3 agriculture producer members on one non-ag person.
<b>Will the appointment improve the diversity of the board?</b>	Yes
<b>Please describe how the appointment improves the diversity of the board:</b>	Kevin's work is in a more urban environment, with which the current board is not as familiar. Kevin is in a younger age class than the current board.
<b>Has the nominee shown past involvement in an organization beyond the local level?</b>	Yes
<b>Describe how the nominee has been involved in an organization beyond the local level:</b>	Kevin has been involved in professional organizations, such as the American Planning Association (APA), National Recreation and Park Association (NRPA), and NCAZO.
<b>Will the appointment strengthen the District's opportunity to raise funds?</b>	Yes
<b>Please describe how the appointment strengthens the District's opportunity to raise funds?</b>	Kevin is a community captain for the new Major League Soccer team in Charlotte and could make connections through that organization which hopes to have community engagement and funding.
<b>Will the appointment strengthen the District's education, marketing, and outreach efforts?</b>	Yes



**How will the appointment strengthen the District's education, marketing, and outreach efforts?**

Kevin volunteered this year to be a conservation contest judge in our county's contests. He sees education as a very important part of the Board's work. Having children in a local school, he will support the educational endeavors of the Board.

**Does the District wish to provide other justification in support of the nomination? If so, enter here:**

We feel that Kevin May Jr. would make a great addition to the Board. He has already contributed well as an associate member.

**Last Update**

2022-02-02 13:10:58

**Start Time**

2022-02-02 12:27:23

**Finish Time**

2022-02-02 13:10:58

**IP**

204.84.165.4

**Browser**

Chrome

**Device**

Desktop

**Referrer**

<https://fs3.formsite.com/res/formLoginReturn>

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From: Vicky Porter <vlp5579@aol.com>  
Sent: Monday, January 31, 2022 6:55 PM  
To: Tammi-Sue Remsburg; Daniel McClellan  
Subject: Fwd: Letter of Resignation of Postion

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe!

Sent from my iPhone

Begin forwarded message:  
From: Jennifer Caligan <Jennifer.Caligan@cabarrus.k12.nc.us>  
Date: January 31, 2022 at 6:44:05 PM EST  
To: vlp5579 <vlp5579@aol.com>  
Subject: Letter of Resignation of Postion

Good Evening!

I hope this email finds you well! This email is to inform the board of my resignation from the Cabarrus County Soil and Water board. Due to family commitments and being stretched too thin, I am unable to continue but would love to serve as the association member moving forward if the board will allow it!

Again, I am sorry to have to resign. When I commit to a position, I like to be able to serve 100% and I do not see that as a possibility given our current home situation with two busy boys!

Please let me know if you need anything further!

Jennifer Caligan  
CCS STEM Coach  
Central Cabarrus High School STEM  
CC Griffin STEM Middle School  
jennifer.caligan@cabarrus.k12.nc.us  
336-455-3631

**Certification by Nominee:**

**If appointed, I am willing to attend Basic Training for Soil & Water Conservation District Supervisors within the first year after appointment? \***

Yes

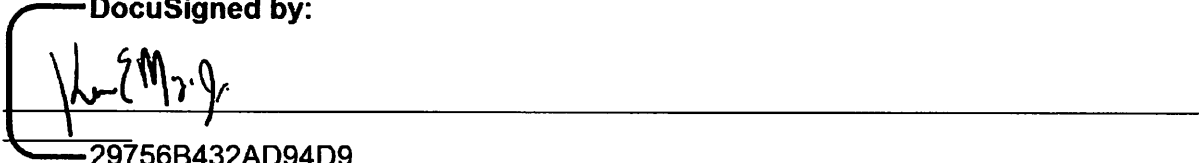
No

Attended previously (enter years of attendance below)

*I hereby certify that the above information is true and accurate.*

**Nominee Signature:**

**DocuSigned by:**



29756B432AD94D9...

Typed/printed name:

Date:

Certification by Board of Supervisors:

*I hereby certify that the board of supervisors considered the Guiding Principles for Supervisor Nomination for Appointment when selecting the above supervisor candidate for nomination. I also certify that this nomination has been considered and approved at an official meeting of the board of supervisors and entered in the official minutes of the board.*

District Board Chair Signature (or Vice Chair if Chair is being nominated):

  
\_\_\_\_\_

Typed/printed name: Vicky Porter



Date: 2-1-22

**Wiklund, Helen**

---

**Subject:** [External] Nomination for Supervisor Appointment Result #12343103**From:** noreply@fs3.formsite.com <noreply@fs3.formsite.com>**Sent:** Friday, March 4, 2022 11:35 AM**To:** Wiklund, Helen <Helen.Wiklund@ncagr.gov>**Subject:** [External] Nomination for Supervisor Appointment Result #12343103**CAUTION:** External email. Do not click links or open attachments unless you verify. Send all suspicious email as an attachment to [Report Spam](#).

<b>Reference #</b>	12343103
<b>Status</b>	Complete
<b>Login Username</b>	<a href="mailto:rwillis@catawbacountync.gov">rwillis@catawbacountync.gov</a>
<b>Login Email</b>	<a href="mailto:rwillis@catawbacountync.gov">rwillis@catawbacountync.gov</a>
<b>Appointment or Reappointment</b>	New Appointment
<b>District:</b>	Catawba
<b>Unexpired/Expired Term of Supervisor:</b>	Unexpired (Susan Devine)
<b>Elected/Appointed</b>	Appointed
<b>Term of Office</b>	December 2018 to November 2022
<b>Name of Nominee:</b>	Brandon Bowman
<b>Nominee Mailing Address:</b>	2346 Ann St.
<b>City:</b>	Claremont
<b>State:</b>	NC

<b>Zipcode:</b>	28610
<b>Nominee Email Address:</b>	<a href="mailto:bnbowman11@gmail.com">bnbowman11@gmail.com</a>
<b>Nominee Mobile or Home Phone:</b>	8282173120
<b>Age</b>	35
<b>Occupation:</b>	Self Employed (Chicken houses/Cattle and Independent Sales Rep for ABS Global)
<b>Education:</b>	Some College
<b>Positions of leadership NOW held by nominee:</b>	Catawba Farm Bureau Board Member, NC Cattlemen's Association Vice President, Catawba Cattlemen's Association Board member, Young Farmers and Ranchers
<b>Former Occupations or Positions of Leadership Contributing to Nominee's qualifications:</b>	Catawba Valley Cattlemen's Association President 2020-2021
<b>If appointed, I am willing to attend Basic Training for Soil &amp; Water Conservation District Supervisors within the first year after appointment?</b>	Yes
<b>The program and purpose of the soil and water conservation district been explained to me?</b>	Yes
<b>I am willing to attend and participate in (check all that apply)?</b>	Local District Meetings Area Meetings State Meetings
<b>Nominee Signature:</b>	
<b>Typed/printed name:</b>	Brandon Bowman
<b>Date:</b>	3/4/2022
<b>District Board Chair Signature (or Vice Chair if Chair is being nominated):</b>	
<b>Typed/printed name:</b>	Steve Killian

<b>Date:</b>	3/4/2022
<b>Resignation letter (only needed if vacancy is due to resignation).</b>	<a href="#">Resignation Letter.pdf (57 KB)</a>
<b>Is the nominee actively engaged in, or recently retired from, an agricultural operation?</b>	Yes
<b>Please explain the nominee's connection to agriculture:</b>	Owner/operator of beef and poultry operation
<b>Number of current District Supervisors actively engaged in, or recently retired from, an agricultural operation.</b>	4
<b>Will the appointment provide an opportunity to engage a segment of agriculture not currently being served?</b>	No
<b>Will the appointment bring new leadership skills to the board?</b>	Yes
<b>Please describe the new leadership skills the nominee brings to the board:</b>	North Carolina Cattlemen Association Vice President, Catawba County Farm Bureau Board, Young Farmers and Ranchers.
<b>Will the appointment strengthen the political connection/influence of the district, especially at the county level?</b>	Yes
<b>Please describe the new advocacy skills the nominee brings to the board:</b>	Network of Contacts on county and state levels
<b>Will the appointment provide representation from a portion of the county not currently represented?</b>	No
<b>Will the appointment improve opportunities to work with non-traditional partners?</b>	No
<b>Will the appointment improve the make-up of the board from an agricultural/nonagricultural perspective?</b>	Yes
<b>Will the appointment improve the diversity of the board?</b>	Yes
<b>Has the nominee shown past involvement in an organization beyond the local level?</b>	Yes

<b>Describe how the nominee has been involved in an organization beyond the local level:</b>	North Carolina State cattle association
<b>Will the appointment strengthen the District's opportunity to raise funds?</b>	Yes
<b>Will the appointment strengthen the District's education, marketing, and outreach efforts?</b>	Yes
<b>Last Update</b>	2022-03-04 11:35:19
<b>Start Time</b>	2022-03-04 11:28:35
<b>Finish Time</b>	2022-03-04 11:35:19
<b>IP</b>	74.254.113.126
<b>Browser</b>	Chrome
<b>Device</b>	Desktop
<b>Referrer</b>	<a href="https://fs3.formsite.com/res/formLoginReturn">https://fs3.formsite.com/res/formLoginReturn</a>

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Susan Devine  
2675 St. James Ch. Rd.  
Newton, NC 28658

March 4, 2022

Catawba County Soil & Water Conservation  
1175 South Brady Avenue, 302  
Newton, NC 28658

Dear Soil & Water Staff and Supervisors,

I am writing to inform you about my decision to leave my position with the Catawba County Soil & Water Conservation District where I have served as an appointed Supervisor effective March 4, 2022.

It has been a pleasure to have served Catawba County in the position, however I feel with other obligations in my life right now it would serve in the best interest of the District to seek out another supervisor for this position.

Thank you for the opportunity to have contributed to such an incredible organization. I've truly valued the opportunity to serve on the board and work with the staff and other board members. I wish to best for the Catawba Soil & Water District and the other board members going forward.

Sincerely,

A handwritten signature in cursive script that reads "Susan Devine".

