NCDA&CS NC-CSPs-5

DSWC (02/2024)

Agriculture Cost Share Program (ACSP) Spot Checks

Supervisors shall be responsible for conducting annual spot checks to ensure program compliance for the following:

Spot check reports must be completed and submitted annually to the Division by the District on or before June 1st. At least 5% of all active contracts per program (ACSP, AgWRAP, CCAP) must be spot checked. These contracts must be randomly selected.  In addition to the 5%, the following types of contracts must be spot checked annually (unless otherwise noted):

* Agricultural Water Supply Ponds - any funding source (annually for 10-year maintenance period)
* Agricultural Pond Repair/Retrofits - any funding source (annually for 10-year maintenance period)
* Agricultural Water Collection and Reuse Systems (annually during the first 5 years of the 10-year maintenance period)
* Agricultural Road Repair/Stabilizations (every 2 years during the 10-year maintenance period)
* All-Season Agricultural Access (every 2 years during the 10-year maintenance period)
* Non-field Farm Road Repairs (every 2 years during the 10-year maintenance period)
* Cropland Conversion to TREES (annually for five years following implementation)
* 5% of all Nutrient Management BMPs (includes Nutrient Management and Precision Nutrient Management BMPs). The review should not be completed by the person who developed the plan.
* Agricultural Water Storage and/or Collection System (one year after installation and then follow regular requirements)
* Livestock Water Storage (annually during first five years of 10-year maintenance period)
* All waste management systems BMPs for operations not permitted by the Division of Water Resources (annually during the first 5 years of the 10-year maintenance period). The review should not be completed by the person who developed the plan. This includes the following BMPs:
	+ Concentrated nutrient source management system
	+ Constructed wetlands
	+ Dry stack
	+ Feeding/waste storage structure
	+ Heavy Use Area Protection
	+ Insect control practice
	+ Lagoon biosolid removal practice
	+ Livestock mortality management system
	+ Manure composting facility
	+ Manure/litter transportation incentive
	+ Odor control management system
	+ Retrofit of on-going animal operations
	+ Solids separation from tank/raceway-based aquaculture production
	+ Storm water management system
	+ Waste application systems
	+ Waste impoundment closure
	+ Waste treatment lagoon/storage pond
* District, County, Division or NRCS employee, Supervisors and Commission Member (within one year after the completion of the contract)

Community Conservation Assistance Program (CCAP) Spot Checks

Supervisors shall be responsible for conducting annual spot checks to ensure program compliance for the following:

1. 5% or more of all active contracts per program. Contracts should be randomly selected.
2. Any CCAP contract, revision, supplement or repair completed on lands owned or operated by a district, county, division employee or district supervisor will be spot checked by representatives of the division within one year after completion of a contract item. Please email your cost share specialist if you have a contract that needs to be spot checked.

Agricultural Water Resources Assistance Program (AgWRAP) Spot Checks

Supervisors shall be responsible for conducting annual spot checks to ensure program compliance for the following:

1. 5% or more of all active contracts per program. Contracts should be randomly selected. Districts shall contact cooperators to learn of current biosecurity concerns prior to visiting any animal operations. Scheduling spot checks on these operations shall be coordinated with cooperators to follow protocols. Should a cooperator have a high-risk biosecurity concern, the field visit portion of the spot check shall be deferred and completed after the biosecurity concern is lifted.
2. All agricultural ponds (agricultural water supply/reuse pond, agricultural pond repair/retrofit BMP) should be spot-checked annually
3. Any AgWRAP contract, revision, supplement or repair completed on lands owned or operated by a district, county, division, NRCS employee or district supervisor will be spot checked by representatives of the division within one year after completion of a contract item. Please email your cost share specialist if you have a contract that needs to be spot checked.

Contract Status Guidance

**In Compliance**: BMPs are functioning properly and being used for their intended purposes in the program. If a BMP is maintained for its intended use but is not being used, it is still considered in compliance.

**Needs Maintenance, In Compliance:** BMPs needing routine maintenance, such as reseeding, adding mulch, adding gravel, etc., may remain in compliance if the maintenance is completed.

**Out of Compliance**: BMPs are considered non-compliant if they are **not** functioning properly as planned, **not** being used for their intended purpose, or have been destroyed.

Supervisors: Technical Staff:

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Contract Number       BMPs

🞎 In Compliance 🞎 Out of Compliance 🞎 Maintenance Needed, In Compliance

Give complete comments regarding BMP function and condition. If maintenance is needed, provide recommendations and a timeframe for follow-up.

Contract Number       BMPs

🞎 In Compliance 🞎 Out of Compliance 🞎 Maintenance Needed, In Compliance

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