

Application for Reimbursement of Spay/Neuter Services

this form used for surgeries performed after October 1, 2013

Name of City or County: _____ Year: _____

Place a checkmark the Quarter for which you are seeking reimbursement:

January – March
application must be postmarked
by the last day of April

April – June
application must be postmarked
by the last day of July

July – September
application must be postmarked
by the last day of October

October – December
application must be postmarked
by the last day of January

Amounts requested for reimbursement

Costs associated with spays

cats: # of spays

Total amount: \$

Costs associated with neuters

cats: # of neuters

Total amount: \$

dogs: # of spays

Total amount: \$

dogs: # of neuters

Total amount: \$

A detailed list of each procedure and cost must accompany this form.

name of person that completed this form: _____

contact telephone number: _____

NOTARY PUBLIC CERTIFICATION

State of: _____ County of: _____

I, as a Notary Public of the said State and County, do hereby
certify that _____
personally appeared before me and executed the foregoing
information.

Witness my hand and seal this _____ day of _____, 20

Signature of Notary

My commission expires

signature of city or county manager

print name of city or county manager

date

The information detailed on this form has been reviewed by
me or my designee and I vouch for its accuracy and validity.
I or my designee verify that each owner met the eligibility
requirements set forth under GS 19A-63 (b). We maintain
records demonstrating proof in the event of an audit.

mailing address: Spay Neuter Program
1030 Mail Service Center
Raleigh, NC 27699-1030

street address: Spay Neuter Program
2 West Edenton Street, Room 348
Raleigh, NC 27699-1030

North Carolina Spay/Neuter Statutes

§ 19A-61. Spay/Neuter Program established.

There is established in the Department of Agriculture and Consumer Services a voluntary statewide program to foster the spaying and neutering of dogs and cats for the purpose of reducing the population of unwanted animals in the State.

19A-64. Distributions to counties and cities from Spay/Neuter Account.

(a) Reimbursable Costs. - Counties and cities eligible for distributions from the Spay/Neuter Account may receive reimbursement for the direct costs of a spay/neuter surgical procedure for a dog or cat owned by a low-income person as defined in G.S. 19A_63(b). Reimbursable costs shall include anesthesia, medication, and veterinary services. Counties and cities shall not be reimbursed for the administrative costs of providing reduced-cost spay/neuter services or capital expenditures for facilities and equipment associated with the provision of such services. The reimbursement amount for each surgical procedure for a female dog or cat shall be no more than one hundred fifty percent (150%) of the average reimbursement allowed for surgical procedures for female dogs and cats by the Spay/Neuter Program during the prior calendar year. The reimbursement amount for each surgical procedure for a male dog or cat shall be no more than one hundred fifty percent (150%) of the average reimbursement allowed for surgical procedures for male dogs and cats by the Spay/Neuter Program during the prior calendar year.

(b) Application. - A county or city eligible for reimbursement of spaying and neutering costs from the Spay/Neuter Account shall apply to the Department of Agriculture and Consumer Services by the last day of January, April, July, and October of each year to receive a distribution from the Account for that quarter. The application shall be submitted in the form required by the Department and shall include an itemized listing of the costs for which reimbursement is sought.

(c) (1) Fifty percent (50%) of the monies available in the Spay/Neuter Account shall be reserved for reimbursement for eligible applicants within development tier one areas as defined in G.S. 143B_437.08. The remaining fifty percent (50%) of the funds shall be used to fund reimbursement requests from eligible applicants in development tier two and three areas as defined in G.S. 143B_437.08.

(2) Among the eligible counties and cities in development tier one areas, reimbursement shall be made to each eligible county or city in the proportion that the rate of spays and neuters per one thousand persons in that city or county compares to the total rate of spays and neuters per one thousand persons within the total tier one area. Population data shall be obtained from the most recent decennial census.

(3) Among the eligible counties and cities in development tier two and three areas, reimbursement shall be made to each eligible county or city in the proportion that the rate of spays and neuters per one thousand persons in that city or county compares to the total rate of spays and neuters per one thousand persons within the total tier 2 & 3 area. Population data shall be obtained from the most recent decennial census.

§ 19A-65. Annual Report Required From Every Animal Shelter in Receipt of State or Local Funding.

Every county or city animal shelter, or animal shelter operated under contract with a county or city or otherwise in receipt of State or local funding shall prepare an annual report in the form required by the Department of Agriculture and Consumer Services setting forth the numbers, by species, of animals received into the shelter, the number adopted out, the number returned to owner, and the number destroyed. The report shall also contain the total operating expenses of the shelter and the cost per animal handled. The report shall be filed with the Department of Agriculture and Consumer Services by March 1 of each year. A city or county that does not timely file the report required by this section is not eligible to receive reimbursement payments under G.S. 19A-64 during the calendar year in which the report was to be filed.