Susan Devine

**Wiklund, Helen**

---

**From:** Wiklund, Helen  
**Sent:** Thursday, February 24, 2022 2:28 PM  
**To:** Wiklund, Helen  
**Subject:** Nomination for Supervisor Appointment Result #12337169

**From:** noreply@fs3.formsite.com <noreply@fs3.formsite.com>  
**Sent:** Thursday, February 24, 2022 2:22 PM  
**To:** Wiklund, Helen <Helen.Wiklund@ncagr.gov>  
**Subject:** Nomination for Supervisor Appointment Result #12337169

<b>Reference #</b>	12337169
<b>Status</b>	Complete
<b>Login Username</b>	gsteffens
<b>Login Email</b>	<a href="mailto:gsteffens@co.cumberland.nc.us">gsteffens@co.cumberland.nc.us</a>
<b>Appointment or Reappointment</b>	New Appointment
<b>District:</b>	Cumberland
<b>Unexpired/Expired Term of Supervisor:</b>	Wayne Collier
<b>Elected/Appointed</b>	Elected
<b>Term of Office</b>	December 2018 to November 2022
<b>Name of Nominee:</b>	John Adam Carter
<b>Nominee Mailing Address:</b>	6087 Dunn RD
<b>City:</b>	Wade
<b>State:</b>	NC

<b>Zipcode:</b>	28395
<b>Nominee Email Address:</b>	<u>acfarms85@yahoo.com</u>
<b>Nominee Mobile or Home Phone:</b>	910-263-0984
<b>Age</b>	36
<b>Occupation:</b>	Farmer
<b>Education:</b>	Cape Fear High School, Surveying/Civil Engineering at Fayetteville Tech
<b>Positions of leadership NOW held by nominee:</b>	Cumberland Farm Bureau Board of Directors, Cumberland Livestock Board, Advisory Board Cape Fear Farm Credit
<b>Former Occupations or Positions of Leadership Contributing to Nominee's qualifications:</b>	FFA HS
<b>Other pertinent information:</b>	Livestock showing, 4th generation farmer
<b>If appointed, I am willing to attend Basic Training for Soil &amp; Water Conservation District Supervisors within the first year after appointment?</b>	Yes
<b>The program and purpose of the soil and water conservation district been explained to me?</b>	Yes
<b>I am willing to attend and participate in (check all that apply)?</b>	Local District Meetings Area Meetings State Meetings

Nominee Signature:

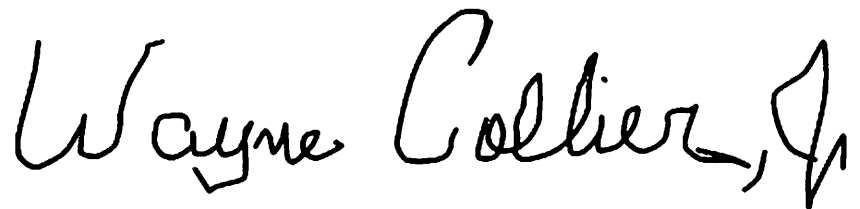


Typed/printed name: John Adam Carter

Date: 02/24/2022

Printed certification signature page for nominee. Only necessary if signature box is not signed above. [signature\\_page-appointment\\_A\\_Carter.pdf \(665 KB\)](#)

District Board Chair Signature (or Vice Chair if Chair is being nominated):



Typed/printed name: Wayne Collier, Jr.

Date: 02/24/2022

Is the nominee actively engaged in, or recently retired from, an agricultural operation? Yes

Please explain the nominee's connection to agriculture: Currently farmer, corn, soybeans, hay, chickens

Number of current District Supervisors actively engaged in, or recently retired from, an agricultural operation. 2

<b>Will the appointment provide an opportunity to engage a segment of agriculture not currently being served?</b>	Yes
<b>Please describe how the nominee improves the ag diversity of the board:</b>	Adam Carter would be the only currently active farmer on the Board as well as living in an area that isn't currently served.
<b>Will the appointment bring new leadership skills to the board?</b>	Yes
<b>Please describe the new leadership skills the nominee brings to the board:</b>	knowledge of current farming concerns from perspective of a young active farming operation
<b>Will the appointment strengthen the political connection/influence of the district, especially at the county level?</b>	Yes
<b>Please describe the new advocacy skills the nominee brings to the board:</b>	Family ties to influencing persons in the community and political connections through livestock shows, Farm Bureau, etc.
<b>Will the appointment provide representation from a portion of the county not currently represented?</b>	Yes
<b>Describe how the appointment improves the geographic representation for the board:</b>	none of the other supervisors live in the same area
<b>Will the appointment improve opportunities to work with non-traditional partners?</b>	Yes
<b>Please describe how the appointment improves partnership opportunities for the district:</b>	Connections with Farm Bureau and other farmers throughout the district
<b>Will the appointment improve the make-up of the board from an agricultural/nonagricultural perspective?</b>	Yes

<b>Describe how the appointment improves the non-ag representation for the board:</b>	Adam Carter will be the only active farmer on the Board
<b>Will the appointment improve the diversity of the board?</b>	Yes
<b>Please describe how the appointment improves the diversity of the board:</b>	Being the only active farmer, as well as being at least a generation younger than others on the Board, will improve the diversity of the Board as 2 members are retired farmers and the other 2 have no ties to agriculture.
<b>Has the nominee shown past involvement in an organization beyond the local level?</b>	Yes
<b>Describe how the nominee has been involved in an organization beyond the local level:</b>	Farm Bureau, Livestock Shows and Cumberland Livestock Board, Cape Fear Farm Credit
<b>Will the appointment strengthen the District's opportunity to raise funds?</b>	Yes
<b>Please describe how the appointment strengthens the District's opportunity to raise funds?</b>	Through community connections and memberships.
<b>Will the appointment strengthen the District's education, marketing, and outreach efforts?</b>	Yes
<b>How will the appointment strengthen the District's education, marketing, and outreach efforts?</b>	Through community connections and memberships. Involvement in FFA and livestock showings.
<b>Last Update</b>	2022-02-24 14:21:53
<b>Start Time</b>	2022-02-24 14:20:25
<b>Finish Time</b>	2022-02-24 14:21:52
<b>IP</b>	152.31.99.250

<b>Browser</b>	Chrome
<b>Device</b>	Desktop
<b>Referrer</b>	<a href="https://fs3.formsite.com/res/formLoginReturn">https://fs3.formsite.com/res/formLoginReturn</a>

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Mr. Wayne Collier, Jr., Board Chairman  
Cumberland Soil & Water Conservation District  
5489 Indian Ridge Road  
Linden, NC 28356

Cumberland SWCD Board of Supervisors  
Cumberland Soil & Water Conservation District  
301 East Mountain Drive, Room 229  
Fayetteville, NC 28306

February 11<sup>th</sup>, 2022

Dear Cumberland SWCD Supervisors,

In light of Mr. Wingate Collier's resignation of his appointed seat on the Cumberland Soil & Water Conservation District's Board of Supervisors and since I am being considered for appointment, I hereby resign my elected seat once the appointment is official. Once appointed, I will continue as Cumberland Soil & Water Conservation District Board Chair.

Sincerely,

A handwritten signature in blue ink, appearing to read "Wayne Collier, Jr.", written in a cursive style.

Wayne Collier, Jr.

Cumberland SWCD Board Supervisor




**Wiklund, Helen**

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**Subject:** Nomination for Supervisor Appointment Result #12338763**From:** noreply@fs3.formsite.com <noreply@fs3.formsite.com>**Sent:** Friday, February 18, 2022 4:03 PM**To:** Wiklund, Helen <Helen.Wiklund@ncagr.gov>**Subject:** [External] Nomination for Supervisor Appointment Result #12338763

<b>Reference #</b>	12338763
<b>Status</b>	Complete
<b>Login Username</b>	gsteffens
<b>Login Email</b>	<a href="mailto:gsteffens@co.cumberland.nc.us">gsteffens@co.cumberland.nc.us</a>
<b>Appointment or Reappointment</b>	New Appointment
<b>District:</b>	Cumberland
<b>Unexpired/Expired Term of Supervisor:</b>	Wingate Collier
<b>Elected/Appointed</b>	Appointed
<b>Term of Office</b>	December 2020 to November 2024
<b>Name of Nominee:</b>	Wayne Collier
<b>Nominee Mailing Address:</b>	5489 Indian Ridge Rd
<b>City:</b>	Linden
<b>State:</b>	NC
<b>Zipcode:</b>	28356
<b>Nominee Email Address:</b>	<a href="mailto:ridgeriders4@embarqmail.com">ridgeriders4@embarqmail.com</a>

<b>Nominee Mobile or Home Phone:</b>	9103089197
<b>Age</b>	68
<b>Occupation:</b>	Retired Farmer/Postal Carrier
<b>Education:</b>	BS Animal Science
<b>Positions of leadership NOW held by nominee:</b>	Cumberland SWCD Chairman, Cumberland Farm Bureau, State Farm Bureau Natural Environmental Resources Committee, Cumberland Equalization & Review Board
<b>Former Occupations or Positions of Leadership Contributing to Nominee's qualifications:</b>	NC SW Commission, Area VII Treasurer, Secretary/Treasurer Cumberland County Livestock Association, Treasurer of Cumberland co.Farm Bureau
<b>If appointed, I am willing to attend Basic Training for Soil &amp; Water Conservation District Supervisors within the first year after appointment?</b>	Attended previously (enter years of attendance below) (2014)
<b>The program and purpose of the soil and water conservation district been explained to me?</b>	Yes
<b>I am willing to attend and participate in (check all that apply)?</b>	Local District Meetings Area Meetings State Meetings
<b>Nominee Signature:</b>	
<b>Typed/printed name:</b>	Wayne Collier, Jr
<b>Date:</b>	02/15/2022
<b>Printed certification signature page for board approval. Only necessary if signature box is not signed above.</b>	<a href="#">Lena Simmons signature sheet-W.Collier appointment.pdf (665 KB)</a>
<b>Resignation letter (only needed if vacancy is due to resignation).</b>	<a href="#">Wingate Collier resignation ltr.pdf (423 KB)</a>

<b>Is the nominee actively engaged in, or recently retired from, an agricultural operation?</b>	Yes
<b>Please explain the nominee's connection to agriculture:</b>	Farmer
<b>Number of current District Supervisors actively engaged in, or recently retired from, an agricultural operation.</b>	2
<b>Will the appointment provide an opportunity to engage a segment of agriculture not currently being served?</b>	No
<b>Will the appointment bring new leadership skills to the board?</b>	Yes
<b>Please describe the new leadership skills the nominee brings to the board:</b>	is currently Board Chair in an elected position that will be moving to an appointed position. Currently is fulfilling leadership positions in partner organizations such Farm Bureau. Has many years experience with SWCD.
<b>Will the appointment strengthen the political connection/influence of the district, especially at the county level?</b>	Yes
<b>Please describe the new advocacy skills the nominee brings to the board:</b>	Good working relationship with County Commissioners
<b>Will the appointment provide representation from a portion of the county not currently represented?</b>	Yes
<b>Describe how the appointment improves the geographic representation for the board:</b>	represents the northwest portion of Cumberland County
<b>Will the appointment improve opportunities to work with non-traditional partners?</b>	Yes
<b>Please describe how the appointment improves partnership opportunities for the district:</b>	has relationship with civic leaders that will improve partnerships for CCap and other programs for the district.

