



Pamlico Soil and Water Conservation District

13724 HWY 55 EAST, BAYBORO, NORTH CAROLINA 28515 – (252) 745-5064 X3

June 21, 2024

Memo: Post Approval Request

Dear Commissioners,

The Pamlico Soil and Water Conservation District Board would like to formally request the post approval of repair contract 69-2023-006. This is a repair contract of a Grass Waterway that was already entered into the Ag Cost Share Program. At the time of this contract our new staff was still undergoing training and was unaware of the standard operating procedures of the cost share program. When the state engineers submitted the approved re-design of the contracted Grass Waterway the cooperator began the reconstruction at the site before further damage occurred. However, this work was completed before the repair contract had been approved by the Division.

Thank you for the opportunity to submit this request.

A handwritten signature in blue ink, appearing to read 'D. Potter', is positioned above the typed name.

Derek Potter
District Chair
Pamlico Soil and Water Conservation District
13724 Highway 55 East B
Bayboro, NC 28529