<b>Will the appointment improve the make-up of the board from an agricultural/nonagricultural perspective?</b>	Yes
<b>Describe how the appointment improves the non-ag representation for the board:</b>	years of farming experience and ties to other committees and the community will help with both agricultural and non agricultural perspectives.
<b>Will the appointment improve the diversity of the board?</b>	No
<b>Has the nominee shown past involvement in an organization beyond the local level?</b>	Yes
<b>Describe how the nominee has been involved in an organization beyond the local level:</b>	state committees for Farm Bureau Natural Environmental Resources, NC Soil & Water Commission,
<b>Will the appointment strengthen the District's opportunity to raise funds?</b>	Yes
<b>Please describe how the appointment strengthens the District's opportunity to raise funds?</b>	good relationship with county Commissioners and County Managers as well as State Representatives. Also has good relationship with several businesses that support local district efforts and the Envirothon.
<b>Will the appointment strengthen the District's education, marketing, and outreach efforts?</b>	Yes
<b>How will the appointment strengthen the District's education, marketing, and outreach efforts?</b>	Supported the Envirothon, the 4H , have held HS forestry judging on his farm, Cumberland County livestock youth show and sale.
<b>Does the District wish to provide other justification in support of the nomination? If so, enter here:</b>	Wayne Collier has been an excellent example of what a District Supervisor should be. Cumberland SWCD has been fortunate to have him as an elected Board Supervisor for several years and are happy to appoint him at this time to fulfill the vacant appointed position left by Wingate Collier's resignation from the Board.
<b>Last Update</b>	2022-02-18 16:02:50
<b>Start Time</b>	2022-02-18 15:54:02
<b>Finish Time</b>	2022-02-18 16:02:50

<b>IP</b>	152.31.99.250
<b>Browser</b>	Chrome
<b>Device</b>	Desktop
<b>Referrer</b>	<a href="https://fs3.formsite.com/res/formLoginReturn">https://fs3.formsite.com/res/formLoginReturn</a>

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Mr. Wingate Collier, Board Supervisor  
Cumberland Soil & Water Conservation District  
3799 South River Road  
Wade, NC 28395

Cumberland SWCD Board of Supervisors  
Cumberland Soil & Water Conservation District  
301 East Mountain Drive, Room 229  
Fayetteville, NC 28306

February 11<sup>th</sup>, 2022

Dear Cumberland SWCD Supervisors,

I have enjoyed and been honored to serve the past twenty-five years as a member of the Cumberland Soil & Water Conservation District Board of Supervisors. It is with regret that I now tender my resignation from my appointed position on the Cumberland SWCD Board. Due to ongoing health issues, I am unable to continue my previous duties serving the Board and must focus my strengths on health and family.

Sincerely,



Wingate Collier

Cumberland SWCD Board Supervisor

2/15/22, 4:47 PM

Nomination For Appointment of Supervisor

Yes  
 No

Local District Meetings  Area Meetings  State Meetings

I hereby certify that the above information is true and accurate.

Nominee Signature:

Typed/printed name:

Date:

Wayne Collier, Jr.

Wayne Collier, Jr

02/15/2022

[clear](#)

Optional Attachments:

Printed certification signature page for nominee. Only necessary if signature box is not signed above.

No file chosen

### Certification by Board of Supervisors

I hereby certify that the board of supervisors considered the Guiding Principles for Supervisor Nomination for Appointment when selecting the above supervisor candidate for nomination. I also certify that this nomination has been considered and approved at an official meeting of the board of supervisors and entered in the official minutes of the board.

District Board Chair Signature (or Vice Chair if Chair is being nominated):

Typed/printed name:

Date:

Lena Simmons

Lena Simmons 02/18/2022

[clear](#)

Optional Attachments:

Printed certification signature page for board approval. Only necessary if signature box is not signed above.

No file chosen

Resignation letter (only needed if vacancy is due to resignation).

No file chosen

Additional documentation (if needed).

No file chosen

### Guiding Principles for Supervisor Appointment

A vacancy on a district board of supervisors presents a unique opportunity for that board. The board should use this opportunity to nominate for appointment a supervisor candidate who can provide knowledge and leadership to improve the district's ability to address more of the natural resource needs for more of the constituents of the district. The NC Soil and Water Conservation Commission approved the following guiding principles to guide local soil and water conservation districts when evaluating candidates for appointment and recommending supervisors for reappointment. It is suggested that the local Board consider these recommendations when nominating a supervisor to the Commission. Please enter below information to support the nomination relative to the Guiding Principles.

1. **Knowledge of Agricultural Production:** Because agriculture is North Carolina's number one industry and because of the importance of soil and water conservation to production agriculture, the Commission strongly recommends that at least two members of each district board be actively engaged in, or recently retired from, an agriculture



**Wiklund, Helen**

**From:** noreply@fs3.formsite.com on behalf of Formsite <noreply@fs3.formsite.com>  
**Sent:** Thursday, March 10, 2022 4:52 PM  
**To:** Wiklund, Helen  
**Subject:** [External] Nomination for Supervisor Appointment Result #12378111

**CAUTION:** External email. Do not click links or open attachments unless you verify. Send all suspicious email as an attachment to [Report Spam](#).

Reference #	12378111
Status	Complete
Login Username	clarencewbeasley4@gmail.com
Login Email	clarencewbeasley4@gmail.com
Appointment or Reappointment	New Appointment
District:	Dare
Unexpired/Expired Term of Supervisor:	Paul Wright
Elected/Appointed	Elected
Term of Office	December 2018 to November 2022
Name of Nominee:	Clarence Wood Beasley
Nominee Mailing Address:	979 Burnside Road
City:	Manteo
State:	NC
Zipcode:	27954
Nominee Email Address:	clarencewbeasley4@gmail.com



<b>Nominee Mobile or Home Phone:</b>	252 377 7036
<b>Age</b>	33
<b>Occupation:</b>	Environmental Project Manager for Greenwood Applied Services
<b>Education:</b>	B.S. Environmental Technology and Management with a minor in Environmental Toxicology
<b>Positions of leadership NOW held by nominee:</b>	See attached resume.
<b>Former Occupations or Positions of Leadership Contributing to Nominee's qualifications:</b>	See attached resume.
<b>Other pertinent information:</b>	See attached resume.
<b>If appointed, I am willing to attend Basic Training for Soil &amp; Water Conservation District Supervisors within the first year after appointment?</b>	Yes
<b>The program and purpose of the soil and water conservation district been explained to me?</b>	Yes
<b>I am willing to attend and participate in (check all that apply)?</b>	Local District Meetings Area Meetings State Meetings
<b>Nominee Signature:</b>	
<b>Typed/printed name:</b>	Clarence Wood Beasley
<b>Date:</b>	3/10/2022
<b>District Board Chair Signature (or Vice Chair if Chair is being nominated):</b>	
<b>Typed/printed name:</b>	Matthew Paulson
<b>Date:</b>	3/10/2022

<b>Resignation letter (only needed if vacancy is due to resignation).</b>	<u><a href="#">Paul Wright Resignation.pdf (64 KB)</a></u>
<b>Additional documentation (if needed).</b>	<u><a href="#">CWBeasley Resume 2021 1.doc (40 KB)</a></u>
<b>Is the nominee actively engaged in, or recently retired from, an agricultural operation?</b>	Yes
<b>Please explain the nominee's connection to agriculture:</b>	Family owns Beasley Farms, which is a row-cropping operation that cultivates corn, soybeans, cotton, and peanuts throughout Bertie County and Hertford County.
<b>Number of current District Supervisors actively engaged in, or recently retired from, an agricultural operation.</b>	1
<b>Will the appointment provide an opportunity to engage a segment of agriculture not currently being served?</b>	Yes
<b>Please describe how the nominee improves the ag diversity of the board:</b>	Row crop farming of various crops and the processing of food grade peanuts.
<b>Will the appointment bring new leadership skills to the board?</b>	Yes
<b>Please describe the new leadership skills the nominee brings to the board:</b>	Leadership skills come from his agricultural experience, which are not held by many members of the Board.
<b>Will the appointment strengthen the political connection/influence of the district, especially at the county level?</b>	No
<b>Will the appointment provide representation from a portion of the county not currently represented?</b>	Yes
<b>Describe how the appointment improves the geographic representation for the board:</b>	Although Dare County does not have many row crop farmers, his appointment will bring the perspective and representation of row crop farmers to the Board.

<b>Will the appointment improve opportunities to work with non-traditional partners?</b>	No
<b>Will the appointment improve the make-up of the board from an agricultural/nonagricultural perspective?</b>	Yes
<b>Describe how the appointment improves the non-ag representation for the board:</b>	Dare County is under represented in traditional land use partners.
<b>Will the appointment improve the diversity of the board?</b>	Yes
<b>Please describe how the appointment improves the diversity of the board:</b>	His agricultural background is not currently represented by the Board.
<b>Has the nominee shown past involvement in an organization beyond the local level?</b>	Yes
<b>Describe how the nominee has been involved in an organization beyond the local level:</b>	His current job has him working in environmental cleanup statewide.
<b>Will the appointment strengthen the District's opportunity to raise funds?</b>	No
<b>Will the appointment strengthen the District's education, marketing, and outreach efforts?</b>	No
<b>Does the District wish to provide other justification in support of the nomination? If so, enter here:</b>	Dare County has struggled to provide representation to traditional farming. He represents a family farm operation and continues to work in environmental cleanup. His family's continuous success serves as a model for Eastern North Carolina agriculture and its implementation of modern practices. His education and focus in environmental toxicology brings a level of knowledge to the Board that would not be easily replicated by another member.
<b>Last Update</b>	2022-03-10 16:51:41
<b>Start Time</b>	2022-03-10 16:01:15
<b>Finish Time</b>	2022-03-10 16:51:41

<b>IP</b>	63.144.54.67
<b>Browser</b>	Chrome
<b>Device</b>	Desktop
<b>Referrer</b>	<a href="https://fs3.formsite.com/res/formLoginReturn">https://fs3.formsite.com/res/formLoginReturn</a>

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Barton Grover <barton.grover@darenc.com>

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## Letter of Resign

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**Paul Wright** <wrightpaul1980@gmail.com>

Sun, Mar 14, 2021 at 1:50 PM

To: Barton Grover <barton.grover@darenc.com>, "Pare, Eric" <Eric.Pare@ncagr.gov>, Matt Paulson <paulson\_matt@hotmail.com>

It is with a sudden heart, that I offer my resignation to the Dare County Soil and Water Conservation Board. As a impact of Covid-19 and the relocation of my family and change of employment, I no longer live in the State of North Carolina.

I regret the sudden disposition this may place the Board in, but I have complete faith in Chairman Paulsons ability to finish the work we started together and bring flood water mitigation to Dare County and in selecting a candidate to fill the duration of my elected term.

It is my wish to recommend Barry Sims to serve out the rest of my term.

It has been a honor and privilege to have served the citizens of Dare County along side with my fellow District Supervisors and such a honor to have worker and learned from all those around the State.

Sincerely  
Paul Wright

**CLARENCE WOOD BEASLEY**

979 Burnside Rd • Manteo, NC 27954  
(252) 377-7036 • clarencewoodbeasley4@gmail.com

**OBJECTIVE**

Seeking a position as a member of an innovative and versatile team devoted to professionalism and generating sound solutions through a systems approach to real and prevalent issues within the environmental sustainability sector

**EDUCATION**

**NORTH CAROLINA STATE UNIVERSITY**, Raleigh, NC  
**B.S. Environmental Technology & Management**, December 2012  
**Minor:** Environmental Toxicology

**RELEVANT COURSES/ CERTIFICATIONS:**

- Environmental Monitoring and Analysis
- Life Cycle Assessment (LCA)
- Spatial Technology (GIS/GPS)
- Environmental Toxicology
- 40 Hour HAZWOPER Certified
- 40 Hour EPA AHERA Asbestos Contactor/Supervisor (TSCA TITLE II) certified
- LEED Green Associate (USGBC) certified
- Construction Quality Management QA/QC (USACE/NAVFAC) certified
- NC Well Contractors Certification Commission Class B Well drilling license

**EXPERIENCE**

**VICE PRESIDENT/PROGRAM COORDINATOR**

**GREENWOOD APPLIED SERVICES DBA G.A.S./GREENWOOD RRST DBA GREENWOOD PROPANE AUTOGAS**

- Manage G.A.S land farm compliance for soil disposal/application and remediation/storage, according to DEQ permit
- Manage G.A.S land farm soil and water sampling events, according to DEQ permit
- Draft Soil and water sampling analysis reports for G.A.S land farms
- Manage G.A.S groundwater monitoring well installation and abandonment projects at various petroleum contaminated sites throughout Eastern NC
- Manage G.A.S Mobile Multi-Phase Extraction (MMPE) events to remediate petroleum contaminated water for state trust fund sites
- Coordinate propane autogas vehicle conversion and fueling infrastructure projects for customer motor fleets
- Apply for available federal/state grant funds to incorporate into autogas projects, reducing upfront capital requirements and enhancing ROI's for clients
- Remit state and federal alternative fuel excise tax returns

## ATTACHMENT 9A BLUE

### **ASSISTANT PROJECT MANAGER**

GCS/ Sigal: Washington DC

March 2013-Summer 2015

- Assisted Superintendent and PM with day-to-day management of onsite logistics
- Created master delivery schedule and coordinated on site deliveries for subcontractors
- Managed QC procedure onsite and routinely created QC reports on priority DFW's during installation to ensure quality work and subcontractor accountability
- Coordinated and managed LEED online portfolio (Design/Construction credits) for multiple projects earning LEED accreditation
- Coordinated and managed DDOE and CBE compliance paperwork and documentation for DGS projects (Certified payroll, First Source, Work Force Incentive Program)

### **ENVIRONMENTAL INTERN**

Cardno ATC Associates: Raleigh NC

Summer 2009

- Assisted in the preparation/revision of soil and groundwater sampling analysis reports
- Conducted site specific health and safety meetings to fellow employees

### **ENVIRONMENTAL TECHNICIAN**

Greenwood Applied Services, (G.A.S): Ahoskie, NC

Summer 2005-2012

- Utilized GIS software (i.e., Arc Map) to create groundwater & soil analysis reports
- Directed groundwater monitoring and sampling procedure
- Assisted in current NC state regulatory compliance for a soil remediation land farm site
- Supervised drillers during monitoring well installations
- Created and conducted on site safety plans

\* **References available upon request**

**Wiklund, Helen**

**From:** noreply@fs3.formsite.com on behalf of Formsite <noreply@fs3.formsite.com>  
**Sent:** Thursday, February 10, 2022 8:34 AM  
**To:** Wiklund, Helen  
**Subject:** [External] Nomination for Supervisor Appointment Result #12282488

**CAUTION:** External email. Do not click links or open attachments unless you verify. Send all suspicious email as an attachment to [Report Spam](#).

Reference #	12282488
Status	Complete
Login Username	swainswcd
Login Email	shelby.cook@usda.gov
Appointment or Reappointment	New Appointment
District:	Swain
Unexpired/Expired Term of Supervisor:	William Shuler
Elected/Appointed	Elected
Term of Office	December 2018 to November 2022
Name of Nominee:	Billy Dills
Nominee Mailing Address:	1699 Wesser Creek Road
City:	Bryson City
State:	NC
Zipcode:	28713
Nominee Mobile or Home Phone:	828-736-1448



<b>Age</b>	51
<b>Occupation:</b>	Self Employed
<b>Education:</b>	High School
<b>Positions of leadership NOW held by nominee:</b>	Vice Chair of the Swain County Agricultural Advisory Committee
<b>Former Occupations or Positions of Leadership Contributing to Nominee's qualifications:</b>	Former Swain SWCD Technician in the late 1990s-early 2000s.
<b>Other pertinent information:</b>	Working knowledge of local agriculture, best management practices, and well-known in the community.
<b>If appointed, I am willing to attend Basic Training for Soil &amp; Water Conservation District Supervisors within the first year after appointment?</b>	Yes
<b>The program and purpose of the soil and water conservation district been explained to me?</b>	Yes
<b>I am willing to attend and participate in (check all that apply)?</b>	Local District Meetings Area Meetings State Meetings
<b>Typed/printed name:</b>	Billy Dills
<b>Date:</b>	2/9/22
<b>Printed certification signature page for nominee. Only necessary if signature box is not signed above.</b>	<a href="#">Signature Page.pdf (331 KB)</a>
<b>Typed/printed name:</b>	Mitchell Jenkins
<b>Date:</b>	2/9/22
<b>Printed certification signature page for board approval. Only necessary if signature box is not signed above.</b>	<a href="#">Signature Page.pdf (331 KB)</a>

<b>Resignation letter (only needed if vacancy is due to resignation).</b>	<a href="#">Resignation Letter - William Shuler signed 2021.pdf (11 KB)</a>
<b>Is the nominee actively engaged in, or recently retired from, an agricultural operation?</b>	Yes
<b>Please explain the nominee's connection to agriculture:</b>	Mr. Dills regularly harvests hay and works with his horses.
<b>Number of current District Supervisors actively engaged in, or recently retired from, an agricultural operation.</b>	4
<b>Will the appointment provide an opportunity to engage a segment of agriculture not currently being served?</b>	Yes
<b>Please describe how the nominee improves the ag diversity of the board:</b>	Mr. Dills' involvement with horses brings a unique agricultural perspective to the board, as none of the other members have the connections with the equine community that Mr. Dills has. He is also actively involved with the Swain County Agricultural Advisory Board, something that no other Swain SWCD supervisor does.
<b>Will the appointment bring new leadership skills to the board?</b>	Yes
<b>Please describe the new leadership skills the nominee brings to the board:</b>	Mr. Dills was nominated as Vice Chair of the Agricultural Advisory Board of Swain County in 2020. The current chair of that board is not able to attend most meetings, and Billy is consistently present and active on that board, promoting farmland preservation in Swain County. His involvement with farmland preservation as well as his time with the District in the '90s as a technician gives him a unique perspective, board experience, and valuable leadership skills that will enhance the professionalism and range of the Swain SWCD board.
<b>Will the appointment strengthen the political connection/influence of the district, especially at the county level?</b>	Yes
<b>Please describe the new advocacy skills the nominee brings to the board:</b>	In addition to being involved on another county board and having those connections, Mr. Dills is well known in the Swain County community. His past work with Swain SWCD and across multiple counties in

the concrete business have allowed him to meet a lot of people. He is well known in the agriculture community of Swain County, as well.

<b>Will the appointment provide representation from a portion of the county not currently represented?</b>	Yes
<b>Describe how the appointment improves the geographic representation for the board:</b>	Mr. Dills will be one of two supervisors from the western portion of the county.
<b>Will the appointment improve opportunities to work with non-traditional partners?</b>	Yes
<b>Please describe how the appointment improves partnership opportunities for the district:</b>	We feel that Mr. Dills will help Swain SWCD make partnership connections in Swain County's equine community, which we've only worked with a few times in the past.
<b>Will the appointment improve the make-up of the board from an agricultural/nonagricultural perspective?</b>	Yes
<b>Describe how the appointment improves the non-ag representation for the board:</b>	Mr. Dills has been self-employed for many years, and during that time he has worked construction and trucking positions. Through these experiences, he can provide current market values for BMP components. These positions also place him throughout the community, hearing both agricultural and non-ag resource concerns from citizens that we might otherwise miss or populations that are underserved.
<b>Will the appointment improve the diversity of the board?</b>	No
<b>Has the nominee shown past involvement in an organization beyond the local level?</b>	Yes
<b>Describe how the nominee has been involved in an organization beyond the local level:</b>	Mr. Dills served as the Ag Cost Share Technician for Swain SWCD in the late 1990s. This position provided involvement in county-level, area-level, and state-level soil and water conservation conferences and trainings.
<b>Will the appointment strengthen the District's opportunity to raise funds?</b>	Yes

**Please describe how the appointment strengthens the District's opportunity to raise funds?**

As a former Swain SWCD Technician, Mr. Dills is familiar with how the District is funded. Swain County relies heavily on grant funding for many projects, so his experience in that regard will be helpful.

**Will the appointment strengthen the District's education, marketing, and outreach efforts?**

Yes

**How will the appointment strengthen the District's education, marketing, and outreach efforts?**

Swain SWCD's education programs have expanded greatly since Mr. Dill's time with the District as a Technician in the '90s. Mr. Dill's has already shown interest in learning about the many new programs and continuing to support their growth. His outreach will also strengthen our most valuable form of marketing: word-of-mouth for voluntary opportunities.

**Does the District wish to provide other justification in support of the nomination? If so, enter here:**

Mr. Dills is reliable and consistently active and present in his other roles. It is Swain SWCD's wish to return to a fully-functioning and attentive board, and we feel that Mr. Dills will help us achieve that goal.

**Last Update**

2022-02-10 08:34:18

**Start Time**

2022-02-10 08:29:47

**Finish Time**

2022-02-10 08:34:18

**IP**

50.111.12.126

**Browser**

Chrome

**Device**

Desktop

**Referrer**

<https://fs3.formsite.com/res/formLoginReturn>

This email was sent to Helen.Wiklund@ncagr.gov as a result of a form being completed.  
[Click here](#) to report unwanted email.

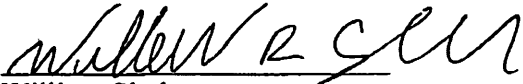


8/16/21

Swain Soil and Water Conservation District  
USDA Service Center  
100 Brendle Street  
Bryson City, NC 28713

I hereby resign from my position as an elected member of the Swain Soil and Water Conservation District due to no longer being able to fulfill my duties as a supervisor. This notice will be effective immediately upon the approval of the board.

Sincerely,

  
William Shuler

Recommendation of Appointment of Supervisor



Signatures

*I hereby certify that the above information is true and accurate.*

*Billy Dills*

Individual Recommended for Appointment  
Printed name: Billy Dills

02/09/2022  
Date

*I hereby certify that the board of supervisors considered the Guiding Principles for Supervisor Nomination for Appointment when selecting the above supervisor candidate for nomination. I also certify that this recommendation has been considered and approved by a majority of members of the board of supervisors and entered into the official minutes of the board.*

*Mitchell Jenkins*

SWCD Chair  
Printed name: Mitchell Jenkins

02/09/2022  
Date

**NC Cost Share Programs Supervisor Contracts  
Soil and Water Conservation Commission**

<b>County</b>	<b>Contract Number</b>	<b>Supervisor Name</b>	<b>BMP</b>	<b>Contract Amount</b>
Alleghany	03-2022-005	Bill Osborne	Pasture Renovation	\$4,200
Bladen	09-2022-014	Albert C. Beatty	Cropland Conversion to Grass	\$3,459
Cherokee	20-2022-006	Johnny Shields	Agricultural Road Repair/Stabilization	\$9,395
Macon	56-2022-004	Melinda James	Stream Protection Well, Watering Tanks, Heavy Use Areas, Livestock Exclusion Fencing	\$19,972
Wilson	98-2022-801	Gary Scott	AgWRAP Irrigation Well	\$7,483

**Total Number of Supervisor Contracts: 5**

**Total      \$44,509**

NCDA&CS  
DSWC

NC -CSPs-1B  
(11/2012)

**ADDENDUM TO APPLICATION FOR ASSISTANCE  
NORTH CAROLINA COMMISSION COST SHARE PROGRAMS**

As a Soil and Water District Supervisor, for the Alleghany Soil and Water Conservation District, I have applied for, or stand to benefit\* from, a contract under a commission cost share program. I did not vote on the approval or denial of the application or attempt to influence the outcome of any action on the application. The proposed contract is for the installation of the following best management practices.

Program: AgCS

Best management practice: Pasture Renovation

Contract number: 03-2022-005 Contract amount: \$ 4200

Score on priority ranking sheet: 126

Cost Share Rate: 75% If different than 75%, please list % percent: \_\_\_\_\_  
Reason: \_\_\_\_\_

Relative rank (e.g., ranked 8th out of 12 projects considered): 5th out of 8

Were any higher or equally ranked contracts denied?  Yes  No

If yes, give an explanation as to why the supervisor's contract was approved over the other contracts:

\_\_\_\_\_

Supervisor name: Bill Osborne

Bill Osborne

(District Supervisor's signature)

2/25/22

Date

Approved by:

Alvin E. Dixon

(District Chairperson's signature)

2/28/22

Date

The Soil & Water Commission has approved the subject application for a contract.

\_\_\_\_\_

(SWCC Chairperson's signature)

(Pursuant G.S. 139-8(b)(2))

\_\_\_\_\_ Date

\*Beneficiaries include but are not limited to applicant, landowner, and/or business partners.



NCDA&CS  
DSWC

NC -CSPs-1B  
(11/2012)

**ADDENDUM TO APPLICATION FOR ASSISTANCE  
NORTH CAROLINA COMMISSION COST SHARE PROGRAMS**

As a Soil and Water District Supervisor, for the BLADEN Soil and Water Conservation District, I have applied for, or stand to benefit\* from, a contract under a commission cost share program. I did not vote on the approval or denial of the application or attempt to influence the outcome of any action on the application. The proposed contract is for the installation of the following best management practices.

Program: NCACSP

Best management practice: Cropland Conversion to grass

Contract number: 09-2022-014 Contract amount: \$ 3,459

Score on priority ranking sheet: 43

Cost Share Rate: 75% If different than 75%, please list % percent: \_\_\_\_\_  
Reason: \_\_\_\_\_

Relative rank (e.g., ranked 8th out of 12 projects considered): 1 of 1

Were any higher or equally ranked contracts denied?  Yes  No

If yes, give an explanation as to why the supervisor's contract was approved over the other contracts:

\_\_\_\_\_

Supervisor name: Albert Beatty

Albert C. Beatty  
\_\_\_\_\_  
(District Supervisor's signature)

2-15-22  
\_\_\_\_\_  
Date

Approved by:

Wren Beatty  
\_\_\_\_\_  
(District Chairperson's signature)

2-15-22  
\_\_\_\_\_  
Date

The Soil & Water Commission has approved the subject application for a contract.

\_\_\_\_\_  
\_\_\_\_\_  
(SWCC Chairperson's signature)  
(Pursuant G.S. 139-8(b)(2))

\_\_\_\_\_  
Date

\*Beneficiaries include but are not limited to applicant, landowner, and/or business partners.

NCDA&CS  
DSWC

NC -CSPs-1B  
(11/2012)

### ADDENDUM TO APPLICATION FOR ASSISTANCE NORTH CAROLINA COMMISSION COST SHARE PROGRAMS

As a Soil and Water District Supervisor, for the Cherokee County Soil and Water Conservation District, I have applied for, or stand to benefit\* from, a contract under a commission cost share program. I did not vote on the approval or denial of the application or attempt to influence the outcome of any action on the application. The proposed contract is for the installation of the following best management practices.

Program: ACSP

Best management practice: Agricultural Road Repair/Stabilization

Contract number: 20-2022-006 Contract amount: \$ 9395

Score on priority ranking sheet: 74

Cost Share Rate: 75 % If different than 75%, please list % percent: \_\_\_\_\_  
Reason: \_\_\_\_\_

Relative rank (e.g., ranked 8th out of 12 projects considered): 1 out of 4

Were any higher or equally ranked contracts denied?  Yes  No

If yes, give an explanation as to why the supervisor's contract was approved over the other contracts:

\_\_\_\_\_

Supervisor name: John Shields

John Shields  
(District Supervisor's signature)

1/24/2022  
Date

Approved by:

Edgar A Wood  
(District Chairperson's signature)

1/24/2022  
Date

The Soil & Water Commission has approved the subject application for a contract.

\_\_\_\_\_  
(SWCC Chairperson's signature)  
(Pursuant G.S. 139-8(b)(2))

\_\_\_\_\_  
Date

\*Beneficiaries include but are not limited to applicant, landowner, and/or business partners.



NCDA&CS  
DSWC

NC -CSPs-1B  
(11/2012)

### ADDENDUM TO APPLICATION FOR ASSISTANCE NORTH CAROLINA COMMISSION COST SHARE PROGRAMS

As a Soil and Water District Supervisor, for the Wilson Soil and Water Conservation District, I have applied for, or stand to benefit\* from, a contract under a commission cost share program. I did not vote on the approval or denial of the application or attempt to influence the outcome of any action on the application. The proposed contract is for the installation of the following best management practices.

Program: AgWRAP

Best management practice: Irrigation Well

Contract number: 98-2022-801 Contract amount: \$ 7,483

Score on priority ranking sheet: 80

Cost Share Rate: 75% If different than 75%, please list % percent: \_\_\_\_\_

Reason: \_\_\_\_\_

Relative rank (e.g., ranked 8th out of 12 projects considered): 1 out of 1

Were any higher or equally ranked contracts denied?  Yes  No

If yes, give an explanation as to why the supervisor's contract was approved over the other contracts:

\_\_\_\_\_

Supervisor name: Gary D. Scott

[Signature]

(District Supervisor's signature)

1-3-22  
Date

Approved by:

[Signature]

(District Chairperson's signature)

1/3/2022  
Date

The Soil & Water Commission has approved the subject application for a contract.

\_\_\_\_\_

(SWCC Chairperson's signature)  
(Pursuant G.S. 139-8(b)(2))

\_\_\_\_\_  
Date

\*Beneficiaries include but are not limited to applicant, landowner, and/or business partners.



## Technical Specialist Designation Recommendations

March 16, 2022

1. The Soil and Water Conservation Commission has authority to designate water quality technical specialists based upon specific criteria and procedures (02 NCAC 59G). This authority extends to individuals who have been assigned approval authority by USDA NRCS, professional engineers subject to the “The NC Engineering and Land Surveying Act”, or individuals that have completed the training requirements and demonstrated proficiency in a technical specialist category. Individuals must submit an application with evidence of expertise, skills and training required for each designation category.

Ms. Diana Irizarry, NRCS, Supervisory Soil Conservationist, has requested to be designated technical specialist for the Waste Utilization Planning/ Nutrient Management (WUP/NM) category. She has successfully completed the required training and technical proficiency has been verified by DSWC staff. Therefore, I recommend this designation for approval.

<b>JAA APPLICANTS FOR CONSIDERATION at the March 16, 2022 NC SWCC MEETING</b>					
	<b>APPLICANT NAME</b>	<b>EMPLOYER</b>	<b>TYPE OF JAA REQUESTED</b>	<b>APPLICATION DATE</b>	<b>JAA RECOMMENDED FOR APPROVAL</b>
1	Mitchell Miller	Cumberland SWCD	Comparable NRCS JAA	2/24/2022	1. 328 - Sod-based Rotation 2. 329-CTS - 3-year Conservation Tillage System 3. 340 - Cover Crops 4. 340-CRM - Crop Residue Management 5. 340-NSCC - Nutrient Scavenger Cover Crop 6. 342 - Critical Area Planting 7. 329 - Long Term No-Till 8. 512 - Cropland Conversion 9. 512-PR - Pasture Renovation 10. 560 - Agricultural Road Repair/Stabilization 11. 590-NM - Nutrient Management 12. 561 - Heavy Use Area Protection 13. 578 - Stream Crossing 14. 614 - Trough or Tank 15. 316 - Livestock Mortality Management System - Incinerator

# AgWRAP

Presentation to the NC Soil and Water Conservation Commission for Approval  
March 16, 2022



# Materials Review

The following items are in your packet for review:

- AgWRAP items PowerPoint presentation
- Item 11: AgWRAP Regional Application Approval





# 11. Regional Application Approval

## Summary of AgWRAP Regional Application Recommendations

- Recommending **14** projects for funding
- Practices
  - 1 Water Storage and/or Collection System
  - 1 Conservation Irrigation Conversion
    - Hand Watering to Micro-Irrigation
  - 6 New Ponds
  - 6 Repair/Retrofit Ponds



# 11. Regional Application Approval

## Summary of AgWRAP Regional Application Recommendations

- Type of operation
  - **10** – Crops
  - **1** – Irrigation Conversion
  - **2** – Livestock
  - **1** – Arena Watering
- Regions
  - Western – **7**
  - Central – **4**
  - Eastern – **3**



# 11. Regional Application Approval

Project Identifier	District	Region	Type	Operation	Funds
Beam Pond	Cleveland	West	New Pond	New farmer; 18 acres blackberries	\$30,000
McCurry CIC	Burke	West	Conservation Irrigation Conversion	Design funds allotted; 7.3 acres apples and 4.8 blueberries	\$30,000
McCurry Pond	Cleveland	West	New Pond	Outside engineer (intermediate/high hazard) expanding from 6 to 10 acres of produce	\$35,000
Phthisic Pond	Perquimans	East	Pond Repair/Retrofit	60 acres row crops	\$25,000
Sholar Pond	Duplin	East	New Pond	86 acres of pasture	\$25,000
Cloninger Pond	Gaston	West	New Pond	Outside engineering may be needed (low/intermediate hazard); 110 acres pasture	\$35,000
Johnson Pond	Pender	East	Pond Repair/Retrofit	50 acres row crops	\$25,000
Weniger Water Collection	Chatham	Central	Water Collection & Reuse System	Arena Watering	\$15,000
Wesson Pond Repair	Lincoln	West	Pond Repair/Retrofit	New farmer; 40 cow/calf + pasture	\$30,000
Foster Farms	Franklin	Central	Pond Repair/Retrofit	100 acres of grapes	\$25,000
Pilson Pond	Harnett	Central	Pond Repair/Retrofit	New farmer and outside engineering (intermediate hazard); expanding to 55 acres of sweet potatoes and 25 acres of produce	\$42,000
Bradley Pond Repair	Madison	West	New Pond	25 beef cattle	\$25,000
Gunn Pond	Rockingham	Central	Pond Repair/Retrofit	10 acres of tobacco	\$25,000

**Total BMP Request = \$367,000**

# 11. Regional Application Approval

- **TAKE ACTION** to approve the funding for all 14 AgWRAP Regional Application projects presented to you.





## Agricultural Water Resources Assistance Program (AgWRAP) Regional Application Considerations

COOPERATOR	COUNTY	REGION	PRACTICE	OPERATION	BMP REQUEST
Beam Pond	Cleveland	West	New Pond	New farmer; 18 acres blackberries	\$30,000
McCurry CIC	Burke	West	Conservation Irrigation Conversion	Design funds allotted; 7.3 acres apples and 4.8 acres blueberries	\$30,000
McCurry Pond	Cleveland	West	New Pond	Outside engineer (intermediate/high hazard) expanding from 6 to 10 acres of produce	\$35,000
Phthisic Pond	Perquimans	East	Pond Repair/Retrofit	60 acres row crops	\$25,000
Sholar Pond	Duplin	East	New Pond	86 acres of pasture	\$25,000
Cloninger Pond	Gaston	West	New Pond	Outside engineering may be needed (low/intermediate hazard); 110 acres pasture	\$35,000
Johnson Pond	Pender	East	Pond Repair/Retrofit	50 acres row crops	\$25,000
Weniger Water Collection	Chatham	Central	Water Collection & Reuse System	Arena Watering	\$15,000
Wesson Pond Repair	Lincoln	West	Pond Repair/Retrofit	New farmer; 40 cow/calf + pasture	\$30,000
Foster Farms	Franklin	Central	Pond Repair/Retrofit	100 acres of grapes	\$25,000
Pilson Pond	Harnett	Central	Pond Repair/Retrofit	New farmer and outside engineering (intermediate hazard); expanding to 55 acres of sweet potatoes and 25 acres of produce	\$42,000
Bradley Pond Repair	Madison	West	New Pond	25 beef cattle	\$25,000
Gunn Pond	Rockingham	Central	Pond Repair/Retrofit	10 acres of tobacco	\$25,000
Beam Pond	Cleveland	West	New Pond	New farmer; 18 acres blackberries	\$30,000

**TOTAL \$367,000**

# 12. ACSP Supplemental Allocation

- Supplemental allocation of ACSP funds each Spring
- Sufficient ACSP funds > \$200,000
- To be eligible districts must
  - Submit a request by March 1
  - Have 75% of funds encumbered to contracts
- Allocated using the same parameters as the initial allocations.



**ACSP Allocation Parameters: 02 NCAC 59D .0103****Weight**

1. Percentage of <b>total acres of agricultural land</b>	20%
2. Percentage of <b>total number of animal units</b>	20%
3. Relative rank of the <b>percentage of the county outside of municipal boundaries draining to waters identified as impaired or impacted</b>	20%
4. Relative rank of <b>the percentage of the county draining to waters classified as Primary Nursery Areas, Outstanding Resource Waters, High Quality Waters, Trout Waters ,Shellfish Harvesting Areas (open), and Drinking Water Assessment Areas</b>	10%
5. <b>Percentage of program funds allocated to a district that are expended for installed BMPs in the highest three of the most recent seven-year period</b>	20%
6. Relative rank of the <b>number of acres of highly erodible land</b>	10%

# 12. ACSP Supplemental Allocation

- Requests

- **33** districts totaling **\$1,318,327**
- Range - \$5,000 - \$150,000

- Allocations

- **33** districts totaling **\$528,156**
- Range - \$5,000 - \$29,707





## DRAFT Supplemental Allocation of 2022 ACSP Financial Assistance Funds

DISTRICT	REGULAR ACSP	
	REQUESTED	March 2022
ALAMANCE	\$ -	\$ -
ALEXANDER	\$ -	\$ -
ALLEGHANY	\$ -	\$ -
ANSON	\$ -	\$ -
ASHE	\$ 50,000	\$ 20,798
AVERY	\$ -	\$ -
BEAUFORT	\$ 60,000	\$ 16,228
BERTIE	\$ -	\$ -
BLADEN	\$ 25,000	\$ 18,798
BRUNSWICK	\$ -	\$ -
BUNCOMBE	\$ 50,000	\$ 20,276
BURKE	\$ 10,000	\$ 10,000
CABARRUS	\$ 25,000	\$ 19,091
CALDWELL	\$ -	\$ -
CAMDEN	\$ -	\$ -
CARTERET	\$ -	\$ -
CASWELL	\$ -	\$ -
CATAWBA	\$ -	\$ -
CHATHAM	\$ -	\$ -
CHEROKEE	\$ 10,000	\$ 10,000
CHOWAN	\$ 10,000	\$ 10,000
CLAY	\$ -	\$ -
CLEVELAND	\$ -	\$ -
COLUMBUS	\$ -	\$ -
CRAVEN	\$ 50,000	\$ 10,300
CUMBERLAND	\$ 30,478	\$ 12,021
CURRITUCK	\$ -	\$ -
DARE	\$ -	\$ -
DAVIDSON	\$ -	\$ -
DAVIE	\$ -	\$ -
DUPLIN	\$ 48,512	\$ 29,707
DURHAM	\$ -	\$ -
EDGECOMBE	\$ -	\$ -
FORSYTH	\$ -	\$ -
FRANKLIN	\$ -	\$ -
GASTON	\$ -	\$ -
GATES	\$ -	\$ -
GRAHAM	\$ -	\$ -
GRANVILLE	\$ -	\$ -

DISTRICT	REGULAR ACSP	
	REQUESTED	March 2022
GREENE	\$ -	\$ -
GUILFORD	\$ -	\$ -
HALIFAX	\$ -	\$ -
HARNETT	\$ -	\$ -
HAYWOOD	\$ -	\$ -
HENDERSON	\$ 20,000	\$ 20,000
HERTFORD	\$ -	\$ -
HOKE	\$ -	\$ -
HYDE	\$ 80,000	\$ 13,924
IREDELL	\$ -	\$ -
JACKSON	\$ -	\$ -
JOHNSTON	\$ 35,000	\$ 23,941
JONES	\$ 13,500	\$ 13,500
LEE	\$ -	\$ -
LENOIR	\$ 17,900	\$ 16,465
LINCOLN	\$ 100,000	\$ 21,852
MACON	\$ -	\$ -
MADISON	\$ 48,000	\$ 18,339
MARTIN	\$ 15,000	\$ 12,964
MCDOWELL	\$ -	\$ -
MECKLENBURG	\$ -	\$ -
MITCHELL	\$ 25,000	\$ 21,929
MONTGOMERY	\$ -	\$ -
MOORE	\$ -	\$ -
NASH	\$ -	\$ -
NEW HANOVER	\$ -	\$ -
NORTHAMPTON	\$ -	\$ -
ONSLow	\$ -	\$ -
ORANGE	\$ -	\$ -
PAMLICO	\$ -	\$ -
PASQUOTANK	\$ -	\$ -
PENDER	\$ -	\$ -
PERQUIMANS	\$ 10,000	\$ 10,000
PERSON	\$ -	\$ -
PITT	\$ 10,510	\$ 10,510
POLK	\$ -	\$ -
RANDOLPH	\$ 100,000	\$ 21,782
RICHMOND	\$ 10,000	\$ 10,000
ROBESON	\$ 8,000	\$ 8,000
ROCKINGHAM	\$ -	\$ -
ROWAN	\$ -	\$ -
RUTHERFORD	\$ -	\$ -

DISTRICT	REGULAR ACSP	
	REQUESTED	March 2022
SAMPSON	\$ 10,445	\$ 10,445
SCOTLAND	\$ -	\$ -
STANLY	\$ -	\$ -
STOKES	\$ -	\$ -
SURRY	\$ 75,000	\$ 26,173
SWAIN	\$ -	\$ -
TRANSYLVANIA	\$ -	\$ -
TYRRELL	\$ -	\$ -
UNION	\$ 150,000	\$ 24,469
VANCE	\$ -	\$ -
WAKE	\$ 26,300	\$ 20,223
WARREN	\$ -	\$ -
WASHINGTON	\$ 50,000	\$ 12,403
WATAUGA	\$ -	\$ -
WAYNE	\$ 5,000	\$ 5,000
WILKES	\$ 147,807	\$ 19,243
WILSON	\$ -	\$ -
YADKIN	\$ -	\$ -
YANCEY	\$ 9,775	\$ 9,775
<b>TOTALS</b>	<b>\$ 1,336,227</b>	<b>\$ 528,156</b>

SOURCE	AMOUNT
Funding Available	\$ 528,156
Total Supplemental Allocation	\$ 528,156

**REPORT REGARDING SUPERVISOR BASIC TRAINING REQUIREMENT**

Effective March 1, 2022, 02 NCAC 59A .0202 established the Basic Training requirement; "Participation in this required basic training course shall be completed within the first year of service as an elected or appointed Supervisor." Supervisors serving prior to December 2022 were awarded credit for previous participation in the course. Supervisors that are re-elected in December 2022 shall be required to complete the course in 2023, or at the next available offering.

Commission policy adopted in November 2018 indicated those supervisors re-elected in December 2020 were required to attend this training within their first year of election, or to provide documentation they had previously attended.

In February 2022, the Association hosted Basic Training for Soil & Water Conservation District Supervisors. Three regional sessions were held with participation by 28 local soil and water conservation district supervisors. Participants received credit for the required basic training course, and six supervisor training credits (STCs) for their current term.

Two individuals that were due to attend the 2022 Basic Training (or a previous training event) did not participate:

District	Name	Name	Status	Term	Start Month	Start Year
Carteret	John Glenn	Skinner, Jr.	Appointed	20-24	November	2021
Watauga	Todd	Combs	Elected	20-24	December	2016

As an informational item, 29 supervisors are slated for re-election in December 2022 where the Division currently does not have documentation of participation in previous Basic Training courses.



Carteret Soil and Water Conservation District  
303 College Circle • Morehead City, NC 28557  
Office - 252.222.6360 • Fax - 252.222.6361

March 7, 2022

North Carolina Soil and Water Commission,

Thank you for appointing me to the Carteret Soil and Water Conservation District Board.

I was registered to attend the Supervisor Training on February 8<sup>th</sup>, 2022, in Greenville, but due to an illness, I was unable to attend.

I plan to attend the next training offered in 2023.

Sincerely

A handwritten signature in blue ink that reads "John A. Skinner Jr." in a cursive script.

John Glenn Skinner

**From:** [Michelle Kasey](#)  
**To:** [Wiklund, Helen](#); [Pare, Eric](#)  
**Cc:** [pastorchrishughes@gmail.com](mailto:pastorchrishughes@gmail.com); [tcinc@bellsouth.net](mailto:tcinc@bellsouth.net)  
**Subject:** [External] URGENT: Supervisor Basic Training requirements  
**Date:** Friday, March 11, 2022 7:37:30 AM

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**CAUTION:** External email. Do not click links or open attachments unless you verify. Send all suspicious email as an attachment to [Report Spam](#).

Hello to everyone concerned.

First off I'd like to say that I have been on this board since 2016 and that during my tenure as a board member I don't remember any bad decisions or reprimands to our board. We are dedicated to the agricultural community in our district and are an asset to our county.

For what its worth, my education includes high school graduate, b.s. in economics, M.B.A., thirty years owning and operating a construction company, grew up and lived on the same family farm for fifty-five years, and now farm ten acres of ginseng in the forest on our farm. I also have six years experience as a soil and water supervisor. I don't know for sure, but I feel plenty qualified to make the decisions required in a soil and water meeting.

My reasons for not receiving the required basic training are as follows. First, I was elected the first time in 2016. The basic training was not required then. This requirement became effective ten days ago. I was elected the second time in 2020. I was not informed of the change in basic training in 2020. I never heard a word about it until about two months ago. We also changed office staff during this time, and were dealing with issues other than continuing ed. Second, 2020 was the beginning of of the pandemic that is still hampering business as usual all over the country. We have missed several board meetings and communication has not been what it used to be. The most significant reason I've not received the basic training is that over the past eight months one of my main crew leaders had a stroke and can no longer work, my other main crew leader and brother for forty years died about three months later, another of my main carpenters and friend died a couple months later, another carpenter quit because he was so emotionally impacted he couldn't stand to be on our jobs anymore, and I had to fire another one for being a thief. It has been a very stressful and time consuming period.

I also want to say that I am an elected "VOLUNTEER". I was elected by the citizens of Watauga County who obviously felt that I am qualified to do the job. We don't get paid. This is secondary stuff. I wasn't elected by your board, but I'm sure you folks have the authority to keep me on or let me go. I don't like to start something and not finish it, so I would appreciate the opportunity to stay on the board till my term is up. I'll be glad to let someone take my place in the next election.

I really hate that you folks have had to spend your time worrying over my continuing ed. requirements. Seems like time wasted on a lot of low level bureaucratic B.S. Is stuff like this really adding any sort of value to what we are trying to accomplish at Soil and Water? If most places are like Watauga, you have to go out and recruit people to run for our board. Who's going to do it if you keep increasing the work/time load?

Sincerely,  
Todd Combs

**North Carolina Soil and Water Conservation Commission**  
**Policy for Mileage, Subsistence and Per Diem Reimbursements From State-**  
**Appropriated District Supervisor Travel Funds**  
Updated ~~January 6, 2013~~ March 16, 2022

**I. Guiding Principles**

District supervisor ~~Non-staff~~ travel, as made available through the Division of Soil and Water Conservation (division), supports supervisor mileage, subsistence and per diem for the following functions: monthly local Soil & Water Conservation District (district) board meetings; spot check field reviews required by the NC Agriculture Cost Share Program (ACSP), Agricultural Water Resources Assistance Program (AgWRAP) and Community Conservation Assistance Program (CCAP); Soil and Water Conservation Commission (commission) meetings; ~~annual-UNC School of Government's~~ Basic Training for Soil and Water Conservation District Supervisors; NC Association of Soil & Water Conservation District (NCASWCD) spring and fall area meetings; and the annual NCASWCD state meeting. The following guiding principles, as a general guide and not as an absolute, will be used to manage the allocation of funds to each of the different functions:

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**II. Local District Board Meetings and Spot Check Field Reviews**

**A.** Regular monthly meetings of the local district board and spot checks related to the ACSP, AgWRAP and CCAP are a high priority. This budget priority is directly tied to statutory responsibilities of supervisors and is directly related to the mission and goals of the NC Department of Agriculture & Consumer Services (NCDACS) and the division.

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~~B. The budget line item to support local district meetings and spot check responsibilities should constitute approximately 50% of the total available funds, preferably more.~~

**III. Commission**

**A.** Meetings and functions of the commission are critical due to statutory responsibilities and the direct relationship with the mission and goals of NCDACS and the division.

**B.** The budget line item to support commission travel should be maintained at a level necessary to support six (6) meetings per year.

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**IV. ~~School of Government Training~~ Basic Training for Soil and Water Conservation District Supervisors**

**A.** As specified in Commission rule 02 NCAC 59A .0202, all Supervisors shall complete Basic Training for Soil and Water Conservation District Supervisors within their first year of service as an elected or appointed supervisor. ~~annual training at the UNC School of Government in Chapel Hill presented by Richard Whisnant of the UNC School of Government has high priority due to~~

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~~commission policy regarding required training for appointed supervisors and the division's responsibility to provide adequate supervisor training to ensure new supervisors are adequately equipped to fulfill their statutory responsibilities.~~

B. To maximize the use of available funds, supervisor attendance at the ~~School of Government~~ *Basic Training for Soil and Water Conservation District Supervisors training* should be prioritized as follows: ~~(1) supervisors required to attend for appointment, (2) (1) any new supervisor and/or first time attendees~~ *supervisors required to attend to satisfy training requirements, including any new supervisor and/or first time attendee, (3) (2) supervisors who have not had the training within the past five years, and (4) (3) all supervisors.*

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C. ~~Approximately 5% of available funds should be directed to the School of Government training on a yearly basis.~~ Attendance ~~at the Basic Training for Soil and Water Conservation District Supervisors~~ should be approved as per the above priorities when necessary to stay within budget guidelines.

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#### V. NCASWCD Annual State Meeting

A. The annual state meeting is critical to a comprehensive, statewide conservation program and should be conducted on an annual, recurring basis.

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#### VI. Spring and Fall Area Meetings

A. Spring and fall area meetings are important to the effectiveness of local districts and the operation of the NCASWCD. It is desirable to conduct both area meetings but critical that at least one area meeting is held per year in each of the NCASWCD's organizational areas.

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B. Of the two area meetings, the fall meeting is the most critical due to resolution consideration, standing committee appointments, nominations and election of officers, etc. In addition, the spring area meetings start less than six weeks after the close of the annual state meeting.

#### VII. General Budget Planning Guidelines

A. Budget planning should be guided, not as an absolute, by the following as a percentage of available funds:

- District monthly meetings and spot checks 50.0%
- Commission meetings 3.0%  
(based on funding needed to conduct 6 meetings)
- School of Government training 5.5%
- Spring and fall area meetings 5.5%
- Annual state meeting 36.0%

#### VIII. Reimbursement Guidelines



**A.** All supervisors who desire to be reimbursed for their service as district supervisors are required to submit all applicable forms and documentation within 60 days of completing their oath of office. If this deadline is not met supervisors will not be eligible for reimbursement for meetings attended prior to receipt of completed paperwork. Reimbursements will begin once completed paperwork is received by the division.

**A.B.** All approvals and authorizations are contingent upon funding availability and are in accordance with the NC Office of State Budget and Management (OSBM) statutory rates for reimbursement. Updates to funding availability and reimbursement rates will be posted to the district listserv and at: <http://www.ncagr.gov/SWC/districts/forms.html>.

**B.C.** State employees (or individuals who receive all or part of their income from state appropriations) who also serve as district supervisors are not eligible to receive per diem and are subject to different subsistence and mileage reimbursements per OSBM guidelines. For specific guidance go to: <http://www.ncagr.gov/SWC/districts/forms.html>

**C.D.** Other eligibility requirements:

- Only original receipts will be accepted with travel vouchers
- Travel vouchers must be submitted by the last day of the month following the month in which the travel occurred.

**D.E.** Specific policy regarding district supervisor mileage, subsistence and per diem is as follows:

#### 1. Annual State Meeting

- a. In accordance with GS 139-7, approval of the commission is hereby given to all qualified supervisors to attend the annual state meeting of the NCASWCD.
- b. All qualified supervisors who attend the annual state meeting are authorized to receive mileage, subsistence and per diem allowances in accordance with the OSBM statutory rates for reimbursement. Excess lodging reimbursement above the standard state rate for attendance by district supervisors at the annual state meeting must be approved in advance by the Department.
- c. The requirement for a quorum of supervisors from an individual district is hereby waived in the case of attendance at an annual state meeting.

#### 2. Local District Board Meeting

- a. In accordance with state statutory rates, each supervisor is authorized to receive mileage, subsistence and per diem allowances for a maximum of 12 local district board meetings during the state's fiscal year, where a quorum is present.
- b. Officially adopted minutes of district meetings, duly signed by the board secretary or board chair, are required by the commission to support the payment of travel funds and should be provided to the division uploaded to the district SharePoint site as soon as they

are available. Travel reimbursement may be processed ~~based on draft minutes of~~ upon receipt of the Supervisor Travel Reimbursement cover sheet for district meetings and ~~such minutes~~ must be submitted with travel vouchers, ~~and followed by up loading the~~ officially ~~Officially~~ adopted board minutes must be uploaded to the district SharePoint site as soon as possible.

- c. For district supervisors who are not state employees, subsistence will ~~be limited to the equivalent of a dinner allowance only. (For FY2012-2013, this equivalent is \$17.90)~~ include the current rate for breakfast, lunch and dinner

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### 3. Area Meetings

- a. In accordance with GS-139-7, expressed approval of the state commission is hereby given to all qualified supervisors to receive mileage, subsistence and per diem allowances in accordance with the OSBM statutory rates for reimbursement to attend two NCASWCD semi-annual area meetings within their respective areas.
- b. The requirement for a quorum of supervisors from an individual district is hereby waived in the case of attendance at area meetings.
- c. An area meeting attendance list must be submitted to the division before travel reimbursements can be made.
- d. Subsistence will be limited to the meeting's registration cost not to exceed \$30.00. No other meal allowance equivalent is eligible for reimbursement.

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### 4. Other Meetings

- a. A Supervisor shall be authorized to receive mileage, subsistence and per diem allowances for any local district board meeting held outside the district in which he or she ordinarily serves, provided prior written approval is obtained from the commission or its designee the Division Director.
- ~~b. No supervisor shall be authorized to receive mileage, subsistence and per diem allowances to attend meetings relating to any existing or proposed RC&D Project.~~
- ~~c.~~ b. In addition to the annual state meeting, two area meetings, regularly scheduled monthly district meetings and spot checks, a supervisor shall be authorized to receive mileage, subsistence and per diem allowances for travel directly related to other duties and responsibilities of their position as approved in advance by the commission or the Division Director.

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### 5. N.C. Agriculture Cost-Share Program (ACSP), Agricultural Water Resources Assistance Program (AgWRAP) and the Community Conservation Assistance Program (CCAP)

- a. Supervisors are authorized to receive mileage, subsistence and per diem for meetings called by the division and approved by the commission in regard to the ACSP, AgWRAP and CCAP.
- b. District supervisors are authorized to receive mileage, subsistence and per diem for the required five percent (5%) field review of the ACSP, AgWRAP and CCAP contracts and related practices in their county.
- c. The requirement for a quorum of supervisors from an individual district is hereby waived in the case of attendance at spot check field reviews.
- d. Supervisors are authorized to receive mileage, subsistence and per diem for attendance at commission meetings where the supervisor is called upon to represent his/her respective district before the commission.

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This policy shall be in effect on and after ~~November 28, 2012~~March 16, 2022, and shall remain in effect until rescinded, amended, or otherwise altered by the Soil and Water Conservation Commission. Any change in policy shall be effective at the discretion of the Commission. Notice shall not be required.

This policy was adopted by the Soil and Water Conservation Commission in regular session on ~~January 6, 2013~~March 16, 2022.

\_\_\_\_\_  
~~Vicky Porter~~John Langdon, Chair  
Soil and Water Conservation Commission

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**North Carolina Soil and Water Conservation Commission**  
**Policy for Mileage, Subsistence and Per Diem Reimbursements From State-**  
**Appropriated District Supervisor Travel Funds**  
**Updated March 16, 2022**

**I. Guiding Principles**

District supervisor travel, as made available through the Division of Soil and Water Conservation (division), supports supervisor mileage, subsistence and per diem for the following functions: monthly local Soil & Water Conservation District (district) board meetings; spot check field reviews required by the NC Agriculture Cost Share Program (ACSP), Agricultural Water Resources Assistance Program (AgWRAP) and Community Conservation Assistance Program (CCAP); Soil and Water Conservation Commission (commission) meetings; Basic Training for Soil and Water Conservation District Supervisors; NC Association of Soil & Water Conservation District (NCASWCD) spring and fall area meetings; and the annual NCASWCD state meeting. The following guiding principles, as a general guide and not as an absolute, will be used to manage the allocation of funds to each of the different functions:

**II. Local District Board Meetings and Spot Check Field Reviews**

Regular monthly meetings of the local district board and spot checks related to the ACSP, AgWRAP and CCAP are a high priority. This budget priority is directly tied to statutory responsibilities of supervisors and is directly related to the mission and goals of the NC Department of Agriculture & Consumer Services (NCDA&CS) and the division.

**III. Commission**

- A. Meetings and functions of the commission are critical due to statutory responsibilities and the direct relationship with the mission and goals of NCDA&CS and the division.
- B. The budget line item to support commission travel should be maintained at a level necessary to support six (6) meetings per year.

**IV. Basic Training for Soil and Water Conservation District Supervisors**

- A. As specified in Commission rule 02 NCAC 59A .0202, all Supervisors shall complete *Basic Training for Soil and Water Conservation District Supervisors* within their first year of service as an elected or appointed supervisor.
- B. To maximize the use of available funds, supervisor attendance at the *Basic Training for Soil and Water Conservation District Supervisors* should be prioritized as follows: (1) supervisors required to attend to satisfy training requirements, including any new supervisor and/or first time

attendee, (2) supervisors who have not had the training within the past five years, and (3) all supervisors.

- C. Attendance at the Basic Training for Soil and Water Conservation District Supervisors should be approved as per the above priorities when necessary to stay within budget guidelines.

**V. NCASWCD Annual State Meeting**

- A. The annual state meeting is critical to a comprehensive, statewide conservation program and should be conducted on an annual, recurring basis.

**VI. Spring and Fall Area Meetings**

- A. Spring and fall area meetings are important to the effectiveness of local districts and the operation of the NCASWCD. It is desirable to conduct both area meetings but critical that at least one area meeting is held per year in each of the NCASWCD's organizational areas.
- B. Of the two area meetings, the fall meeting is the most critical due to resolution consideration, standing committee appointments, nominations and election of officers, etc. In addition, the spring area meetings start less than six weeks after the close of the annual state meeting.

**VII. General Budget Planning Guidelines**

- A. Budget planning should be guided, not as an absolute, by the following as a percentage of available funds:
  - District monthly meetings and spot checks 50.0%
  - Commission meetings 3.0%
  - (based on funding needed to conduct 6 meetings)
  - School of Government training 5.5%
  - Spring and fall area meetings 5.5%
  - Annual state meeting 36.0%

**VIII. Reimbursement Guidelines**

- A. All supervisors who desire to be reimbursed for their service as district supervisors are required to submit all applicable forms and documentation within 60 days of completing their oath of office. If this deadline is not met supervisors will not be eligible for reimbursement for meetings attended prior to receipt of completed paperwork. Reimbursements will begin once completed paperwork is received by the division.
- B. All approvals and authorizations are contingent upon funding availability and are in accordance with the NC Office of State Budget and Management (OSBM) statutory rates for reimbursement. Updates to funding availability and reimbursement rates will be posted to the district listserv and at: <http://www.ncagr.gov/SWC/districts/forms.html>.

- C. State employees (or individuals who receive all or part of their income from state appropriations) who also serve as district supervisors are not eligible to receive per diem and are subject to different subsistence and mileage reimbursements per OSBM guidelines. For specific guidance go to: <http://www.ncagr.gov/SWC/districts/forms.html>
- D. Other eligibility requirements:
- Only original receipts will be accepted with travel vouchers
  - Travel vouchers must be submitted by the last day of the month following the month in which the travel occurred.
- E. Specific policy regarding district supervisor mileage, subsistence and per diem is as follows:
- 1. Annual State Meeting**
    - a. In accordance with GS 139-7, approval of the commission is hereby given to all qualified supervisors to attend the annual state meeting of the NCASWCD.
    - b. All qualified supervisors who attend the annual state meeting are authorized to receive mileage, subsistence and per diem allowances in accordance with the OSBM statutory rates for reimbursement. Excess lodging reimbursement above the standard state rate for attendance by district supervisors at the annual state meeting must be approved in advance by the Department.
    - c. The requirement for a quorum of supervisors from an individual district is hereby waived in the case of attendance at an annual state meeting.
  - 2. Local District Board Meeting**
    - a. In accordance with state statutory rates, each supervisor is authorized to receive mileage, subsistence and per diem allowances for a maximum of 12 local district board meetings during the state's fiscal year, where a quorum is present.
    - b. Officially adopted minutes of district meetings, duly signed by the board secretary or board chair, are required by the commission to support the payment of travel funds and should be uploaded to the district SharePoint site as soon as they are available. Travel reimbursement may be processed upon receipt of the Supervisor Travel Reimbursement cover sheet for district meetings and must be submitted with travel vouchers. Officially adopted board minutes must be uploaded to the district SharePoint site as soon as possible.
    - c. For district supervisors who are not state employees, subsistence will include the current rate for breakfast, lunch and dinner



### **3. Area Meetings**

- a. In accordance with GS-139-7, expressed approval of the state commission is hereby given to all qualified supervisors to receive mileage, subsistence and per diem allowances in accordance with the OSBM statutory rates for reimbursement to attend two NCASWCD semi-annual area meetings within their respective areas.
- b. The requirement for a quorum of supervisors from an individual district is hereby waived in the case of attendance at area meetings.
- c. An area meeting attendance list must be submitted to the division before travel reimbursements can be made.
- d. Subsistence will be limited to the meeting's registration cost not to exceed \$30.00. No other meal allowance equivalent is eligible for reimbursement.

### **4. Other Meetings**

- a. A Supervisor shall be authorized to receive mileage, subsistence and per diem allowances for any local district board meeting held outside the district in which he or she ordinarily serves, provided prior written approval is obtained from the commission or the Division Director.
- b. In addition to the annual state meeting, two area meetings, regularly scheduled monthly district meetings and spot checks, a supervisor shall be authorized to receive mileage, subsistence and per diem allowances for travel directly related to other duties and responsibilities of their position as approved in advance by the commission or the Division Director.

### **5. N.C. Agriculture Cost-Share Program (ACSP), Agricultural Water Resources Assistance Program (AgWRAP) and the Community Conservation Assistance Program (CCAP)**

- a. Supervisors are authorized to receive mileage, subsistence and per diem for meetings called by the division and approved by the commission in regard to the ACSP, AgWRAP and CCAP.
- b. District supervisors are authorized to receive mileage, subsistence and per diem for the required five percent (5%) field review of the ACSP, AgWRAP and CCAP contracts and related practices in their county.
- c. The requirement for a quorum of supervisors from an individual district is hereby waived in the case of attendance at spot check field reviews.
- d. Supervisors are authorized to receive mileage, subsistence and per diem for attendance at commission meetings where the supervisor is called upon to represent his/her respective district before the commission.

This policy shall be in effect on and after March 16, 2022, and shall remain in effect until rescinded, amended, or otherwise altered by the Soil and Water Conservation Commission. Any change in policy shall be effective at the discretion of the Commission. Notice shall not be required.

This policy was adopted by the Soil and Water Conservation Commission in regular session on March 16, 2022.

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John Langdon, Chair  
Soil and Water Conservation Commission

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<b>Streamflow Rehabilitation Assistance Program Initial Funding Pool (1/9/22)</b>		<b>Proposed Revised Funding Pool (3/16/22)</b>
Stream Debris Removal	\$26,000,000	\$28,700,000
Reserve for Matching Federal Funds (EWP)	\$4,100,000	\$1,400,000
Small Watershed Project Rehabilitation	\$6,000,000	\$6,000,000
Administration (5%)	\$1,900,000	\$1,900,000
<b>TOTAL</b>	<b>\$38,000,000</b>	<b>\$38,000,000</b>

<b>Tropical Storm Fred EWP Requirements</b>						
<b>County</b>	<b>Total Construction Estimate</b>	<b>NRCS Financial Assistance (75%)</b>	<b>NRCS Technical Assistance</b>	<b>Required Local Match<sup>1</sup></b>	<b>Additional State Technical Assistance<sup>3</sup></b>	<b>Total Non-Federal Cost Share<sup>4</sup></b>
<b>Buncombe</b>	\$2,685,500	\$2,014,125	\$201,412.50	\$671,375	\$67,138	\$738,513
<b>Haywood</b>	\$6,832,540	\$5,124,405	\$512,440.50	\$1,708,135	\$170,814	\$1,878,949
<b>Madison</b>	\$26,000	\$19,500	\$1,950	\$6,500	\$650	\$7,150
<b>Transylvania</b>	\$790,440	\$592,830	\$59,283	\$197,610	\$19,761	\$217,371
<b>TOTAL</b>	<b>\$10,334,480</b>	<b>\$7,750,860</b>	<b>\$775,086</b>	<b>\$2,583,620<sup>2</sup></b>	<b>\$258,362</b>	<b>\$2,841,982</b>

<sup>1</sup> 25% of Total Construction Costs

<sup>2</sup> Amount Requested from Division of Emergency Management

<sup>3</sup> Additional 10% of Required Local Match for Technical Assistance

<sup>4</sup> Required Local Match + Additional 10% for Local T.A.

**NOTE: Current Hurricane Disaster Recovery Funds available for non-federal match: \$1.45M**

## **Recommendations for Performance Milestones**

- 1. Revised Scope of Work must be submitted within 45 days of notification of award.**
- 2. Signed contract must be returned within 60 days of date it is sent to the applicant for execution**
- 3. Grantees must submit quarterly reports. Reports that do not indicate significant progress on hiring contractors within the first 6 months may be required to appear before the Commission to consider whether contract should be cancelled and funds redistributed.**

## **Guidance for Managing removed debris:**

**Grantees shall be responsible for complying with all applicable permitting requirements. All debris removed from stream or stream area must be removed from the 100-year floodplain or processed in a manner that the debris would not pose a risk of blockage or significant impairment of normal streamflow during a subsequent flood event. Processing of debris may include any of the following activities.**

- Chipping**
- Cabling or strapping in a secured manner outside the immediate stream area (minimum of 30 ft. from top of the stream bank)**
- Burning (Must comply with all required State Forest Service permits and only under appropriate Air Quality conditions)**
- Other processing options approved by the Commission**

## **Additional questions for Application**

- 1. How many bridge or culvert structures will benefit from removal of debris or sediment?**
- 2. How many homes, structures, buildings, barns may benefit from removal of debris or sediment?**
- 3. How many planned projects are in watersheds of streams on the 303d list of impaired streams?**
- 4. How many utilities, laterals, or crossing will benefit from debris or sediment removal?**
- 5. How do you intend to manage debris removed from the stream channel, if applicable?**